

The One Thousand, One Hundred and Fifty Eighth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, September 26, 2023, at School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Shaun Lindal, Allison Moman; Kelly Webb; Tetiana Vasylieva, Marvin Coverdale

**Members Absent with Regret:** None

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer, Mark Parkes, Director of Operations, and Infrastructure

**Administrative Staff Absent with Regret:** None

1. Chairperson Donny Thorkelson called the meeting to order at 6:03 p.m.

2. Adoption of the Agenda

**M23.09.122** M/S M. Coverdale, K. Webb that the agenda be adopted as presented.

**Carried**

Special Meetings reported on – M. Coverdale met with some staff at Inwood School, at their request.

3. Adoption of the Minutes of the last Board Meeting

**M23.09.123** M/S S. Lindal, A. Moman that the minutes of the 1156<sup>th</sup> Inaugural and 1157<sup>th</sup> Regular meetings held on Tuesday, September 12<sup>th</sup>, 2023 be adopted as presented.

**Carried**

4. School Presentations

- LEGO Presentation – tabled

5. Monitoring Reports

6. Division Reports

6.1 Superintendent's Reports

Superintendent/CEO is visiting and having conversations with students at our schools this fall. Flex Program has 60 students registered to date.

6.2 Human Resources

- Hiring Kiara Shergold, Term full-time EA, effective September 18, 2023 until June 28, 2024
- Hiring Jaydean Nickel, Term full-time EA at Lundar Early Years, effective September 18, 2023 until June 29, 2024
- Hiring Peter Chadwick, Term LEGO Program Youth Worker Supervisor, effective September 18, 2023, until December 08, 2023
- Hiring Sydney Reitlo, Term LEGO Program Youth Worker Supervisor, effective September 18, 2023, until December 08, 2023
- Hiring Darren Stasyszyn, Spare Bus Driver, effective September 07, 2023
- Hiring Samson Szollosi, Casual EA, effective September 12, 2023
- Hiring Attila Szollosi, Casual EA, effective September 13, 2023
- Hiring Terri Cramp, Casual EA & Secretary, effective September 15, 2023
- Hiring Henriette Unger, Casual EA, effective September 19, 2023

- Hiring Rayne Chartrand, Casual LEGO Student, effective June 27, 2023 until September 01, 2023
- Hiring Calvin Taylor, Casual LEGO Student, effective June 27, 2023 until September 01, 2023
- Hiring Daniel Harris, Casual LEGO Student, effective June 27, 2023 until September 01, 2023
- Hiring Jennifer Hoyle, Term full-time EA at Lundar Early Years, effective September 25, 2023 until June 28, 2024
- Resignation Jennifer Lindal, permanent Secretary at Fisher Branch Collegiate, effective August 28, 2023
- Resignation Wallace Morin, permanent Bus Driver in Inwood, effective September 29, 2023

6.2 Information requested by the board – nothing to report

6.3 Decision Information – Required Approvals

.01 Secretary-Treasurer - Accounts Payable

**M23.09.124** M/S T. Johnson, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0461 Minister of Finance & Taxation, dated September 13, 2023, \$15,202.82
- Payroll Vouchers, dated September 15, 2023, \$243,790.38
- OLC #0462 Jemini Beroud, dated September 15, 2023, \$2,250.00
- Cheques 30511-30541, dated September 18, 2023, \$24,521.67
- OLC #0463 Receiver General, dated September 20, 2023, \$101,212.32
- OLC #0464 Bell MTS, dated September 20, 2023, \$1,209.81
- OLC #0465 Manitoba Hydro, dated September 21, 2023, \$19,323.38
- Cheques 30542-30588, dated September 25, 2023, \$148,712.58

**Carried**

7. Ownership Linkage

8. Policy Development/Review

The following regulations and procedures were reviewed.

- 3.A. Graduation Requirements
- 3.A. School Programming
- 3.A. Summer School Funding
- 3.A. University of Winnipeg Mini University Course Tuition
- 1.A. Criminal Record Search and Provincial Child Abuse Registry Check

1.A. Presence and Engagement

**M23.09.125** M/S T. Vasylieva, M. Coverdale that the Board approve Regulation and Procedure 1.A Presence and Engagement as presented.

**Carried**

- Cellphone usage policy - discussion on new policy introduced in Manitoba

9. Governance

The items below were included in the Board Package for review.

- MSBA Strategic Plan Survey – no response given.
- MSBA Call for Nominations & Resolutions – deadline Nov. 3, 2023
- MSBA E-News September 13, 2023
- MSBA Learning Opportunities Calendar 2023-24
- MSBA Collective Bargaining Workshops Fall 2023 – Trustees registered for October 18<sup>th</sup> 6-9:30 pm via zoom.

10. Self-Evaluation of Governance Process

**M23.09.126** M/S A. Moman, M. Coverdale that the Board move into Committee of the Whole In Camera at 7:05 p.m.

***Carried***

11. In Camera

- 11.1 Staffing Update
- 11.2 Student Suspensions
- 11.3 Employee Requests

The Board rose and reported at 7:25 p.m.

**M23.09.127** M/S T. Johnson, S. Lindal that the Board approve the request from employee no. 103104 to be released from their employment contract, effective September 29, 2023.

***Carried***

**M23.09.128** M/S K. Webb, T. Vasylieva that the Board approve leave of absence without pay from January 8-12, 2024, as per request from employee 101085.

***Carried***

**M23.09.129** M/S T. Vasylieva, M. Coverdale that the Board approve leave of absence without pay for three weeks in November 2023, as per the request from employee 101555.

***Carried***

**M23.09.130** M/S T. Johnson, M. Coverdale that the Board approve hiring applicant SBD092023.

***Carried***

10. Items for next agenda

Adjournment: M. Coverdale at 7:28 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer