

The One Thousand, One Hundred and Forty Eighth Regular Meeting of the **Lakeshore School Division**  
Board held on **Tuesday, March 14, 2023, at the School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Allison Moman; Shaun Lindal; Marvin Coverdale; Tetiana Vasyliieva 6:17 pm; Kelly Webb – online

**Members Absent with Regret:** None

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary- Treasurer

**Administrative Staff Absent with Regret:** Mark Parkes, Director of Operations, and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:09 p.m.

2. Adoption of the Agenda

- 2.1 New items
- 2.2 Special Meetings – Vision & Voice Public Budget Meeting
- 2.3 Adoption of Agenda

**M23.03.041** M/S M. Coverdale, T. Johnson that the agenda be adopted as presented.

**Carried**

3. Adoption of the Minutes of the last Board Meeting

**M23.03.042** M/S A. Moman, S. Lindal that the minutes of the 1147<sup>th</sup> regular meeting held on Tuesday, February 28, 2023 be adopted as presented.

**Carried**

4. Monitoring Reports

**M23.03.043** M/S S. Lindal, M. Coverdale that the Board accepts the Equity Resourcing Data Monitoring Report as presented.

**Carried**

5. Division Reports

- 5.1 Department Reports
- .01 Superintendents' Report

Early Development Instrument for Kindergarten was completed  
Lakeshore Proficiency Awards will be held in Fisher Branch on April 18<sup>th</sup>, 2023.

.02 Human Resources

- Resignation, Kelly Pagee, Cleaner, Lundar School, Effective March 2, 2023
- Retirement, Brent Boblinski, Teacher, Effective March 31, 2023
- Maternity Leave, Mackenzie Gibson, EA, Ashern Early Years, March 10, 2023 to March 10, 2024
- Hiring, Charlene Platford, Term, Teacher, Fisher Branch Collegiate, Effective September 5, 2023 to June 28, 2024
- Hiring, Nathan Lee, Term, Teacher, Fisher Branch Collegiate, Eff. September 5, 2023 to June 28, 2024
- Hiring, Kirsten Hunt, ASL Interpreter, Lundar Early Years, Effective September 6, 2023 to June 27, 2024
- Hiring, Lindsay Clow, Term, Teacher, Ashern Central School, Eff. September 5, 2023 to June 28, 2024
- Hiring, Marlene Lenton, Permanent, Divisional Support Teacher, Division, Effective September 5, 2023
- Hiring, Tera Sparrow, Term, Teacher, Ashern Early Years, Effective April 3, 2023 to June 30, 2023
- Hiring, Jolene Tober, Spare Bus Driver, Effective February 16, 2023
- Hiring, Ethan Caines, Sub Teacher, Casual EA, Fisher Branch Early Years, Effective March 2, 2023
- Hiring, Maria Anderson, EA, Lundar Early Years, Effective Oct 4, 2022 to June 29, 2023

## 5.2 Information requested by the Board

## Notice to Reverse

**M23.02.028** M/S M. Coverdale, K. Webb that the Board decline request for Access Credit Union's D.O.G. to visit schools for I Love to Read Month. **Carried**

**M23.03.044** M/S A. Moman, T. Vasylieva that M23.02.028 be reversed;  
Further that request for Access Credit Union's D.O.G. to visit schools for I Love to Read Month, with no contact option be approved.

**Carried**

## 5.3 Decision Information – Required Approvals

## Secretary-Treasurer - Accounts Payable

**M23.03.045** M/S T. Johnson, M. Coverdale that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Cheques 29714 – 29739 dated March 6 , 2023 \$ 26,506.31
- OLC #0393 Bell MTS dated February 28, 2023 \$12.83
- OLC #0394 Manitoba Blue Cross dated March 13, 2023 \$26,436.90
- OLC #0395 CIBC Visa dated March 13, 2023 \$9,840.73
- OLC #0396 Receiver General dated March 13, 2023 \$159,208.69
- OLC #0397 Bell Mobility dated March 13, 2023 \$661.73
- OLC #0398 Manitoba Hydro dated March 13, 2023 \$568.35
- Cheques 29740 – 29782 dated March 13, 2023 \$274,574.24
- EFT Payments dated March 13, 2023 \$22,354.82
- Payroll Vouchers dated March 15, 2023 \$313,025.54

**Carried**

## Finalization of the 2023-24 Budget

**M23.03.046** M/S M. Coverdale, A. Moman that the Board approve the 2023-24 Operating Budget in the amount of \$17,116,879 plus a transfer to the Capital Fund in the amount of \$200,000 (Bus Reserve Fund) as presented.

**Carried**

## Approve the 2023 Special Levy

**M23.03.047** M/S T. Johnson, T. Vasylieva that the Board approve the Lakeshore School Division 2023 Special Levy in the amount of \$5,042,929 as presented.

**Carried**

**M23.03.048** M/S A. Moman, T. Vasylieva that the Board approve the request from Nathan Lee, teacher at Fisher Branch Collegiate to take their Junior Varsity Basketball Team overnight to Provincials in Cranberry Portage, MB March 8 to March 11, 2023, provided all regulations, procedures and guidelines are followed;  
AND further that funding be provided as per Board Policy.

**Carried**

- 6. Ownership Linkage
  - 6.1 Visitors and Delegations
    - .01 At 6:30 pm the Board welcomed Shannon Pyziak, Reeve and Allan Lindal, Councillor from the RM of Fisher. The delegation verbally presented and asked questions regarding the Lakeshore School Division 2023-24 budget and current operations.

- 7. Policy Development/Review
  - 7.1 Regulations and Procedures; the following were reviewed.
    - 2.B Mechanic Foreman
    - 2.B Mechanic
    - 2.B Office Assistant – remove from regulations and procedures
    - 2.B Payroll – Administrative Assistant

- 8. Governance
  - The items below were included in the Board Package for review.
    - .01 MSBA E-News March 9, 2023
    - .02 School Based Child Care Expansion

Self-Evaluation of Governance Process

**M23.03.049** M/S T. Vasylieva, M. Coverdale that the Board move into Committee of the Whole In Camera at 7:50 p.m.

***Carried***

- 9. In Camera
  - .01 Student Suspensions
  - .02 Staffing Update
  - .03 Long term Vision

The Board rose and reported at 9:01 p.m.

**M23.03.050** M/S T. Johnson, A. Moman that the Board approve suspension for student 107167538 until June 29, 2023.

***Carried***

**M23.03.051** M/S S. Lindal, T. Vasylieva that the Board approve bus suspension for student 107168072 at Lundar School until June 29, 2023.

***Carried***

- 10. Items for next agenda and adjournment: M. Coverdale at 9:06 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer