

The One Thousand, One Hundred and Seventy Third Regular Meeting of the **Lakeshore School Division**  
Board held on **Wednesday, June 12, 2024, at School Division Office**

**Members Present:** Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Allison Moman; Marvin Coverdale

**Members Absent with Regret:** Kelly Webb, Shaun Lindal, Tetiana Vasylieva

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO, Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

**Administrative Staff Absent with Regret:** Mark Parkes, Director of Operations, and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:01 p.m.

2. Adoption of the Agenda

**M24.06.250** M/S M. Coverdale, A. Moman that the agenda be adopted as presented.

Special Meetings reported on

Fieldstone Ventures – Teresa reported on the June 12<sup>th</sup> meeting.

MSBA Board Chair Meeting – Donny reported on the June 11<sup>th</sup> meeting.

**Carried**

3. Adoption of the Minutes of the last Board Meeting

**M24.06.251** M/S A. Moman, T. Johnson that the minutes of the 1172<sup>nd</sup> Regular meeting held on Tuesday, May 18<sup>th</sup>, 2024 be adopted as presented.

**Carried**

4. Monitoring Reports

**M24.06.252** M/S M. Coverdale, T. Johnson that the Board accepts the Attendance Monitoring Report as presented.

**Carried**

**M24.06.253** M/S A. Moman, T. Johnson that the Board accepts the School Division Plan Update Monitoring Report as presented.

**Carried**

**M24.06.254** M/S M. Coverdale, A. Moman that the Board accepts the Board Goals and Priorities Monitoring Report as presented.

**Carried**

5. Division Reports

Superintendents' Report

**M24.06.255** M/S A. Moman, T. Johnson that the Board approve cancelling the June 25<sup>th</sup>, 2024 Regular Board Meeting.

**Carried**

## Human Resources

- Hiring Chelsey Ewasiuk, full-time Term Educational Assistant at Alf Cuthbert School, 6.0 hours/day, effective February 12, 2024, until the return of the regular employee
- Hiring Jumar Berania, Casual Custodian at Fisher Branch Collegiate, effective July 1, 2024
- Hiring Jumar Berania, full-time Permanent Head Custodian, at Fisher Branch Collegiate, 8.0 hours per day, effective August 26, 2024
- Hiring Laurenda Emilson, 25-30% Permanent Literacy Lead throughout Division, effective September 03, 2024
- Hiring Shayla Bougie, 60% Term Teacher at Lundar Early Years School & 40% Guest Teacher, effective September 03, 2024, until June 30, 2025
- Hiring Derrick Cundy, 100% Term Industrial Arts Teacher at Ashern Central School, effective February 03, 2025, until June 30, 2025
- Resignation Cailleigh McLelland, 100% term Guest Teacher, effective May 31, 2024
- Resignation Leanne Kochan, 100% Teacher at Fisher Branch Collegiate, effective June 30, 2024
- Resignation Rodrigo Javier, full-time 12-month Head Custodian at Fisher Branch Collegiate, effective June 30, 2024

## Information Requested by the Board

## Decision Information – Required Approvals

## Secretary-Treasurer - Accounts Payable

**M24.06.256** M/S A. Moman, M. Coverdale that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0547 C.I.B.C VISA, dated May 29, 2024, \$3,269.79
- Payroll Vouchers, dated May 31, 2024, \$331,868.28
- Cheques 31637-31649, dated June 03, 2024, \$13,212.02
- OLC #0548 Manitoba Blue Cross, dated June 03, 2024, \$26,413.30
- OLC #0549 Receiver General, dated June 05, 2024, \$152,972.93
- OLC #0550 Manitoba Hydro, dated June 06, 2024, \$355.88
- Employee EFTs, dated Jun 10, 2024, \$21,953.82
- Cheques 31650-31691, dated June 11, 2024, \$214,102.49

**Carried**

## Borrowing By-Law 1/2024

**M24.06.257** M/S M. Coverdale, T. Johnson that the Board give First, Second and Third Readings to Borrowing By-Law 1/2024 in the amount of \$3,000,000.00 for the purpose of a Line of Credit and CIBC VISA Credit Card account with a limit of \$18,000.

**Carried**

## Request for Approval – Provincials

**M24.06.258** M/S A. Moman, M. Coverdale, that the Board approve the requests from Amanda Bouchard, teacher at FBC to take their Track and Field athletes to Provincials in Winnipeg, MB on June 13, 2024, with financial support, provided all regulations, procedures and guidelines are followed.

**Carried**

## 6. Governance

- MSBA E-News May 29, 2024

**M24.06.259** M/S M. Coverdale, A. Moman that the Board move into Committee of the Whole In Camera at 7:06 pm.

***Carried***

- 7. In Camera
  - 7.1 Staffing Update
  - 7.2 Special Leave Request
  - 7.3 Leave Request
  - 7.4 Student Information
  - 8.5 CUPE Negotiations

**M24.06.260** M/S M. Coverdale, A. Moman that the Board rise and report at 7:06 pm.

***Carried***

**M24.06.261** M/S M. Coverdale, A. Moman that the Board approve the request from employee no. 103641 to be released from their employment contract, subject to a certified replacement being hired.

***Carried***

**M24.06.262** M/S A. Moman, M. Coverdale that the Board approve leave of absence without pay from June 6, 2024 to July 9, 2024, as per request from employee 102451.

***Carried***

**M24.06.263** M/S T. Johnson, A. Moman that the Board approve leave of absence without pay from June 12, 2024 to June 27, 2024, as per request from employee 103860.

***Carried***

**M24.06.264** M/S A. Moman, T. Johnson that the Board approve leave of absence without pay from June 19, 2024 to July 5, 2024, as per request from employee 103827.

***Carried***

8. Self-Evaluation of Governance Process and Adjournment: M. Coverdale at 7:42 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer