

The One Thousand, One Hundred and Seventieth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, April 30, 2024, at School Division Office**

Members Present: Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Tetiana Vasylieva; Shaun Lindal; Allison Moman; Kelly Webb – online left 8 pm

Members Absent with Regret: Marvin Coverdale

Administrative Staff Present: Darlene Willetts, Superintendent/CEO - online, Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer; Mark Parkes, Director of Operations, and Infrastructure

Administrative Staff Absent with Regret: none

1. Chairperson Donny Thorkelson called the meeting to order at 6:05 p.m.

2. Adoption of the Agenda

M24.04.216 M/S T. Vasylieva, A. Moman that the agenda be adopted as presented.

Carried

Special Meetings reported on

Fisher Branch Town Hall held April 25, 2024, Shaun Lindal reported on attending and speaking at it.

3. Adoption of the Minutes of the last Board Meeting

M24.04.217 M/S T. Johnson, S. Lindal that the minutes of the 1169th Regular meeting held on Tuesday, April 9th, 2024 be adopted as presented.

Carried

4. Presentations

Lakeshore Teachers Association Liaison Meeting was held from 5:00-6:00 pm.

The Board welcomed Terri Otto at 6:15 pm to present the Adult Learning Centre Report.

Terri shared a video from the ALCs of Manitoba, it was informative and showed the positive impact adult learning has on individuals.

Arlene Brandson Darknell and Mark Parkes left the meeting

M24.04.218 M/S A. Moman, T. Vasylieva that the Board move In Camera at 6:30 pm.

Carried

E3G Governance Model Presentation by Janis Arnold from MSBA.

M24.04.219 M/S T. Johnson, A. Moman that the Board rise and report at 7:15 pm

Carried

Arlene Brandson Darknell and Mark Parkes returned to the meeting

5. Monitoring Reports

M24.04.220 M/S A. Moman, T. Vasylieva that the Board accepts the Quarterly Financial Monitoring Report for the period July 1 – March 31, 2024, as presented.

Carried

M24.04.221 M/S A. Moman, T. Johnson that the Board accepts the Maintenance, Transportation and Technology Monitoring Report dated April 30, 2024 as presented.

Carried

6. Division Reports

Superintendents' Report – 2024-25 School Calendar was presented and reviewed by the Board.

Graduation request for 24/25

M24.04.222 M/S T. Vasylieva, S. Lindal that the Board approve Graduation Exercises to commence on June 21, 2025 for the 2024/25 School Year only.

Carried

Hockey Academy Exploration – more information requested for next meeting.

Human Resources

- Hiring Kelsey Zarichney, casual EA, 6.0 hours/day, at Fisher Branch Early Years, effective May 01, 2024, until June 27, 2024
- Hiring Gary Barbour, term Bus Driver, Route E-04 with Intercampus in Eriksdale Area, effective May 01, 2024, until June 27, 2024
- Hiring Carolyn Joy Sigurdson, Term 70% Teacher at Ashern Early Years School, effective September 03, 2024 until December 06, 2024
- Hiring Jess Moffatt, Term 100% Teacher in Flex Program, 1st Term, effective September 03, 2024, until June 30, 2025
- Resignation David Plantz, Permanent Head Custodian at Ashern Central School, effective April 11, 2024
- Retirement Willie Muenchow, Permanent Bus Driver in Eriksdale Area, effective April 16, 2024
- Resignation Maureen Apan, Permanent Cleaner at Fisher Branch Early Years School, effective May 10, 2024
- Retirement Wayne Kochan, Permanent Principal at Marble Ridge Colony School & Broad Valley Colony School, effective June 28, 2024
- Breanna Rae on leave, effective October 09, 2024, until October 09, 2025
- Hiring Denise Wallach, Term Nutrition Program Educational Assistant at Fisher Branch Early Years, 4.0 hours per week, effective April 22, 2024, until June 27, 2024
- Hiring Charlene Yaciuk, Term Nutrition Program Educational Assistant at Fisher Branch Early Years, 4.0 hours per week, effective April 22, 2024, until June 27, 2024
- Hiring Myx Miranda, casual EA, 6.0 hours/day at Fisher Branch Collegiate, effective May 01, 2024
- Hiring Emily Pemkowski, Substitute Teacher, effective May 01, 2024
- Hiring Samantha Meisner, Substitute Teacher, effective May 06, 2024

- Hiring Lynette Larson, full-time term Administrative Assistant at the Division Office, effective July 01, 2024
- Hiring Andrea Neiser, part-time permanent Land Based Co-Ordinator, effective September 03, 2024
- Hiring Kyla Tomlinson, 100% term Teacher, 1st term, at Lundar High School, effective September 03, 2024, until June 30, 2025
- Hiring Chelsey Lowry, 100% term Teacher, 1st term, at Inwood School & Flex Program, effective September 03, 2024, until June 30, 2025

Decision Information – Required Approvals

Secretary-Treasurer - Accounts Payable

M24.04.223 M/S T. Vasylieva, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0532 Minister of Finance & Taxation, dated April 12, 2024, \$21,712.39
- Cheques 31413-31451, dated April 15, 2024, \$212,180.54
- Payroll Vouchers, dated April 15, 2024, \$327,751.05
- OLC #0533 Receiver General, dated April 18, 2024, \$147,608.28
- OLC #0534 Manitoba Hydro, dated April 19, 2024, \$38,902.27
- OLC #0535 Minister of Finance, dated April 19, 2024, \$169.76
- Cheques 31452-31491, dated April 22, 2024, \$78,429.43
- OLC #0536 Bell MTS, dated April 22, 2024, \$1,228.16
- OLC #0537 Bell MTS, dated April 26, 2024, \$12.55
- Cheques 31492-31516, dated April 29, 2024, \$36,037.54
- Payroll Vouchers, dated April 30, 2024, \$318,779.05

Carried

Request for Approval – Overnight Trips

M24.04.224 M/S T. Johnson, S. Lindal, that the Board approve the request from Amanda Garton, Principal at Fisher Branch Collegiate to host high school girls from FBC for a Wellness & Self-Esteem Building event at FBC from May 3 to 4, 2024, provided all regulations, procedures and guidelines are followed.

Carried

M24.04.225 M/S T. Vasylieva, S. Lindal, that the Board approve the request from Amanda Garton, Principal at Fisher Branch Collegiate to host high school boys from FBC for a Wellness & Self-Esteem Building event at FBC from May 10-11, 2024, provided all regulations, procedures and guidelines are followed.

Carried

M24.04.226 M/S A. Moman, S. Lindal, that the Board approve the request from Nathan Lee, teacher at Fisher Branch Collegiate to take their Badminton athletes to Provincials in Winnipeg, MB from May 2-4, 2024, with financial support, provided all regulations, procedures and guidelines are followed.

Carried

M24.04.227 M/S T. Johnson, T. Vasylieva, that the Board approve the request from Jennifer Bjornson teacher at Ashern Central School to take ACS Drama Club for an overnight extracurricular field trip in Winnipeg, MB to the Manitoba Drama Youth Festival, on May 14-15, 2024; provided all regulations, procedures and guidelines are followed.

Carried

M24.04.228 M/S T. Vasylieva, T. Johnson, that the board approve the request from Jennifer Bjornson, Teacher at Ashern Central to take seventeen Grade 11 and 12 students on an overseas, extra-curricular trip to France and Italy from July 1-12, 2024 provided all regulations, procedures and guidelines are followed.

Carried

8. Policy Development/Review

8.1 Regulations and Procedures

The following three regulations and procedures will be combined into 3.B. Student Discipline

- 1.B Voluntary Withdrawal
- 3.B Student Discipline A
- 3.B Student Discipline B

M24.04.229 M/S T. Vasylieva, S. Lindal that the Board approve new regulation and procedure 3.B. Student Discipline.

Carried

The following regulations and procedures were reviewed.

- 5.0 Expense Reimbursement
- 5.0 Invoicing Procedure
- 5.0 Purchasing Authority
- 7.0 Safe School Code of Conduct

9. Governance

- MSBA E-News April 17, 2024

M24.04.230 M/S A. Moman, T. Vasylieva that the Board move into Committee of the Whole In Camera at 8:55 pm

Carried

10. In Camera

- .01 Staffing Update
- .02 Student Suspensions
- .03 Leave Request
- .04 Special Leave Request
- .05 E3G Governance Model
- .06 CUPE Negotiations

The Board rose and reported at 9:25 p.m.

M24.04.231 M/S A. Moman, T. Vasylieva that the Board approve leave of absence without pay from March 15, 2024 to May 6, 2024, as per request from employee 102451.

Carried

M24.04.232 M/S T. Vasylieva, S. Lindal that the Board approve leave of absence without pay from March 23, 2024 to June 3, 2024, as per request from employee 104699.

Carried

M24.04.233 M/S A. Moman, S. Lindal that the Board approve leave of absence without pay from April 18, 2024 to May 2, 2024, as per request from employee 104728.

Carried

M24.04.234 M/S T. Johnson, T. Vasylieva that the Board approve Special Leave request for the 24-25 school year, as per request from employee 103609.

Carried

11. Self-Evaluation of Governance Process and Adjournment: T. Vasylieva at 9:29 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer