

The One Thousand, One Hundred and Seventy Second Regular Meeting of the **Lakeshore School Division**  
Board held on **Tuesday, May 28, 2024, at School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Shaun Lindal; Allison Moman; Tetiana Vasylieva, Marvin Coverdale, Kelly Webb - online 6:10 pm

**Members Absent with Regret:**

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO, Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

**Administrative Staff Absent with Regret:** Mark Parkes, Director of Operations, and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:02 p.m.

2. Adoption of the Agenda

**M24.05.244** M/S S. Lindal, M. Coverdale that the agenda be adopted with the following addition,

- 10.03 E3G Governance Model

***Carried***

3. Adoption of the Minutes of the last Board Meeting

**M24.05.245** M/S T. Vasylieva, T. Johnson that the minutes of the 1171<sup>st</sup> Regular meeting held on Tuesday, May 14<sup>th</sup>, 2024 be adopted as presented.

***Carried***

4. School Presentations

- Lundar Early Years and Lundar High School - at 6:10 pm the Board welcomed Lawrence Grzenda to hear a presentation on their educational focus/activities at their school.

5. Monitoring Reports

- Graduation Rates

**M24.05.246** M/S M. Coverdale, T. Johnson that the Board accepts the Graduation Rate Monitoring Report as presented.

***Carried***

6. Division Reports

Superintendents' Report

- Board Calendar for 2024-2025 was presented.
- Violence in the Workplace survey summary was presented. Survey was initiated and completed by CUPE staff.

## Human Resources

- Hiring Denise Wallach, Term Nutrition Program Educational Assistant at Fisher Branch Early Years School, 6.0 hours per week, effective May 02, 2024, until June 27, 2024
- Hiring Charlene Yaciuk, Term Nutrition Program Educational Assistant at Fisher Branch Early Years School, 6.0 hours per week, effective May 02, 2024, until June 27, 2024
- Hiring Wayne Kochan, Term 50% Adult Teacher at Fieldstone Ventures, effective October 01, 2024, until June 30, 2025
- Resignation Baillie Sinclair, full-time permanent Educational Assistant at Lundar Early Years School, effective May 14, 2024
- Hiring Gail Kreutzer, Permanent 25% Teacher at Fieldstone Ventures, effective September 03, 2024
- Hiring Courtney Granberg, Term 100% PE Teacher at Lundar Early Years School, effective September 03, 2024, until June 30, 2025

## Information Requested by the Board

- Library Materials policy and procedure information was presented.

## Decision Information – Required Approvals

## Secretary-Treasurer - Accounts Payable

**M24.05.247** M/S A. Moman, M. Coverdale that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Cheques 31533-31570, dated May 14, 2024, \$212,207.55
- OLC #0542 Minister of Finance & Taxation, dated May 14, 2024, \$21,820.81
- Cheques 31571-31610, dated May 21, 2024, \$75,953.02
- OLC #0543 Receiver General, dated May 21, 2024, \$152,608.33
- OLC #0544 Manitoba Hydro, dated May 21, 2024, \$43,162.52
- OLC #0545 Bell MTS, dated May 21, 2024, \$1,212.27
- Cheques 31611-31636, dated May 27, 2024, \$27,387.02
- OLC #0546 Bell MTS, dated May 27, 2024, \$12.66

***Carried***

7. Ownership Linkage

8. Policy Development/Review

The following regulations and procedures were reviewed.

- 2.A School Administrator Evaluation & Professional Growth
- 5.0 School Division Records Management
- 5.0 School Fund Raising Guidelines – Accounting & Reporting
- 5.0 Services & Supplies
- 5.0 Supervision of Construction

9. Governance

- Public Compensation Disclosure for 2023 is complete and will be posted.

**M24.05.248** M/S, T. Vasylieva, A. Moman that the Board move into Committee of the Whole In Camera at 7:12 pm.

***Carried***

- 10. In Camera
  - 10.1 Staffing Update
  - 10.2 Student Suspensions
  - 10.3 E3G Governance Model

**M24.05.249** M/S T. Vasylieva, A. Moman that the Board rise and report at 7:30 pm.

***Carried***

- 11. Self-Evaluation of Governance Process and Adjournment: M. Coverdale at 7:38 p.m.

---

Donny Thorkelson, Board Chair

---

Arlene Brandson Darknell, Secretary-Treasurer