

The One Thousand, One Hundred and Forty Fifth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, January 31st, 2023, at the School Division Office**

Members Present: Donny Thorkelson, Chairperson; Teresa Johnson, (Via Video Call); Allison Moman, Vice Chairperson; Tetiana Vasylieva; Shaun Lindal; Kelly Webb

Members Absent with Regret: Marvin Coverdale

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary- Treasurer; Mark Parkes, Director of Operations, and Infrastructure

Administrative Staff Absent with Regret: None

1. Chairperson Donny Thorkelson called the meeting to order at 6:01 p.m.

2. Adoption of the Agenda

- 2.1 New items
- 2.2 Special Meetings – none
- 2.3 Adoption of Agenda

M23.01.006 M/S K. Webb, T. Vasylieva that the agenda be adopted as presented.

***Carried
All in Favour***

3. Adoption of the Minutes of the last Board Meeting

M23.01.007 M/S S. Lindal, T. Vasylieva that the minutes of the 1144th regular meeting held on Tuesday, January 10, 2023 be adopted as presented.

***Carried
All in Favour***

4. Monitoring Reports

M23.01.008 M/S T. Vasylieva, A. Moman that the Board accepts the Provincial Assessment Monitoring Report dated January 31, 2023 as presented.

***Carried
All in Favour***

M23.01.009 M/S K. Webb, S. Lindal that the Board accepts the School Division Plan Update Monitoring Report dated January 31, 2023 as presented.

***Carried
All in Favour***

The Board welcomed Terri Otto at 6:30 pm to present the Student Services Report.

M23.01.010 M/S A. Moman, T. Vasylieva that the Board accepts the Student Services Quarterly Monitoring Report dated January 31, 2023 as presented.

***Carried
All in Favour***

M23.01.011 M/S T. Vasylieva, S. Lindal that the Board accepts the Quarterly Financial Monitoring Report dated January 31, 2023 as presented.

***Carried
All in Favour***

M23.01.012 M/S A. Moman, K. Webb that the Board accepts the Maintenance, Transportation and Technology Monitoring Report dated January 31, 2023 as presented.

***Carried
All in Favour***

5. Division Reports

Superintendents' Report

- Received responses to the letter sent to Minister of Education and Early Childhood Learning, from Minister W. Ewasko and N. Altomare, Official Opposition Critic, K-12 Education.
- Budget was discussed and a Special Budget meeting is planned for February 21st if required. Kindergarten and bussing for programming discussion deferred until funding announcement is received.
- LEGO Funding has been extended for 2023/2024 by the Federal Government.
- Board Goals and Priorities - tabled until all Board Members have had a chance to view.

Human Resources

Superintendent of HR Report

- Hiring, Albert Bruce, Land Based Coordinator Effective January 30, 2023 until June 30, 2023
- Hiring, Corrine Park, Certified Substitute Teacher Effective January 24, 2023
- Hiring, Zachary Donin, Certified Substitute Teacher Effective February 1, 2023
- Hiring, Claire Penner, Casual EA at Lundar School, Effective January 31, 2023
- Hiring, Jordyn Wilson, EA, Broad Valley Colony School Effective Feb. 28th, 2023 until June 29, 2023

Decision Information – Required Approvals

Secretary-Treasurer - Accounts Payable

M23.01.013 M/S K. Webb, T. Vasylieva that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Payroll dated January 13, 2023 \$ 320,058.19
- OLC #0378 Minister of Finance dated January 12, 2023 \$23,015.62
- Cheques 29466 – 29507 dated January 16, 2023 \$179,996.94
- OLC 0379 Receiver General dated January 18, 2023 \$160,929.97
- Cheques 29508 – 29546 dated January 23, 2023 \$379,409.75
- OLC 0380 Minister of Finance dated January 19, 2023 \$98.36
- OLC 0381 Manitoba Hydro dated January 20, 2023 \$36,419.31
- OLC 0382 Bell MTS dated January 20, 2023 \$1,121.29
- OLC 0383 Bell MTS dated January 26, 2023 \$12.55
- Cheques 29547 – 29570 dated January 30, 2023 \$25,031.95
- Payroll Vouchers dated January 31, 2023 \$304,923.74

***Carried
All in Favour***

Request for Approval – Overnight Trip Requests

M23.01.014 M/S T. Vasylieva, S. Lindal that the Board approve the request from Trevor Tindall, teacher at Ashern Central School to take up to forty ACS students for an overnight trip to Asessippi Ski Park on February 27 & 28, 2023, provided all regulations, procedures and guidelines are followed.

***Carried
All in Favour***

M23.01.015 M/S T. Vasylieva, A. Moman that the Board approve the request from Leanne Kochan, teacher at Fisher Branch Collegiate to take seven Grade 10 students to the High School Ethics Bowl overnight in Winnipeg, MB on February 24 & 25, 2023, provided all regulations, procedures and guidelines are followed; AND further that the cost of one substitute teacher for February 24th will be provided.

***Carried
All in Favour***

M23.01.016 M/S T. Johnson, S. Lindal that the Board approve the request from Shannon Kosolowski and Dana Emilson, teachers at Ashern Central School to take Grade 5 and 6 Classes for a 2-night camping trip to Camp Arnes near Gimli, MB on June 5-7, 2023, provided all regulations, procedures and guidelines are followed.

***Carried
All in Favour***

M23.01.017 M/S K. Webb, T. Vasylieva that the Board approve the request from Braden McInnes, teacher at Ashern Central School to take their Mixed Doubles Curling Team overnight to Provincials in Rivers, MB on February 10 & 11, 2023, provided all regulations, procedures and guidelines are followed; AND further that funding be provided as per Board Policy.

***Carried
All in Favour***

7. Policy Development/Review

7.1 Regulations and Procedures

- Out of Country/ Province Travel – consensus no policy required
- 2.B Guidance Counselor
- 2.B Head Custodian
- 2.B Interpreter
- 2.B LEGO Program Coordinator

Religious Instruction By-Law – tabled to next meeting; further information required.

7.2 Governance

The below items were included in the Board Package for review.

- .01 MSBA 2023 AGM Flyer
- .02 MSBA MSI HUB, Milnco Property and Casualty program update
- .03 MSBA Memo Safe Schools for Alex Presentation
- .04 MSBA E- News for January 11, 2023
- .05 MSBA Process for 2023 Bear Pit Session
- .06 MSBA Student & Staff Accident Travel Insurance Webinar
- .07 MSBA Executive highlights for January 9, 2023
- .08 MSBA Lieutenant Governor Request Nomination for Annual Historical Award
- .09 SDML Opposition letter
- .10 E- News January 25, 2023
- .11 HUB Milnco Webinar

8. Self-Evaluation of Governance Process

M23.01.018 M/S T. Vasylieva, K. Webb that the Board move into Committee of the Whole In Camera at 9:00 p.m.

***Carried
All in Favour***

9. In Camera
.01 Student Suspensions
.02 Staffing Update
.03 Staffing Request

Trustee Shaun Lindal declared an interest and left the meeting at 9:24 pm
Trustee Shaun Lindal returned to the meeting at 9:30 pm

The Board rose and reported at 9:41 p.m.

M23.01.019 M/S T. Johnson, A. Moman that The Board appoint Tracey Kinkead as Principal of Ashern Central School, Permanent .75 Principal and .25 Student Support, Effective September 5, 2023.

***Carried
All in Favour***

M23.01.020 M/S T. Vasylieva, A. Moman that The Board appoint Angela Caines as Principal of Fisher Branch Early Years School, Permanent .50 Principal and .50 Teacher, Effective September 5, 2023.

***Carried
All in Favour***

M23.01.021 M/S T. Vasylieva, S. Lindal that The Board appoint Gail Postlethwaite as Principal of Inwood School, Permanent .20 Principal and .80 Teacher, effective September 5, 2023.

***Carried
All in Favour***

M23.01.022 M/S A. Moman, T. Vasylieva that The Board appoint Amanda Garton as Principal of Fisher Branch Collegiate, Term .75 Principal and .25 Teacher, from September 5, 2023 until June 30, 2024.

***Carried
All in Favour***

M23.01.023 M/S T. Vasylieva, K. Webb that The Board approve leave of absence, without pay from January 30 until February 21, 2023 for employee 103173.

***Carried
All in Favour***

M23.01.024 M/S. Lindal, K. Webb that The Board approve leave of absence, without pay from February 6 until June 30, 2023, as per request from employee 104552.

***Carried
All in Favour***

10. Items for next agenda and adjournment: T. Vasylieva at 9:47 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer