

The One Thousand, One Hundred and Fiftieth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, April 25, 2023, at the School Division Office**

Members Present: Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Allison Moman; Shaun Lindal; Marvin Coverdale; Kelly Webb

Members Absent with Regret: Tetiana Vasylieva

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary- Treasurer and Mark Parkes, Director of Operations, and Infrastructure

Administrative Staff Absent with Regret: None

1. Chairperson Donny Thorkelson called the meeting to order at 6:01 p.m.

2. Adoption of the Agenda

- 2.1 New items
- 2.2 Special Meetings
 - Proficiency Awards were held April 18th at Fisher Branch Collegiate with 3 participants.
 - Chairperson Thorkelson gave an update on the Bear Pit session at MSBA Conference.
- 2.3 Adoption of Agenda

M23.04.058 M/S K. Webb, M. Coverdale that the agenda be adopted as presented.

Carried

3. Adoption of the Minutes of the last Board Meeting

M23.04.059 M/S A. Moman, T. Johnson that the minutes of the 1149th regular meeting held on Tuesday, April 11th, 2023 be adopted as presented.

Carried

4. Monitoring Reports

The Board welcomed Terri Otto at 6:15 pm to present the Student Services Report.

M23.04.060 M/S T. Johnson, S. Lindal that the Board accepts the Student Services Quarterly Monitoring Report dated April 25, 2023, as presented.

Carried

M23.04.061 M/S M. Coverdale, K. Webb that the Board accepts the Quarterly Financial Monitoring Report for the period July 1 – March 31, 2023, as presented.

Carried

M23.04.062 M/S A. Moman, K. Webb that the Board accepts the Maintenance, Transportation and Technology Monitoring Report dated April 25, 2023, as presented.

Carried

5. Division Reports

- 5.1 Department Reports

.01 Superintendents' Report

Manitoba Education update on four current initiatives.

Board Calendar for 2023-2024 School Year was presented.

The next regular Board meeting on May 9th, 2023 will be a School Visit to Ashern Early Years.

.02 Human Resources

- Hiring Ethan Caines, term EA, Fisher Branch Early Years, effective May 1, 2023 to June 29, 2023
- Hiring Toni Dent, 60% term Administrative Assistant, effective April 25, 2023 to June 30, 2023
- Hiring Joanne Churchill, Spare Bus Driver, effective April 1, 2023
- Retirement, Joanne Kiesman, Teacher, Alf Cuthbert School, effective June 30, 2023

5.2 Information requested by the board

Opinion of Value for the Fisher Branch Bus Garage property, prepared by Royal LePage JMB & Associates was presented to the Board.

Recorded Vote requested by K. Webb

M23.04.063 M/S M. Coverdale, T. Johnson that the Board offer for sale the bus garage and the land in the RM of Fisher as described Lots 1-2 Plan 10822, 1.04 Acres on Roll 0334000; Further, that upon potential sale of the bus garage, Lakeshore School Division would consider leasing a portion of space back from the purchaser in order to continue operations.

Carried

In Favour: 4

Opposed: 2 - S. Lindal & K. Webb

5.3 Decision Information – Required Approvals

Secretary-Treasurer - Accounts Payable

M23.04.064 M/S T. Johnson, K. Webb that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0408 Receiver General dated April 5, 2023 \$162,659.62
- OLC #0409 Manitoba Hydro dated April 5, 2023 \$621.78
- OLC #0410 Minister of Finance & Taxation dated April 12, 2023 \$21,904.74
- Payroll Vouchers dated April 14, 2023 \$332,283.46
- Cheques 29921 – 29961 dated April 17, 2023 \$161,707.91
- OLC #0411 Receiver General dated April 19, 2023 \$162,879.36
- OLC #0412 Minister of Finance dated April 19, 2023 \$313.55
- OLC #0413 Manitoba Hydro dated April 20, 2023 \$47,082.48
- OLC #0414 Bell MTS dated April 20, 2023 \$1,201.58
- Cheques 29962-30004 dated April 24, 2023 \$103,038.03

Carried

By-Law 3/2018 Trustee Indemnities and Expenses was presented for review.

Request for Approval – Out of Province Overnight Trip Request

M23.04.065 M/S K. Webb, S. Lindal that the Board approve the request from Donald Nikkel, Superintendent of HR, Policy and Alternative Program Director to take the SWOT students on an overnight trip to Ontario from June 23 -30, 2023, provided all regulations, procedures and guidelines are followed.

Carried

- 6. Ownership Linkage
 - 6.1 Visitors and Delegations – none scheduled.

- 7. Policy Development/Review
 - 7.1 Regulations and Procedures
 - 2.B. Psychologist
 - 2.B. Resource Teacher
 - 2.B. Safety and Facilities Maintenance Supervisor – remove from regulations and procedures
 - 2.B. School Principal

- 8. Governance
 - The items below were included in the Board Package for review.
 - MSBA 2023 AGM Record of Proceedings
 - MSBA E-News April 19, 2023

Self-Evaluation of Governance Process

M23.04.066 M/S K. Webb, M. Coverdale that the Board move into Committee of the Whole In Camera at 7:42 p.m.

Carried

- 9. In Camera
 - .01 Student Suspensions
 - .02 Staffing Update

The Board rose and reported at 8:05 p.m.

- 10. Items for next agenda - 3.B. Use of Certified Service Animals In School

Adjournment: M. Coverdale at 8:07 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer