

The One Thousand, One Hundred and Sixtieth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, October 24, 2023, at School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Shaun Lindal, Vice Chairperson; Allison Moman; Tetiana Vasylieva; Marvin Coverdale; Teresa Johnson (online Teams)

**Members Absent with Regret:** Kelly Webb

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer; Mark Parkes, Director of Operations, and Infrastructure

**Administrative Staff Absent with Regret:** None

1. Chairperson Donny Thorkelson called the meeting to order at 6:00 p.m.

2. Adoption of the Agenda

**M23.010.137** M/S M. Coverdale, T. Vasylieva that the agenda be adopted as presented.

**Carried**

Special Meetings reported on – MSBA Collective Bargaining workshop attended Oct. 18<sup>th</sup>

3. Adoption of the Minutes of the last Board Meeting

**M23.10.138** M/S T. Vasylieva, A. Moman that the minutes of the 1159<sup>th</sup> Regular meeting held on Tuesday, October 10<sup>th</sup>, 2023 be adopted as presented.

**Carried**

4. Monitoring Reports

- School and Division Community Report

**M23.10.139** M/S T. Vasylieva, A. Moman that the School Division and Community Monitoring Report be accepted as presented.

**Carried**

- Student Enrollment Monitoring Report (EIS)

**M23.10.140** M/S M. Coverdale, S. Lindal that the Student Enrollment Monitoring Report at September 30, 2023 be accepted as presented.

**Carried**

5. Division Reports

5.1 Superintendent's Reports

Superintendent/CEO has completed visiting and having conversations with students at our schools this fall; A report will be compiled.

Superintendent HR advised on new Minister of Education and Early Childhood Learning, Hon. Nello Altomare; letter of congratulations to be sent from the Board

## Human Resources

- Hiring Gary Barbour, Casual LEGO Bus Driver, effective October 04, 2023 until June 27, 2024
- Hiring Andrea Neiser, Casual Flex Bus Driver, effective October 04, 2023 until June 27, 2024
- Hiring Jessica Einarsson, Casual EA, effective October 13, 2023
- Hiring Joanne Churchill, Casual Division Office Support, effective October 18, 2023
- Hiring Toni Dent, Permanent Full-Time Financial Administrative Assistant, effective October 26, 2023
- Hiring Kathleen Downton, Casual EA & Substitute Teacher, effective October 23, 2023

## 5.2 Information requested by the board

Cellphone Policy – the Board was provided with survey responses received from Teaching Staff. The Board decided not to proceed further with a divisional regulation and procedure.

## 5.3 Decision Information – Required Approvals

.01 Secretary-Treasurer - Accounts Payable

**M23.10.141** M/S M. Coverdale, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Employee EFT dated October 10 2023, \$33,610.06
- OLC #0471 Manitoba Hydro, dated October 10 2023, \$139.07
- Cheques 30605-30641, dated October 11 2023, \$197,118.74
- OLC #0472 Minister of Finance & Taxation, dated October 11 2023, \$18,385.36
- Payroll Vouchers, dated October 13 2023, \$331,407.92
- Cheques 30642-30662, dated October 16 2023, \$56,313.59
- OLC #0473 Receiver General, dated October 18 2023, \$110,694.81
- OLC #0474 Minister of Finance, dated October 19 2023, \$54.76
- OLC #0475 Manitoba Hydro, dated October 20 2023, \$18,652.24
- OLC #0476 Bell MTS, dated October 20 2023, \$1,214.13
- Cheques 30663-30728, dated October 23 2023, \$168,305.49

***Carried***

The Audit was presented virtually from 6-6:30 pm by Wayne Lusk and Sunny Saini from MNP LLP

**M23.10.142** M/S T. Vasylieva, A. Moman that the board approve the Auditor's report and audited financial statements for the fiscal year ended June 30, 2023, as presented and prepared by MNP LLP.

***Carried***

## 6. Ownership Linkage

## 7. Policy Development/Review

The following regulations and procedures were reviewed.

## 7.1 Regulations and Procedures

- 3.B Access
- 3.B Assessment
- 3.B Coordinated Service
- 7.0 Safe Schools – Harassment Prevention

8. Governance

The items below were included in the Board Package for review.

- MSBA E-News October 11, 2023
- MSBA Fall & General Meeting Agenda
- MSBA CSBA Study for Fall Meeting Discussion
- MCIEB Indigenous Education Gathering
- UNICEF Canada National Child Day

**M23.10.143** M/S A. Moman, T. Vasylieva that the Board move into Committee of the Whole In Camera at 7:40 p.m.

***Carried***

9. In Camera

- .01 Staffing Update
- .02 Leave Request

The Board rose and reported at 8:13 p.m.

**M23.10.144** M/S M. Coverdale, S. Lindal that the Board approve continued employment for employee 104803 reference 12324907300385812103.

***Carried***

10. Self-Evaluation of Governance Process and Items for next agenda

Adjournment: T. Vasylieva at 8:18 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer