

The One Thousand, One Hundred and Sixty Second Regular Meeting of the **Lakeshore School Division**  
Board held on **Tuesday, November 28, 2023, at School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Allison Moman; Kelly Webb; Marvin Coverdale; Shaun Lindal (online Teams); Tetiana Vasylieva (6:10 pm)

**Members Absent with Regret:** None

**Administrative Staff Present:** Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer; Mark Parkes, Director of Operations, and Infrastructure joined virtually.

**Administrative Staff Absent with Regret:** Darlene Willetts, Superintendent/CEO

1. Chairperson Donny Thorkelson called the meeting to order at 6:00 p.m.

2. Adoption of the Agenda

**M23.11.151** M/S K. Webb, T. Johnson that the agenda be adopted as presented.

**Carried**

Special Meetings reported on – MSBA Fall & General Meeting; Trustees who attended advised on presentations attended and District 3 meeting.

3. Adoption of the Minutes of the last Board Meeting

**M23.11.152** M/S M. Coverdale, A. Moman that the minutes of the 1161<sup>st</sup> Regular meeting held on Tuesday, November 14<sup>th</sup>, 2023 be adopted as presented.

**Carried**

4. Monitoring Reports

**M23.11.153** M/S A. Moman, T. Johnson that the Board accepts the Operations & Infrastructure Monitoring Report on Bus Routes and Driver Information dated November 28, 2023, as presented.

**Carried**

**M23.11.154** M/S T. Vasylieva, M. Coverdale that the Board accepts the Quarterly Financial Monitoring Report dated October 31, 2023, as presented.

**Carried**

5. Division Reports

Superintendents' report advising on new policy directive from the Province on Safe and Caring Schools: Suspensions.

Human Resources

- Hiring Savannah Cook, Term full-time Educational Assistant at Eriksdale School, 6.0 hours/day, effective November 27, 2023 until June 27, 2024
- Hiring Cassandre Bosters, Term full-time Educational Assistant at Fisher Branch Collegiate, 6.0 hours/day, effective December 04, 2023 until June 30, 2024
- Hiring Susan Altman, Substitute Teacher, effective November 16, 2023
- Hiring Alyssa Tritthart, Substitute Teacher & Casual EA, effective November 17, 2023

- Hiring Brenna Nickel, Substitute Teacher, effective November 17, 2023
- Hiring Rachel Cook, Substitute Teacher, effective November 17, 2023
- Hiring Sydney Thorgilsson, Substitute Teacher, effective November 20, 2023
- Hiring Shelley Fedoruk, Casual EA, effective September 07, 2023
- Hiring Earl Seymour, Spare Bus Driver in Lundar, effective October 20, 2023
- Hiring Derrick Cundy, Term 100% Industrial Arts Teacher at Ashern Central School, effective February 05, 2024 until June 30, 2024

Information requested by the board – none at this time

#### Decision Information – Required Approvals

.01 Secretary-Treasurer - Accounts Payable

**M23.11.155** M/S K. Webb, T. Johnson that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0483 Minister of Finance & Taxation, dated November 14 2023, \$21,134.95
- Cheques 30814-30845, dated November 20, 2023, \$85,456.58
- OLC #0484 Receiver General, dated November 20 2023, \$115,974.88
- OLC #0485 Manitoba Hydro, dated November 20 2023, \$27,636.77
- OLC #0486 Bell MTS, dated November 20 2023, \$1,211.52
- Cheques 30846-30883, dated November 27, 2023, \$52,182.44
- Payroll Vouchers, dated November 30, 2023, \$336,532.94

***Carried***

Budget Preparation Overview on key items to be considered in the upcoming budget process.

6. Ownership Linkage – nothing at this time

7. Policy Development/Review

The following regulations and procedures were reviewed.

#### 7.1 Regulations and Procedures

- 3.B Early Identification
- 3.B Individual Education Planning
- 3.B Planning in Education

8. Governance

- MSBA E-News November 22, 2023
- MCIEB Gathering Information Feb 8 & 9, 2024

**M23.11.156** M/S T. Vasylieva, K. Webb that the Board move into Committee of the Whole In Camera at 7:15 p.m.

***Carried***

- 9. In Camera
  - 9.1 Staffing Update
  - 9.2 Student Suspensions

The Board rose and reported at 7:43 p.m.

- 10. Self-Evaluation of Governance Process and Items for next agenda

- 11. Adjournment: M. Coverdale at 7:47 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer