

The One Thousand, One Hundred and Fifty Seventh Regular Meeting of the **Lakeshore School Division**  
Board held on **Tuesday, September 12, 2023, at School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Shaun Lindal, Allison Moman; Kelly Webb; Tetiana Vasylieva, Marvin Coverdale

**Members Absent with Regret:** None

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

**Administrative Staff Absent with Regret:** Mark Parkes, Director of Operations, and Infrastructure (participated by phone 7:19-7:36 pm; in camera portion only)

1. Chairperson Donny Thorkelson called the meeting to order at 6:12 p.m.

2. Adoption of the Agenda

**M23.09.111** M/S T. Vasylieva, M. Coverdale that the agenda be adopted as presented.

**Carried**

Special Meetings none to report on

3. Adoption of the Minutes of the last Board Meeting

**M23.09.112** M/S T. Johnson, A. Moman that the minutes of the 1155<sup>th</sup> regular meeting held on Tuesday, August 29<sup>th</sup>, 2023 be adopted as presented.

**Carried**

4. School Presentations

- Flex Program – at 6:15 pm The Board welcomed Stacey Gard, Flex Program Coordinator to hear a presentation on increasing enrollment, programming plans and activities for the upcoming school year. Stacey also updated on activities from the 22/23 School Year.

5. Division Reports

5.1 Monitoring Reports

**M23.09.113** M/S M. Coverdale, T. Vasylieva that the Board accepts the PD Plan, Board Goals and Priorities Update and School Division Plan Monitoring Report as presented.

**Carried**

**M23.09.114** M/S S. Lindal, T. Johnson that the Board accepts the Quarterly Financial Monitoring Report for the period July 1, 2022 – June 30, 2023, as presented.

**Carried**

5.2 Human Resources

- Hiring Christina Booth, Secretary Fisher Branch Collegiate, effective September 05, 2023 until June 30, 2024
- Hiring Gail Kreutzer, 25% Term Teacher Fieldstone Adult Learning Center, effective September 05, 2023 until June 28, 2024
- Hiring Andrea Neiser, 50% Land-Based Learning Coordinator, effective September 07, 2023 until June 28, 2024
- Hiring Carolyn Joy Sigurdson, Casual Substitute Teacher, effective Sept. 07, 2023

- Hiring Lillian Traverse, Language Facilitator Alf Cuthbert School and Ashern Early Years School, effective September 18, 2023 until June 30, 2024
- Shaelyn Rawluk on leave, effective November 20, 2023 until November 20, 2024
- Resignation Korissa Gasper, EA Ashern Early Years, effective August 16, 2023
- Resignation Debbie Pescitelli, EA Inwood School, effective September 05, 2023
- Hiring Tyler Medeiros, Term Teacher Lundar Early Years School, effective September 05, until June, 30 2024
- Hiring Denise Beardy, Casual EA, effective September 08, 2023
- Hiring Samson Szollosi, Casual EA, effective September 11, 2023
- Hiring Attila Szollosi, Casual EA, effective September 11, 2023
- Resignation Jessica Einarsson, EA Ashern Early Years School, effective September 05, 2023

5.2 Information requested by the board – nothing to report

5.3 Decision Information – Required Approvals

.01 Secretary-Treasurer - Accounts Payable

**M23.09.115** M/S T. Johnson, T. Vasylieva that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0456 Bell MTS, dated August 28 2023, \$12.57
- OLC #0457 C.I.B.C. VISA, dated August 29 2023, \$6,690.03
- OLC #0458 Manitoba Blue Cross, dated September 01 2023, \$24,589.65
- Cheques 30469-30481, dated September 05 2023, \$134,122.10
- OLC #0459 Receiver General, dated September 06 2023, \$118,327.17
- OLC #0460 Manitoba Hydro, dated September 07 2023, \$178.58
- Employee EFT dated September 11 2023, \$10,011.56
- Cheques 30482-30510, dated September 12 2023, \$84,022.54

***Carried***

**M23.09.116** M/S T. Johnson, S. Lindal, that the Board approve the request from Rory Tycoles teacher at Lundar School to take the LHS Varsity Boys Volleyball Team for an overnight extracurricular field trip, for the Brandon University Bobcat Invitational Tournament in Brandon, MB on September 22-23, 2023; provided all regulations, procedures and guidelines are followed.

***Carried***

6. Finance

7. Governance

- October 31<sup>st</sup> Board Meeting

**M23.09.117** M/S A. Moman, S. Lindal, that the Board approve rescheduling the Regular October 31<sup>st</sup>, 2023 Board Meeting to Tuesday, October 24<sup>th</sup>, 2023 at 6:00 pm at the Division Office.

***Carried***

- Accessible Employment Training will be held on October 10, 2023 for Trustees.
- MSBA Strategic Plan 2023-2026 – Input requested by September 29, 2023.
- MSBA Election 2023 Education Brochure was provided to Trustees.
- Provincial Election Advocacy, the Board will send an invite to candidates.
- MSBA Region 3 In Person Meeting is being planned for end of September. Chairperson to inquire if there will be a virtual option for the meeting.

8. Self-Evaluation of Governance Process

**M23.09.118** M/S T. Vasylieva, A. Moman that the Board move into Committee of the Whole In Camera at 7:19 p.m.

***Carried***

9. In Camera
- .01 Staffing Update
  - .02 Employee Requests

The Board rose and reported at 7:36 p.m.

**M23.09.119** M/S T. Vasylieva, A. Moman that the Board approve leave request for the 23-24 school year, as per request from employee 102491.

***Carried***

**M23.09.120** M/S K. Webb, T. Johnson that the Board approve leave of absence from support position, without pay for September 5, 2023 to June 27, 2024, as per the request from employee 104552.

***Carried***

**M23.09.121** M/S M. Coverdale, S. Lindal that the Board deny leave of absence without pay, as per request from employee 104703.

***Carried***

10. Items for next agenda

Adjournment: M. Coverdale at 7:40 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer