

The One Thousand, One Hundred and Forty Second Regular Meeting of the **Lakeshore School Division**
Board held on **Tuesday, November 29, 2022, at School Division Office**

Members Present: Donny Thorkelson, Chairperson; Teresa Johnson, (Via Video Call); Marvin Coverdale, Vice Chairperson; Allison Moman; Tetiana Vasylieva; Kelly Webb

Members Absent with Regret: one vacancy in Ward 5

Administrative Staff Present: Darlene Willetts, Superintendent/CEO (Via Video Call); Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary- Treasurer; Mark Parkes, Director of Operations, and Infrastructure

Administrative Staff Absent with Regret: None

1. Call to Order - Regular Board meeting- 6:15 p.m.

2. Adoption of the Agenda

- 2.1 New items
- 2.2 Special Meetings
- 2.3 Adoption of Agenda

M22.11.119 M/S K. Webb, T. Vasylieva that the agenda be adopted as presented.

***Carried
All in Favour***

3. Adoption of the Minutes of the last Board Meeting

- 3.1 Omissions and Errors
- 3.2 Business Arising from the Minutes

M22.11.120 M/S M. Coverdale, A. Moman that the minutes of the 1141st regular meeting held on Tuesday, November 8, 2022 be adopted as presented.

***Carried
All in Favour***

4. Education in the Division

- 4.1 Operations & Infrastructure and Financial Quarterly Monitoring Reports

M22.11.121 M/S T. Vasylieva, A. Moman that the Board accepts the Operations & Infrastructure Monitoring Report on Bus Routes and Driver Information dated November 29, 2022, as presented.

***Carried
All in Favour***

M22.11.122 M/S M. Coverdale, T. Vasylieva that the Board accepts the Quarterly Financial Monitoring Report dated October 31, 2022, as presented.

***Carried
All in Favour***

5. Division Reports

- 5.1 Department Reports
 - .01 Superintendents' Report
 - Allow bussing for non-qualified students for a fee – deferred
 - .02 Human Resources
 - Hiring, Curtis Spence, Division Office, Land Based Coordinator 100% Term Effective November 15, 2022 to June 30, 2023
 - Termination, Norma Kornelson, EA, MRC Effective October 11, 2022

- 5.2 Information requested by the Board – nil
- 5.3 Decision Information – Required Approvals
 - .01 Secretary-Treasurer

M22.11.123 M/S M. Coverdale, K. Webb that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- AP, OLC #0357 Manitoba Hydro dated November 8, 2022, \$ 321.94
- AP, OLC #0358 Minister of Finance dated November 14, 2022, \$21,995.05
- AP Employee EFT Dated November 14, 2022, \$28,091.18
- Payroll Vouchers Dated November 15, 2022, \$349,283.85
- AP Cheques 29212 – 29248 dated November 15, 2022, \$248,811.94
- AP, OLC #0359 Receiver General dated November 18, 2022, \$126,385.00
- AP, OLC #0360 Manitoba Hydro dated November 18, 2022, \$34,243.81
- AP Cheques 29249 – 29285 dated November 21, 2022, \$100,115.18
- AP, OLC #0361 Bell MTS dated November 21, 2022, \$1125.32

***Carried
All in Favour***

.02 Request for approval – Out of Province Trip

M22.11.124 M/S T. Johnson, T. Vasylieva that the Board approve the request from Jen Desjarlais & Chayse Warkentin teachers at Eriksdale School, for out of Province Trip through EF Tours to Montreal, Quebec City, and Ottawa for Grade 7 and 8 Eriksdale School and Grade 9 Lunder School students tentative for May 2024, provided all regulations, procedures and guidelines are followed.

***Carried
All in Favour***

.03 Request for approval – Overnight Field Trip

M22.11.125 M/S K. Webb, T. Vasylieva that the Board approve the request from Amy Tycoles, Vice Principal at Lunder School, for an overnight field trip for Grade 11 and 12 students to Asessippi Ski Resort on March 5 and 6th, 2023, provided all regulations, procedures and guidelines are followed.

***Carried
All in Favour***

.04 Budget Preparation Overview

Presentation to the Board on budget preparation overview and anticipated timelines for new budget model from the Province.

- 6. Ownership Linkage
 - 6.1 Visitors and Delegations – nil
 - 6.2 Ownership Linkage Plan – nil
- 7. Policy Development/Review

- 2.B Bus Driver
- 2.B Classroom Teacher
- 2.B Cleaner
- 2.B Curriculum Support Teacher
- 1.A Criminal Record Search and Provincial Child Abuse Registry Check
- 1.A Volunteers
- 7.0 Safe Schools- Emergency Response Plans

7.1 Governance

.01 Governance Process Policy; reviewed part 2 of 4.

The below items were included in the Board Package for review.

- .02 Graduate Student Research Panel Series
- .03 MSBA 2023 Convention Awards Package
- .04 MSBA E-News November 16, 2022
- .05 Call for Committee Volunteers
- .06 MSBA- International Day of Persons with Disabilities Webinar

8. Self-Evaluation of Governance Process

M22.11.126 M/S T. Vasylieva, A. Moman that the Board move into Committee of the Whole In Camera at 8:10 p.m.

***Carried
All in Favour***

9. In Camera

- Student Suspensions
- Staffing Update
- Trustee Selection

Trustee Kelly Webb declared an interest and left the meeting at 8:30 pm.

Administrative Staff Darlene Willetts, Donald Nikkel and Mark Parkes left the meeting at 8:30 pm.

The Board rose and reported at 8:48 p.m.

M22.11.127 M/S T. Vasylieva, A. Moman that the Board approve two additional days off for Division Office Staff during Christmas break, per employment benefits policy.

***Carried
All in Favour***

- Trustee Selection for one – Ward 5 position due to vacancy following the election.

M22.11.128 M/S M. Coverdale, A. Moman that the Board appoint Shaun Lindal of Fisher Branch to the vacant Ward 5 Trustee position.

***Carried
All in Favour***

10. Items for next agenda and adjournment: M. Coverdale at 8:53 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer