

The One Thousand, One Hundred and Fifty First Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, May 9, 2023, at Ashern Early Years School**

Members Present: Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Shaun Lindal; Marvin Coverdale; and Tetiana Vasylieva

Members Absent with Regret: Allison Moman and Kelly Webb

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary- Treasurer

Administrative Staff Absent with Regret: Mark Parkes, Director of Operations, and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 4:12 p.m.

2. Adoption of the Agenda

M23.05.067 M/S M. Coverdale, T. Vasylieva that the agenda be adopted as presented.

Carried

3. Adoption of the Minutes of the last Board Meeting

M23.05.068 M/S T. Johnson, S. Lindal that the minutes of the 1150th regular meeting held on Tuesday, April 25th, 2023 be adopted as presented.

Carried

4. School Presentations

- Alf Cuthbert School – at 4:15 pm The Board welcomed Alann Fraser and Lanyth Tober to hear a presentation on the educational focus and activities at their school.
- Ashern Early Years School – at 4:30 pm The Board welcomed Karen Carmichael, Andrea Gryba, Shannon Keeley and Amberly Scott to hear a presentation on the educational focus and activities at their school.

School Visit

Principal Karen Carmichael took the Board and Administrative Staff on a tour of Ashern Early Years school prior to the start of the meeting. A visit to each classroom to meet the students and see what they are learning was insightful.

5. Division Reports

- 5.1 Department Reports
 - .01 Superintendents' Report
 LEGO (Lakeshore Educational Growth Opportunities) summer funding was approved.

.02 Human Resources

- Hiring, Erinn Jeffers, Certified Sub Teacher, Eff May 1, 2023
- Retirement William Westwater, Bus Driver, Effective May 5, 2023
- Hiring John Gallagher, Term Bus Driver, Lundar Route L02, Effective May 8, 2023 to June 30, 2023

5.2 Information requested by the board

- 3.B. Use of Certified Service Animals In School – tabled to next meeting
- Division Office – tabled to next meeting
- Criminal record checks for board members are not required to hold the office of Trustee.

5.3 Decision Information – Required Approvals

.01 Secretary-Treasurer - Accounts Payable

- M23.05.069** M/S M. Coverdale, T. Vasylieva that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;
- OLC #0415 Bell MTS dated Apr 26, 2023 \$12.83
 - OLC #0416 Manitoba Blue Cross dated May 1, 2023 \$26,551.80
 - OLC #0417 C.I.B.C. VISA dated May 1, 2023 \$7,994.83
 - OLC #0418 Royal LePage JMB & Associates dated May 1, 2023 \$262.50
 - Payroll Vouchers dated Apr 28, 2023 \$306,670.28
 - Cheques 30005-30033 dated May 1, 2023 \$34,309.76
 - OLC #0419 Receiver General dated May 3, 2023 \$151,346.58
 - OLC #0420 Bell Mobility Inc. dated May 2, 2023 \$5,390.94
 - Cheques 30034-30045 dated May 8, 2023 \$6,084.55
 - EFT Payments dated May 8, 2023 \$20,504.99

Carried

.02 By-Law 1/2023 Trustee Indemnities and Expenses

- M23.05.070** M/S T. Vasylieva, M. Coverdale, that the Board give First, Second and Third Readings to By-Law 1/2023 for Trustee Indemnities and Expenses.

Carried

Request for Approval – Provincials

- M23.05.071** M/S S. Lindal, M. Coverdale, that the Board approve the request from Nathan Lee, teacher at Fisher Branch Collegiate to take their Badminton Team to Provincials in Winnipeg, MB on May 4, 2023, with financial support, provided all regulations, procedures and guidelines are followed.

Carried

Request for Approval – Overnight Trips

- M23.05.072** M/S T. Vasylieva, S. Lindal, that the Board approve the request from Jennifer Bjornson teacher at Ashern Central School to take ACS Dramaddicts Group for an overnight extracurricular field trip in Winnipeg, MB on May 31 and June 1, 2023; provided all regulations, procedures and guidelines are followed.

Carried

- M23.05.073** M/S T. Johnson, T. Vasylieva, that the Board approve the request from Jennifer Bjornson teacher at Ashern Central School to take ACS grade 9-12 music students for an overnight extracurricular field trip in Winnipeg, MB on May 16 & 17, 2023; provided all regulations, procedures and guidelines are followed.

Carried

- M23.05.074** M/S S. Lindal, T. Johnson, that the Board approve the request from Amie Whiteside, Teacher at Eriksdale School to take grade 3 & 4 students for an overnight field trip to Spruce Woods Provincial Park, June 26 & 27, 2023 provided all regulations, procedures and guidelines are followed.

Carried

- 6. Ownership Linkage
 - 6.1 Visitors and Delegations – none scheduled.

- 7. Governance
 - The items below were included in the Board Package for review.
 - MSBA E-News May 3,2023
 - MSBA Resolution Follow-up EO-01-23, EO-02-23 & EO-04-23

Self-Evaluation of Governance Process

M23.05.075 M/S M. Coverdale, T. Vasylieva that the Board move into Committee of the Whole In Camera at 5:23 p.m.

Carried

- 9. In Camera
 - .01 Staffing Update
 - .02 Leave Requests
 - .03 Information Request
 - .04 Fisher Branch Bus Garage

The Board rose and reported at 6:21 p.m.

M23.05.076 M/S M. Coverdale, T. Vasylieva, that the Board appoint Toshi Kupchak as Teaching Principal of Inwood School, 100% Term .20 Principal and .80 Teacher, effective September 5, 2023, until June 30, 2024.

Carried

M23.05.077 M/S T. Vasylieva, T. Johnson that the Board approve leave of absence, with up to four days without pay from December 7-16, 2023, as per the request from employee 102766.

Carried

M23.05.078 M/S M. Coverdale, S. Lindal that the Board approve leave of absence, with up to three days without pay from September 5-11, 2023 as per the request from employee 104749.

Carried

- 10. Items for next agenda - 3.B. Use of Certified Service Animals in School and Division Office

Adjournment: M. Coverdale at 6:26 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer