

The One Thousand, One Hundred and Forty First Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, November 8, 2022, at School Division Office**

Members Present: Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chair; Marvin Coverdale; Allison Moman; Tetiana Vasyliieva; Kelly Webb

Members Absent with Regret: there is one vacancy in Ward 5

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary- Treasurer; Mark Parkes, Director of Operations, and Infrastructure

Administrative Staff Absent with Regret:

1. Call to Order - Regular Board meeting- 6:10 p.m.

2. Adoption of the Agenda

- 2.1 New items
- 2.2 Special Meetings
- 2.3 Adoption of Agenda

M22.11.114 M/S M. Coverdale, T. Vasyliieva that the agenda be adopted with the following additions.

- 3.3 Workshop Attendance
- 5.2 Signing Authority – CU Accounts

***Carried
All in Favour***

3. Adoption of the Minutes of the last Board Meeting

- 3.1 Omissions and Errors
- 3.2 Business Arising from the Minutes

M22.11.115 M/S A. Moman, T. Johnson that the minutes of the 1139th inaugural meeting and 1140th regular meeting held on Tuesday, October 27, 2022 be adopted as presented.

***Carried
All in Favour***

4. Education in the Division

- 4.1 Superintendent Report
 - Divisional Strategic Planning January 20 & 21, 2023

5. Human Resources

5.1 Superintendent of HR Report

- Resignation, Kristin Anderson, EA, Alf Cuthbert Effective October 28, 2022
- Hiring, Andrea Metner, EA, Alf Cuthbert Effective November 3, 2022
- Hiring, Jessica Truthwaite, EA, Broad Valley and Marble Ridge Colony Schools, Effective October 25, 2022.

5.2 Decision Information – Required Approvals

- Secretary-Treasurer

M22.11.116 M/S A. Moman, T. Vasyliieva that the board authorize Gloria Wiebe Accounts Payable- Administrative Assistant as a signor on bank accounts held by Lakeshore School Division at Access Credit Union.

***Carried
All in Favour***

M22.11.117 M/S M. Coverdale, K. Webb that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- AP, Payroll dated October 31, 2022 \$316,913.44
- AP, Cheques 29161 – 29179 dated October 31, 2022 \$24,796.83
- AP, OLC 0353 CIBC Visa dated October 31, 2022 \$2,429.75
- AP, OLC 0354 Manitoba Blue Cross dated November 1, 2022 \$25,956.75
- AP, OLC 0355 Bell Mobility Inc dated November 2, 2022 \$425.60
- AP, OLC .356 Receiver General dated November 3, 2022 \$114,433.48
- AP, Cheques 29180 – 29211 dated November 7, 2022 \$23,519.50

***Carried
All in Favour***

6. Policy Development/Review

- Governance Process Policies – tabled to next meeting
- 2.B Guest Teacher- Process – reviewed
- 2.B Accounts Payable- Administrative Assistant – reviewed
- 2.B Administrative Assistant – reviewed
- 2.B Assistant Superintendent – not currently used, remove position from policy

7. Governance

- Call for Resolutions 2022
- December 1 and 2, 2022 Trustee PD and Regional Meetings in Winnipeg
- MSBA The Learning Partnership Update
- MSBA E- News November 2, 2022
- MSBA Memo- Provincial Executive By- Elections
- School Board Member Handbook

The above items were included in the Board Package for review.

- Trustee Appointment Process

Following the October 26th, 2022 Election, Ward 5 Fisher Branch/Poplarfield Area has one Trustee vacancy. The Board will be placing an ad in the local paper to advise and seek interested individuals.

M22.11.118 M/S M. Coverdale, K. Webb, that the Board move into Committee of the Whole In Camera at 7:20 p.m.

***Carried
All in Favour***

8. In Camera

- Staffing Update
- Student Update

The Board rose and reported at 7:48 p.m.

9. Items for next agenda and adjournment: M. Coverdale at 7:50 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer