

The One Thousand, One Hundred and Fifty Fifth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, August 29, 2023, at School Division Office**

Members Present: Donny Thorkelson, Chairperson; Tetiana Vasylieva, Vice Chairperson; Shaun Lindal, Allison Moman; Kelly Webb

Members Absent with Regret: Marvin Coverdale, Teresa Johnson

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR Arlene Brandson Darknell, Secretary- Treasurer; Mark Parkes, Director of Operations, and Infrastructure

Administrative Staff Absent with Regret: none

1. Chairperson Donny Thorkelson called the meeting to order at 6:07 p.m.

2. Adoption of the Agenda

M23.08.104 M/S T. Vasylieva, A. Moman that the agenda be adopted as amended.

Carried

Special Meetings none to report on

3. Adoption of the Minutes of the last Board Meeting

M23.08.105 M/S S. Lindal, A. Moman that the minutes of the 1154th regular meeting held on Tuesday, June 27th, 2023 be adopted as presented.

Carried

4. Monitoring Reports

M23.08.106 M/S K. Webb, T. Vasylieva that the Board accepts the Operations & Infrastructure Quarterly Monitoring Report on Summer Maintenance Projects as presented.

Carried

5. Division Reports

.01 Superintendents' Reports

Reported on Professional Development held in August and Divisional PD Day planned for September 6th.

.02 Human Resources

- Hiring Samantha Janower, Term 100% Teacher Lundar High School, effective September 05, 2023 until February 02, 2024
- Hiring Cailleigh McLelland, 100% Guest Teacher, effective September 05, 2023 until June 30, 2024
- Hiring Tera Sparrow, Term Flex EA, effective September 05, 2023 until June 30, 2024
- Hiring Liza Desrochers, Permanent Custodian Inwood School, effective August 01, 2023
- Hiring Scott Prejet, Term Custodian, Ashern Central School, effective September 07, 2023 until June 30, 2024, or until the return of the regular employee
- Hiring John Gallagher, Permanent 10 month Bus Driver Lundar Area, effective September 05, 2023
- Hiring Willie Muenchow, Permanent 10 month Intercampus Bus Driver Eriksdale, effective September 05, 2023
- Hiring Patricia Goranson, Substitute Teacher, effective September 05, 2023
- Hiring Gail Postlethwaite, Substitute Teacher, effective September 05, 2023
- Hiring Jessica Truthwaite, Substitute EA & Substitute Teacher, effective September 05, 2023
- Hiring Peter Chadwick, Casual Land Based Assistant, effective July 18, 2023

- Resignation Jessica Truthwaite, EA Marble Ridge Colony School, effective June 30, 2023
- Resignation Marlene Vopni, EA Fisher Branch Early Years School, effective August 05, 2023
- Resignation Maria Anderson, EA Lundar Early Years School, effective August 31, 2023

5.2 Information requested by the board – nothing to report

5.3 Decision Information – Required Approvals

.01 Secretary-Treasurer - Accounts Payable

M23.08.107 M/S S. Lindal, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0438 C.I.B.C VISA, dated June 29 2023, \$1,089.92
- Payroll Vouchers, dated June 30 2023, \$78,229.74
- Cheques 30269-30317, dated July 04 2023, \$35,489.49
- OLC #0439 Manitoba Blue Cross, dated July 04 2023, \$25,397.15
- OLC #0440 Receiver General, dated July 06 2023, \$220,674.80
- OLC #0441 Manitoba Hydro, dated July 06 2023, \$195.16
- Employee EFT dated July 10 2023, \$24,255.56
- Payroll Vouchers, dated July 14 2023, \$254,314.20
- Cheques 30318-30386, dated July 13 2023, \$390,629.81
- OLC #0442 Minister of Finance & Taxation, dated July 13 2023, \$27,711.77
- OLC #0443 Minister of Finance, dated July 13 2023, \$474.03
- Payroll Vouchers, dated July 31 2023, \$238,479.77
- OLC #0444 Receiver General, dated July 19 2023, \$129,347.13
- OLC #0445 Bell MTS, dated July 20 2023, \$1,207.45
- OLC #0446 Manitoba Hydro, dated July 21 2023, \$19,148.39
- OLC #0447 Bell MTS, dated July 26 2023, \$12.60
- OLC #0448 C.I.B.C VISA, dated July 31 2023, \$9,974.49
- OLC #0449 Manitoba Blue Cross, dated August 01 2023, \$26,370.95
- OLC #0450 Receiver General, dated August 03 2023, \$126,544.96
- OLC #0451 Manitoba Hydro, dated August 08 2023, \$177.19
- Payroll Vouchers, dated August 15 2023, \$234,999.89
- Cheques 30387-30418, dated August 08 2023, \$143,113.72
- OLC #0452 Minister of Finance & Taxation, dated August 11 2023, \$15,647.85
- Employee EFT dated August 14 2023, \$9,849.59
- Cheques 30419-30438, dated August 15 2013, \$149,183.87
- OLC #0453 Receiver General, dated August 18 2023, \$124,557.83
- OLC #0454 Manitoba Hydro, dated August 18 2023, \$6,894.45
- OLC #0455 Bell MTS, dated August 21 2023, \$1,234.05
- Cheques 30439-30468, dated August 22 2023, \$112,071.53
- Payroll Vouchers, dated August 31 2023, \$243,564.33

Carried

6. Ownership Linkage

6.1 Visitors and Delegations – none scheduled

7. Policy Development & Review

The following regulations and procedures were reviewed.

- 3.A. Assessment and Evaluation of Student Learning
- 3.A. Driver Education
- 3.A. Proficiency Awards
- Multi-Year Accessibility Plan
- 3.B. Use of Certified Service Animals in Schools

8. Governance

The items below were included in the Board Package for review.

- MSBA E-News June 28, 2023

M23.08.108 M/S A. Moman, K. Webb that the Board move into Committee of the Whole In Camera at 6:46 p.m.

Carried

9. In Camera

- .01 Staffing Update
- .02 Employee Requests

M23.08.109 M/S A. Moman, S. Lindal that the Board rise and report at 7:35 p.m.

Carried

M23.08.110 M/S A. Moman, T. Vasylieva that the Board approve the request from employee no. 102201 to be released from their employment contract.

Carried

Self-Evaluation of Governance Process

10. Items for next agenda

Adjournment: T. Vasylieva at 7:38 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer