

The One Thousand, One Hundred and Fifty Third Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, June 13, 2023, at School Division Office**

Members Present: Donny Thorkelson, Chairperson; Marvin Coverdale, Vice Chairperson; Tetiana Vasylieva; Shaun Lindal **Members Present Online:** Allison Moman

Members Absent with Regret: Teresa Johnson; Kelly Webb

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary- Treasurer; Mark Parkes, Director of Operations, and Infrastructure

Administrative Staff Absent with Regret:

1. Chairperson Donny Thorkelson called the meeting to order at 6:01 p.m.

2. Adoption of the Agenda

M23.06.087 M/S S. Lindal, T. Vasylieva that the agenda be adopted as presented.

Carried

Special Meeting – Funding Model

3. Adoption of the Minutes of the last Board Meeting

M23.06.088 M/S M. Coverdale, S. Lindal that the minutes of the 1152nd regular meeting held on Tuesday, May 30th, 2023 be adopted as presented.

Carried

4. School Presentations

- Ashern Central School – at 6:10 pm The Board welcomed Tracey Kinkead to hear a presentation on the educational focus and activities at their school.
- Literacy Lead Teacher – at 6:25 pm The Board welcomed Lori Emilson to hear a presentation on literacy activities in our schools. Lori also led the Board in a literacy activity.

5. Division Reports

.01 Superintendents' Reports

M23.06.089 M/S T. Vasylieva, M. Coverdale that the Board accepts the School Division Attendance Monitoring Report as presented.

Carried

.02 Human Resources

- Retirement Leah Kiesman, Educational Assistant, Ashern Early Years, effective June 29, 2023
- Retirement Brian Moore, Head Custodian, Inwood School effective June 30, 2023
- Resignation Stevie Anderson, Educational Assistant, Lundar School effective June 29, 2023
- Resignation Darren Stasyszyn, Head Custodian, Ashern Central School effective June 30, 2023
- Resignation Lyndsey Forsyth, Educational Assistant/ Librarian Eriksdale School effective June 12, 2023
- Hiring Brand Broesky, Guest Teacher, Lundar, effective September 05, 2023 until June 30 2024
- Hiring Derrick Cundy, Guest Teacher, Eriksdale, effective September 05, 2023 until June 30, 2024

5.2 Information requested by the board – nothing to report

5.3 Decision Information – Required Approvals

.01 Secretary-Treasurer - Accounts Payable

M23.06.090 M/S M. Coverdale, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0427 C.I.B.C. VISA dated May 29 2023 \$3,066.61
- Payroll Vouchers dated May 31 2023 \$316,153.15
- OLC #0428 Manitoba Blue Cross dated Jun 01 2023 \$26,833.85
- OLC #0429 Bell Mobility dated Jun 02 2023 \$341.60
- Cheques 30156-30177 dated Jun 05 2023 \$33,672.31
- OLC #0430 Receiver General dated Jun 05 2023 \$156,039.02
- OLC #0431 Manitoba Hydro dated Jun 07 2023 \$370.75
- EFT Payments dated Jun 12 2023 \$19,019.13
- Cheques 30178-30208 dated Jun 13 2023 \$194,450.62

Carried

.02 Borrowing By-Law 2/2023

M23.06.091 M/S T. Vasylieva, S. Lindal that the Board give First, Second and Third Readings to Borrowing By-Law 2/2023 in the amount of \$3,000,000.00 for the purpose of a Line of Credit and CIBC VISA Credit Card account with a limit of \$18,000.

Carried

Request for Approval – Provincials

M23.06.092 M/S S. Lindal, T. Vasylieva, that the Board approve the requests from Nathan Lee, teacher at FBC, Christina Watkins teacher at ACS and Rory Tycoles teacher at LHS to take their Track and Field athletes to Provincials overnight in Brandon, MB from June 8-10, 2023, with financial support, provided all regulations, procedures and guidelines are followed.

Carried

M23.06.093 M/S A. Moman, Marvin Coverdale, that the Board approve the requests from Amanda Bouchard, teacher at FBC and Chayse Warkentin teacher at EDS to take their Track and Field athletes to Provincials in Winnipeg, MB on June 15, 2023, with financial support, provided all regulations, procedures and guidelines are followed.

Carried

6. Ownership Linkage

6.1 Visitors and Delegations – none scheduled.

7. Policy Development & Review

The following regulations and procedures were reviewed.

- 2.B. Student Services Administrator Secretary
- 2.B. Student Services Administrator
- 2.B Substitute Teacher
- 2.B Superintendent of HR, Policy and Public Relations

8. Governance

The items below were included in the Board Package for review.

- MSBA E-News May 31, 2023
- MSBA Executive Highlights, June 5, 2023
- MSBA Strategic Plan Survey – deadline September 29, 2023

M23.06.094 M/S M. Coverdale, S. Lindal that the Board move into Committee of the Whole In Camera at 7:06 p.m.

Carried

9. In Camera

- .01 Staffing Update
- .02 Leave Request Update
- .03 Leave Request

The Board rose and reported at 7:15 p.m.

M23.06.095 M/S T. Vasylieva, M. Coverdale that the Board approve leave of absence without pay until June 29, 2023, as per the request from employee 104786.

Carried

Self-Evaluation of Governance Process

10. Items for next agenda

Adjournment: M. Coverdale at 7:17 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer