

The One Thousand, One Hundred and Forty Third Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, December 13, 2022, at School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Marvin Coverdale, Vice Chairperson; Allison Moman; Tetiana Vasylieva; Shaun Lindal, Kelly Webb (Via Video Call)

**Members Absent with Regret:** Teresa Johnson

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary- Treasurer; Mark Parkes, Director of Operations, and Infrastructure

**Administrative Staff Absent with Regret:** None

1. Call to Order - Regular Board meeting- 6:03 p.m.  
The Secretary- Treasurer administered Oath of Office to Trustee Shaun Lindal
  
2. Adoption of the Agenda
  - 2.1 New items
  - 2.2 Special Meetings  
RM Meeting Delegations have occurred for Armstrong, Grahamdale, Fisher and West Interlake. Coldwell is scheduled for early January. MSBA Fall Meeting was held December 1<sup>st</sup> & 2<sup>nd</sup> in Winnipeg.
  - 2.3 Adoption of Agenda

**M22.12.126** M/S M. Coverdale, A. Moman that the agenda be adopted with the following addition;  
In Camera .03 Community Request

***Carried  
All in Favour***

3. Adoption of the Minutes of the last Board Meeting

**M22.12.127** M/S T. Vasylieva, A. Moman that the minutes of the 1142<sup>nd</sup> regular meeting held on Tuesday, November 29, 2022 be adopted as presented.

***Carried  
All in Favour***

4. Education in the Division
  - 4.1 4.1 School Presentations
    - Marble Ridge Colony and Broad Valley Colony Schools – at 6:15 pm The Board welcomed Wayne Kochan, Debbie Jensen and Sheena Letexier to hear a presentation on the educational focus and activities at their schools.

5. Monitoring Report
  - Attendance Monitoring Report

**M22.12.128** M/S S. Lindal, M. Coverdale that the Board accepts the Attendance Monitoring Report dated December 2022, as presented.

***Carried  
All in Favour***

6. Division Reports
  - 6.1 Department Reports
    - .01 Superintendents' Report
      - Staff Christmas appreciation will be lunch at their school in January or February
      - Strategic Planning Meeting is scheduled for January 20-21, 2023
      - Reporting Requirements from the Province are increasing for School Divisions

- Consortium discussion deferred to the new year

.02 Human Resources

- Hiring, Samantha Janower, .4 Guest Teacher, FBC, FBEYS, Inwood and Colony schools, January 5, 2023 – June 30, 2023
- Hiring, Christina Kallstrom, Casual Substitute/ EA, Eriksdale & Lundar Schools, Effective Dec. 7, 2022
- Hiring, Victoria Metner, Casual Cleaner, Alf Cuthbert, Effective December 1, 2022
- Hiring, Alison Francois, Casual EA, Fisher Branch Early Years, Effective November 1, 2022
- Resignation, Shaun Lindal, Substitute Teacher Effective December 1, 2022.

6.2 Information requested by the Board

Budget Planning for 2023-2024 has started.

First update from the Province on the new funding model is expected December 16<sup>th</sup>.

6.3 Decision Information – Required Approvals

.01 Secretary-Treasurer

**M22.12.129** M/S M. Coverdale, T. Vasylieva that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- AP Cheques 29286 – 29313 dated November 28, 2022 \$77,012.14
- AP OLC 0362 Bell MTS dated November 28, 2022 \$ 12.83
- AP OLC 0363 CIBC Visa dated November 29, 2022 \$2,549.41
- Payroll Vouchers dated November 30, 2022 \$335,635.86
- AP, OLC # 0364 Manitoba Blue Cross dated December 1, 2022 \$26,971.50
- AP Cheques 29313 – 29326 dated December 5, 2022 \$ 210,410.17
- AP OLC 0365 Receiver General dated December 5, 2022 \$120,993.68
- AP OLC 0366 Bell Mobility Inc. dated December 5, 2022 \$336.00
- AP OLC 0367 Manitoba Hydro dated December 7, 2022 \$272.06
- Payroll Vouchers dated December 12, 2022 \$23,288.15
- AP Cheques 29327 – 29370 dated December 13, 2022 \$208,233.54

***Carried  
All in Favour***

7. Ownership Linkage

- 7.1 Visitors and Delegations – none  
7.2 Ownership Linkage Plan – none

8. Policy Development/Review

- 2.B Custodian  
2.B Community Learning Coordinator Position  
2.B Director of Operations and Infrastructure  
2.B Educational Assistant  
2.B FLEX Program Coordinator  
7.0 Safe Schools- Pandemic Preparedness Guidelines  
Board Management Linkage Policies; reviewed part 3 of 4.

8.1 Governance

The below items were included in the Board Package for review.

MSBA Call for Presentations  
MSBA Policies for Trustees and Admin (2022-2023)  
E-News for December 7, 2022  
MSBA Executive Highlights for Nov 30, 2022  
MSBA Memo Performance based funding model for Manitoba Universities and Colleges  
MSBA Overview 2022

9. Self-Evaluation of Governance Process

**M22.12.130** M/S A. Moman, T. Vasylieva that the Board move into Committee of the Whole In Camera at 8:05 p.m.

***Carried  
All in Favour***

10. In Camera

- Staffing Update
- Leave of Absence request
- Community Request

Trustees Shaun Lindal and Kelly Webb declared an interest on the community request item and left the meeting at 8:25 pm.

The Board rose and reported at 8:32 p.m.  
Trustee Shaun Lindal returned to the meeting.

**M22.12.131** M/S T. Vasylieva, M. Coverdale that the Board approves the leave of absence without pay, as per request from employee no.104552.

***Carried  
All in Favour***

10. Items for next agenda and adjournment: M. Coverdale at 8:38 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer