

The One Thousand, One Hundred and Fortieth Regular Meeting of the **Lakeshore School Division** Board held on **Thursday, October 27, 2022, at School Division Office**

**Members Present:** Donny Thorkelson, Chair; Teresa Johnson; Marvin Coverdale, Allison Moman; Tetiana Vasylieva; Kelly Webb

**Members Absent with Regret:** Nil (there is one vacancy in Ward 5)

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Marlene Michno, Secretary-Treasurer; Arlene Brandson Darknell, Secretary-Treasurer; Mark Parkes, Director of Operations, and Infrastructure; Caileigh McLelland, Administrative Assistant

**Administrative Staff Absent with Regret:** Nil

1. Call to Order - Regular Board meeting- 6:26 p.m.
2. Adoption of the Agenda
  - 2.1 New items
  - 2.2 Special Meetings – Fieldstone Ventures T. Johnson reported on October 24, 2022 meeting.
  - 2.3 Adoption of Agenda

**M22.10.101** M/S T. Johnson, T. Vasylieva that the agenda be adopted as presented.

***Carried  
All in Favour***

3. Adoption of the Minutes of the last Board Meeting
  - 3.1 Omissions and Errors
  - 3.2 Business Arising from the Minutes

**M22.10.102** M/S M. Coverdale, T. Johnson, that the minutes of the 1,138th regular meeting held on Tuesday October 11, 2022, be adopted as presented.

***Carried  
All in Favour***

4. Monitoring Reports

- 4.1 Student Services Monitoring Report

The Board welcomed Terri Otto, Student Services Administrator at 6:30 pm to present her report.

**M22.10.103** M/S T. Vasylieva, M. Coverdale, that the Student Services Report be accepted as presented.

***Carried  
All in Favour***

- 4.2 Superintendent and Board Evaluation Review Process  
Teacher Evaluation Reports

**M22.10.104** M/S K. Webb, A. Moman, that the Superintendent and Board Evaluation Review Process, and Teacher Evaluation Reports be accepted as presented.

***Carried  
All in Favour***

- 4.3 School and Division Community Report

**M22.10.105** M/S T. Vasylieva, M. Coverdale that the School Division and Community Monitoring Report be accepted as presented.

***Carried  
All in Favour***

- 4.4 Student Enrollment Monitoring Report (EIS)

**M22.10.106** M/S T. Johnson, T. Vasylievi that the Student Enrollment Monitoring Report be accepted as presented.

***Carried  
All in Favour***

5. Division Reports

5.1 Department Reports  
Superintendents' Report

Human Resources

- Resignation, Tamara Decelles, EA, ALF, Effective October 11, 2022
- Hiring, Derrick Cundy, Guest Teacher, Division Wide, Effective October 19, 2022 to June 30, 2023
- Hiring, Brand Broesky, Guest Teacher, Division Wide, Effective October 19, 2022 to June 30, 2023
- Hiring, Kristin Anderson, EA, ALF, Effective October 17, 2022
- Hiring Alyssa Tritthart, EA, ALF, Effective November 1, 2022
- Hiring, Kaitlin Kehrer, LEGO Program Coordinator 60% term, effective October 11, 2022 to January 20, 2023

5.2 Information requested by the board

5.3 Decision Information – Required Approvals  
Secretary-Treasurer

**M22.10.107** M/S K. Webb, M. Coverdale, that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment:

- AP, Expense Cheques dated October 11, 2022 \$ 33,035.71
- AP, Cheques 29048 – 29093 dated October 11, 2022 \$388,313.01
- AP, Cheques 29094- 29119 dated October 17, 2022 \$88,915.58
- AP, OLC #0342 C.I.B.C VISA dated September 29, 2022 \$7,510.42
- AP, OLC #0343 Manitoba Blue Cross dated October 3, 2022 \$25,848.20
- AP, OLC #0345 Receiver General dated October 5, 2022 \$113,311.39
- AP, OLC #0346 Manitoba Hydro dated October 7, 2022 \$140.26
- AP, OLC #0347 Minister of Finance & Taxation dated October 12, 2022 \$18,431.26
- AP, Payroll dated October 14, 2022 \$339,118.95
- AP, OLC #0348 Receiver General dated October 19, 2022 \$126,840.82
- AP, OLC #0349 Minister of Finance dated October 19, 2022 \$28.49
- AP, OLC #0350 Manitoba Hydro dated October 20, 2022 \$14,396.36
- AP, OLC #0351 Bell MTS dated October 20, 2022 \$1136.10
- AP, Cheques 29120 – 29159 dated October 24, 2022 \$130,768.54
- AP, OLC #0352 dated October 26, 2022 \$13.71

***Carried  
All in Favour***

## .02 Financial Statements/ Auditors Report

- M22.10.108** M/S M. Coverdale, T. Johnson, that the board approve the Auditor's report and audited financial statements for the fiscal year ended June 30, 2022, as presented

***Carried  
All in Favour***

## .03 Appointing Auditor for June 30, 2023 Year End

- M22.10.109** M/S T. Johnson, K. Webb, that the board Appoints MNP LLP CPA as the Auditor for the June 30, 2023 year end.

***Carried  
All in Favour***

## .04 Bank Account Signing Authorities

- M22.10.110** M/S T. Vasylievi, K. Webb, that the board authorize the following individuals as signors on bank accounts held by Lakeshore School Division at CIBC and Access Credit Union;  
 Chairperson Donny Thorkelson  
 Vice Chairperson Teresa Johnson  
 Trustee Allison Moman  
 Secretary Treasurer Arlene Brandson Darknell;  
 Further that all other signors be removed.

***Carried  
All in Favour***

## .05 Approve Tender Results for Eriksdale HRV Project

- M22.10.111** M/S M. Coverdale, K. Webb, that the Board accept the Tender from Great West Ventilation Inc for the Eriksdale HRV Project as presented and authorize a letter of intent to be sent.

***Carried  
All in Favour***

## .06 Extra Curricular Trip

- M22.10.112** M/S T. Johnson, A. Moman, that the Board approve the request from Christina Watkins, Teacher at ACS, to take the ACS Varsity Boys Volleyball Team on an overnight trip to Dauphin on November 12- 13, 2022 provided all regulations, procedures, and guidelines are followed.

***Carried  
All in Favour***

## 6. Ownership Linkage

- 6.1 Visitors and Delegations
- .01 Nil
- 6.2 Ownership Linkage Plan
- .01 Nil

7. Policy Development/Review  
.01 Governance Process Policies

7.1 Governance

- .01 E- News for October 19, 2022
- .02 Forum Invitation- Equitable Supports for Neurodivergent Children and Adults
- .03 MAP- Where are the Directors Seminars
- .04 Executive Highlights October 17, 2022

8. Self- Evaluation of Governance Process

**M22.10.113** M/S M. Coverdale, T. Vasylieva, that the Board move into Committee of the Whole In Camera at 8:15p.m.

***Carried  
All in Favour***

9. In Camera  
.01 Student Suspensions  
.02 Staffing Update  
.03 Staff Request

The Board rose and reported at 8:32 p.m.

Items for next agenda and adjournment: M. Coverdale at 8:38 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer