

The One Thousand, One Hundred and Thirty-Fifth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, August 30th, 2022, at School Division Office**

**Members Present:** Donny Thorkelson, Chair; Jim Cooper, Vice Chair; Marvin Coverdale, Helen Jerney (via video call); Darcy Plett (via video call); Teresa Johnson

**Members Absent with Regret:** Kelly Webb

**Present:** Donald Nikkel, Superintendent of HR; Marlene Michno, Secretary-Treasurer; Mark Parkes, Director of Operations and Infrastructure; Arlene Brandson Darknell New Secretary-Treasurer; Cailleigh McLelland Administrative Assistant

**Administrative Staff Absent with Regret:** Darlene Willetts, Superintendent/CEO.

1. Call to Order - Regular Board meeting - 6:10 p.m.

2. Adoption of the Agenda
- 2.1 New items
  - 2.2 Special Meetings
  - 2.3 Adoption of Agenda

**M22.08.075** M/S M. Coverdale, J. Cooper that the agenda be adopted as presented.

***Carried  
All in Favour***

3. Adoption of the Minutes of the last Board Meeting
- 3.1 Omissions and Errors
  - 3.2 Business Arising from the Minutes

**M22.08.076** M/S T. Johnson, J. Cooper, that the minutes of the 1134<sup>th</sup> regular meeting held on Tuesday, June 28, 2022, be adopted as presented.

***Carried  
All in Favour***

4. Monitoring Reports
- School Division Plan Update Monitoring Report- Tabled
  - Quarterly Financial Monitoring Report as of June 30<sup>th</sup>

**M22.08.077** M/S J. Cooper, T. Johnson that the board accept the Quarterly Financial Monitoring Report dated June 30, 2022, as presented.

***Carried  
All in Favour***

Operations & Infrastructure Quarterly Monitoring Report (Summer Maintenance Projects Update)

- *FBEY Boiler update, scheduled end of Sept. expanded parking on West Side.*
- *PSFP Projects, Eriksdale roof replacement almost complete.*
- *Lundar Expansion, duct heaters and controls. 90% complete right now.*
- *ACS Duct heaters and controls. 80% materials on site, not as much complete.*
- *DO 50% complete with ventilation system.*
- *Inwood intercoms system installed and roof repairs complete.*

**M22.08.078** M/S M. Coverdale, T. Johnson that the board accept the Operations & Infrastructure Quarterly Monitoring Report as verbally presented.

***Carried  
All in Favour***

PD Plan- Tabled  
Board Goals and Priorities Update- Tabled

## Division Reports

### 5.1 Department Reports

#### .01 Superintendents' Report

Return to School Plan  
Respect in school/sport  
Funding Model Review

#### .02 Human Resources

- Hiring, Breanna Rae, Teacher/Guest Teacher, Term, Lundar EYS Sept 6, 2022- June 30, 2023
- Hiring Nicole Yanke, Teacher, Lundar EYS, Term, January 5, 2023- June 30, 2023.
- Hiring Elyse Miller, EA/Teacher replacement for B. Bamford, Sept 6, 2022 - Oct 10, 2022 Ashern Central School.
- Hiring Samantha Janower, 60% Term, Guest Teacher, replacement for Brad Malcowich September 6, 2022- June 30 2023
- Hiring Laurenda Emilson, Literacy Coach, Term, October 1, 2022- June 30 2023
- Parental Leave, Brandon Bamford, Teacher, ACS Sept. 6, 2022-Oct 10, 2022
- Resignation, Kim Macauley EA, AEYS, effective September 6, 2022

5.2 Information requested by the board - nil

### 5.3 Decision Information - Required Approvals

#### .01 Secretary-Treasurer

**M22.08.079** M/S J. Cooper; M. Coverdale, that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment:

- AP, OLC #0311 CIBC Visa dated June 29, 2022, \$3884.73
- AP, OLC #0312 Manitoba Blue Cross dated July 4, 2022 \$27,227.65
- AP, OLC #0313 Bell Mobility dated July 4, 2022 \$ 406.01
- AP, OLC #0314 Receiver General dated July 6, 2022 \$ 22,1321.49
- AP, OLC #0315 Manitoba Hydro dated July 6, 2022 \$269.72
- AP, OLC #0316 Minister of Finance dated July 11, 2022 \$28,254.50
- AP, Employee EFT dated July 11, 2022 \$20,821.31
- AP, OLC #0317 Minister of Finance dated July 14, 2022 \$432.80
- AP, Cheques 28727-28830 dated July 14, 2022 \$429,682.96
- Payroll Vouchers dated July 15 2022 \$248,236.23
- AP, OLC #0318 Receiver General dated July 20, 2022 \$134,715.12
- AP, OLC #0319 Bell MTS Dated July 20, 2022 \$1,130.39
- AP, OLC #0320 Manitoba Hydro dated July 21, 2022 \$24,710.02
- AP, OLC #0321 Bell MTS dated July 26, 2022 \$12.74
- Payroll Vouchers dated July 29, 2022 \$227,458.29
- AP, Cheques 28831-28832 dated august 2, 2022 \$34,208.77
- AP, OLC #0322 Manitoba Blue Cross dated August 2, 2022 \$27,069.20
- AP, OLC #0323 CIBC Visa dated August 2, 2022 \$7,873.35
- AP, OLC #0324 Bell Mobility dated August 2, 2022 \$375.20
- AP, OLC #0325 Receiver General dated August 3, 2022 \$127,856.61
- AP, Employee EFT dated August 8, 2022 \$3,015.22

- AP, Cheques 28832-28889 dated August 9, 2022 \$289,937.50
- AP, OLC #0326 Manitoba Hydro dated August 8, 2022 \$209.80
- AP, OLC #0327 Minister of Finance dated August 10, 2022 \$15,445.00
- Payroll Vouchers dated August 15, 2022 \$229,451.42
- AP, OLC #0328 Receiver General dated August 18, 2022 \$125,822.92
- AP, OLC #0329 Manitoba Hydro dated August 19, 2022 \$11,514.54
- AP, Cheques 28890-28923 dated August 22, 2022 \$192,333.03
- AP, OLC #0330 Bell MTS dated August 22, 2022 \$1,163.65
- Payroll Vouchers dated August 31, 2022 \$239,153.20

***Carried  
All in Favour***

.02 Divisional per Kilometer rate.

**M22.08.080** M/S J. Cooper; M. Coverdale, that the divisional per kilometer rate be set at .50 cents/km for the purpose of reimbursement of business use of personal vehicles, effective September 1, 2022.

***Carried  
All in Favour***

## 6. Ownership Linkage

### 6.1 Visitors and Delegations

- .01 At 6:15 p.m. the Board welcomed Shannon Dupont, Chairperson of Madeline's Closet Inc. and committee members and received a written proposal, dated August 25, 2022. The delegation left at 6:42 pm

### 6.2 Ownership Linkage Plan

- .01 nil

## 7. Policy Development/Review

- 7.0 Safe School Code of Conduct
- 2.B Remote Work
- 7.0 Safe School Harassment
- 1.A Off-site educational tours appendix
- 1.A Criminal Record Search
- 1.A Appeal process/ Dispute resolution
- 1.A Accident Reporting
- 1.A Dress Code
- 2.A School Administrator Evaluation and Personal Growth
- 2.A Staff Appreciation Awards

### 7.1 Governance

- .01 MSBA Memo dated Aug 9 – Insurance Plan Renewals- Information only.

## 8. Self-Evaluation of Governance Process

## 9. In Camera

- .01 Staff Request for General Leave  
.02 Staff Resignation

.03 Funding Model Review – Superintendent of HR reviewed meeting held on August 15

**M22.08.081** M/S D. Thorkelson, M. Coverdale, that the Board move into Committee of the Whole in Camera at 6:45 p.m.

***Carried  
All in Favour***

The Board rose and reported at 7:15 p.m.

**M22.08.082** M/S J. Cooper; M. Coverdale that the Board approves the request from Madeline’s Closet Inc. for usage of Inwood School for their programming, deferring initial startup costs of up to \$6,000.00 and 3-months’ lease fee; And Further those details of the agreement with Madeline’s Closet Inc. be delegated to the Senior Administration.

***Carried  
All in Favour***

**M22.08.083** M/S T. Johnson; H. Jermey, that the Board approves the leave of absence without pay, as per the request from employee no. 102421

***Carried  
All in Favour***

**M22.08.084** M/S T. Johnson; J. Cooper, that the Board approve the request from employee no. 103109 to be released from their employment contract.

***Carried  
All in Favour***

10. Items for next agenda; Policy Review 1.B Health Education and adjournment, D. Plett at 8:20 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer