

The One Thousand, One Hundred and Sixty Fifth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, January 30, 2024, at School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Tetiana Vasylieva, Vice Chairperson; Allison Moman; Kelly Webb ; Shaun Lindal (online Teams)

**Members Absent with Regret:** Teresa Johnson; Marvin Coverdale

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO, Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer, Mark Parkes, Director of Operations, and Infrastructure

**Administrative Staff Absent with Regret:** None

1. Chairperson Donny Thorkelson called the meeting to order at 6:04 p.m.

2. Adoption of the Agenda

**M24.01.170** M/S K. Webb, T. Vasylieva that the agenda be adopted as amended.

**Carried**

Special Meetings reported on – none at this time

3. Adoption of the Minutes of the last Board Meeting

**M24.01.171** M/S A. Moman, S. Lindal that the minutes of the 1164<sup>th</sup> Regular meeting held on Tuesday, January 9<sup>th</sup>, 2024 be adopted as presented.

**Carried**

4. Monitoring Reports

The Board welcomed Terri Otto at 6:00 pm to present the Student Services Report.

**M24.01.172** M/S T. Vasylieva, A. Moman, that the Board accepts the Student Services Quarterly Monitoring Report dated January 30, 2024 as presented.

**Carried**

**M24.01.173** M/S A. Moman, K. Webb that the Board accepts the Quarterly Financial Monitoring Report for the period July 1 – December 31, 2023, as presented.

**Carried**

**M24.01.174** M/S K. Webb, T. Vasylieva that the Board accepts the Maintenance, Transportation and Technology Monitoring Report dated January 30, 2024 as presented.

**Carried**

5. Division Reports

Superintendents' report – consensus of the Board that staff Christmas appreciation will be lunch at their school in February.

Budget Deliberations – Provincial budget announcement is expected this week.

## Human Resources

- Hiring Tamara DeCelles, Casual Custodian in Ashern, effective January 15, 2024
- Hiring Learyk Thorvardson, Casual EA at Inwood School, effective January 17, 2024
- Hiring Henriette Unger, Substitute Teacher, effective March 11, 2024
- Resignation Henriette Unger, Term EA at Marble Ridge Colony School, effective February 09, 2024
- Resignation Marylyn Fisher, Teacher at Ashern Central School, effective June 30, 2024
- Hiring Kristy Spence, Term Preschool Instructor at Ashern Early Years School, 7 hours/week, effective February 20, 2024 until June 07, 2024

## Decision Information – Required Approvals

## .01 Secretary-Treasurer - Accounts Payable

**M24.01.175** M/S T. Vasylieva, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0503 Minister of Finance & Taxation, dated January 12, 2024, \$22,682.84
- Payroll Vouchers, dated January 15, 2024, \$313,683.02
- Cheques 31031-31056, dated January 15, 2024, \$203,252.72
- OLC #0504 Minster of Finance, dated January 16, 2024, \$40.39
- OLC #0505 Receiver General, dated January 18, 2024, \$147,360.29
- OLC #0506 Manitoba Hydro, dated January 19, 2024, \$41,746.48
- OLC #0507 Bell MTS, dated January 22, 2024, \$1,244.05
- Cheques 31057-31085, dated January 24, 2024, \$64,585.69
- OLC #0508 Bell MTS, dated January 26, 2024, \$12.55
- Cheques 31086-31108, dated January 29, 2024, \$38,371.41
- Payroll Vouchers, dated January 31, 2024, \$307,566.43

**Carried**

## Overnight Trips Requests

**M24.01.176** M/S K. Webb, A. Moman that the Board approve the request from Donald Nikkel, Superintendent of HR, Policy and Alternative Program Director to take the SWOT students on an overnight canoe trip to Ontario from June 24 – July 1, 2024, provided all regulations, procedures and guidelines are followed.

**Carried**

**M24.01.177** M/S T. Vasylieva, K. Webb that the Board approve the request from Amy Johnson, Teacher at Lundar School, for an overnight trip for three grade 11/12 high school students to attend the S.E.T. Day in Winnipeg, MB on February 20-21, 2024, provided all regulations, procedures and guidelines are followed.

**Carried**

**M24.01.178** M/S A. Moman, S. Lindal that the Board approve the request from Tracey Kinkead, Principal at Ashern Central School, for an overnight trip for some grade 11/12 high school students to attend the S.E.T. Day in Winnipeg, MB on February 20-21, 2024, provided all regulations, procedures and guidelines are followed.

**Carried**

**M24.01.179** M/S K. Webb, T. Vasylieva that the Board approve the request from Amanda Percival Bouchard, teacher at Fisher Branch Collegiate to take grade 8-12 students for an overnight trip to Asessippi Ski Resort on February 13 & 14, 2024, provided all regulations, procedures and guidelines are followed.

***Carried***

6. Policy Development/Review

The following regulations and procedures were reviewed.

7.1 Regulations and Procedures

- 3.B Use of Certified Service Animals in Schools
- 4.0 Community Use of Schools
- 4.0 Emergency Use of School Division Assets

7. Governance

- MSBA Executive Highlights Jan. 15, 2024
- MSBA E-News January 10, 2024
- MSBA E-News January 24, 2024

**M24.01.180** M/S A. Moman, K. Webb that the Board move into Committee of the Whole In Camera at 7:41 pm

***Carried***

8. In Camera

- .01 Staffing Update
- .02 Staff Request
- .03 Student Suspensions

The Board rose and reported at 8:25 p.m.

**M24.01.181** M/S T. Vasylieva, A. Moman that the Board appoint Toshi Kupchak as Principal of Inwood School, 100% Term .20 Principal and .80 Teacher, effective September 3, 2024, until June 30, 2025.

***Carried***

**M24.01.182** M/S K. Webb, A. Moman that The Board appoint Amanda Garton as Principal of Fisher Branch Collegiate, Permanent .75 Principal and .25 Teacher, effective September 3, 2024.

***Carried***

**M24.01.183** M/S K. Webb, A. Moman that the Board approve leave of absence without pay from December 5, 2023 to March 2, 2024, as per request from employee 104803.

***Carried***

**M24.01.184** M/S S. Lindal, T. Vasylieva that the Board approve leave of absence without pay from January 8 to March 11, 2024, as per request from employee 104728.

***Carried***

**M24.01.185** M/S T. Vasylieva, A. Moman that the Board approve leave of absence without pay from January 9 to May 31, 2024, as per request from employee 104720.

***Carried***

**M24.01.186** M/S K. Webb, S. Lindal that the Board approve leave of absence without pay from January 12 to February 15, 2024, as per request from employee 103886.

***Carried***

**M24.01.187** M/S S. Lindal, K. Webb that the Board approve leave of absence without pay from February 20 to September 1, 2024, as per request from employee 104801.

***Carried***

9. Self-Evaluation of Governance Process and Items for next agenda

10. Adjournment: T. Vasylieva at 8:31 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer