

The One Thousand, One Hundred and Seventy Fifth Regular Meeting of the **Lakeshore School Division**
Board held on **Tuesday, August 27, 2024, at the School Division Office**

Members Present: Donny Thorkelson, Chairperson; Teresa Johnson, Vice Chairperson; Allison Moman; Shaun Lindal; Tetiana Vasylieva; Kelly Webb – online left 7:16 pm

Members Absent with Regret: Marvin Coverdale

Administrative Staff Present: Darlene Willetts, Superintendent/CEO, Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

Administrative Staff Absent with Regret: Mark Parkes, Director of Operations, and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:00 p.m.

2. Adoption of the Agenda

M24.08.05 M/S S. Lindal, T. Vasylieva that the agenda be adopted as presented.

Carried

3. Adoption of the Minutes of the last Board Meeting

M24.08.06 M/S A. Moman, T. Johnson that the minutes of the 1173rd Regular meeting held on Tuesday, June 12th, 2024 and 1174th Special meeting held on Thursday, July 11, 2024 be adopted as presented.

Carried

4. Division Reports

Superintendents' Report

Darlene attended the CASSA conference, held New Teacher PD and Leadership during the summer.
Updated Board Calendar was reviewed

Human Resources

- Hiring Tamara Decelles, full-time Custodian at Ashern Central School, 12-months 8.0 hours per day, effective June 16, 2024
- Hiring Lynette Larson, full-time, 8.0 hours/day, Transportation Supervisor & Workplace Safety and Health Co-Ordinator at Division Office, effective July 01, 2024
- Hiring Michelle Villanueva, full-time term Cleaner, 6.0 hours per day, at Fisher Branch Early Years & Fisher Branch Collegiate, effective July 02, 2024, until August 25, 2024
- Hiring Mark Saunders, Spare Bus Driver, effective July 03, 2024
- Hiring Darian Thomas, Spare Bus Driver, effective July 16, 2024
- Hiring Bradley Drews, 25% Term Teacher at Eriksdale School Hockey Academy, effective September 03, 2024, until June 30, 2025
- Hiring Cynthia Cousins, 100% Term Teacher at Marble Ridge & Broad Valley Colony Schools, effective September 03, 2024, until June 30, 2025
- Hiring Derrick Cundy, 100% Guest Teacher, effective September 03, 2024 until Jan 31, 2025
- Hiring Chloe McDonald, Full-time Educational Assistant at Eriksdale School Hockey Academy, effective September 04, 2024, until June 26, 2025

- Hiring Kristen Hunt, full-time American Sign Language English Interpreter at Lundar Early Years School, effective September 04, 2024, until June 26, 2025
- Hiring Dianna Drews, Substitute Teacher & Casual EA, effective September 04, 2024
- Hiring Dana Johnson, Substitute Teacher & Casual EA, effective September 04, 2024
- Termination William Pottinger, full-time Bus Driver in Ashern, effective July 12 2024
- Retirement Ann Godfrey, full-time Cleaner at Eriksdale School and Division Office, effective August 21, 2024
- Retirement Deryl Meisner, full-time Mechanic at Ashern Bus Garage, effective December 31, 2024
- Resignation Lynette Larson, full-time, 8.0 hours/day, Transportation Supervisor & Workplace Safety and Health Co-Ordinator at Division Office, effective September 6, 2024

Information Requested by the Board

Decision Information – Required Approvals

Secretary-Treasurer - Accounts Payable

M24.08.07 M/S T. Vasylieva, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0551 Minister of Finance & Taxation, dated June 12, 2024, \$22,528.14
- Payroll Vouchers, dated June 14, 2024, \$377,962.65
- Cheques 31692-31721, dated June 17, 2024, \$67,885.58
- OLC #0552 Receiver General, dated June 19, 2024, \$174,933.26
- OLC #0553 Manitoba Hydro, dated June 20, 2024, \$26,143.08
- OLC #0554 Bell MTS, dated June 20, 2024, \$1,221.07
- Cheques 31722-31759, dated June 24, 2024, \$71,130.60
- OLC #0555 Bell MTS, dated June 26, 2024, \$12.55
- Payroll Vouchers, dated June 28, 2024, \$385,357.89
- Payroll Vouchers, dated June 28, 2024, \$71,275.97
- Cheques 31760-31792, dated July 02, 2024, \$18,359.31
- OLC #0556 Manitoba Blue Cross, dated July 02, 2024, \$25,758.40
- OLC #0557 C.I.B.C VISA, dated July 02, 2024, \$2,064.75
- OLC #0558 Receiver General, dated July 04, 2024, \$204,030.66
- Employees EFTs, dated July 08, 2024, \$32,320.89
- OLC #0559 Manitoba Hydro, dated July 08, 2024, \$218.02
- OLC #0560 Minister of Finance & Taxation, dated July 10, 2024, \$27,787.65
- Cheques 31793-31871, dated July 11, 2024, \$394,449.95
- OLC #0561, Minister of Finance, dated July 12, 2024, \$1,512.49
- Payroll Vouchers, dated July 15, 2024, \$256,714.95
- OLC #0562, Receiver General, dated July 18, 2024, \$126,307.66
- OLC #0563, Manitoba Hydro, dated July 19, 2024, \$20,160.93
- OLC #0564, Bell MTS, dated July 22, 2024, \$1,276.66
- OLC #0565, Bell MTS, dated July 26, 2024, \$12.58
- OLC #0566, C.I.B.C. VISA, dated July 29, 2024, \$10,615.47
- Payroll Vouchers, dated July 31, 2024, \$223,106.07
- OLC #0567, Manitoba Blue Cross, dated August 01, 2024, \$25,449.70
- OLC #0568, Receiver General, dated August 01, 2024, \$116,599.43
- OLC #0569, Manitoba Hydro, dated August 06, 2024, \$119.53

- Employees EFTs, dated August 12, 2024, \$3,743.22
- OLC #0570, Minister of Finance & Taxation, dated August 12, 2024, \$15,068.69
- Cheques 31872-31926, dated August 13, 2024, \$334,753.98
- Payroll Vouchers, dated August 15, 2024, \$217,892.95
- OLC #0571, Receiver General, dated August 20, 2024, \$114,293.90
- OLC #0572, Bell MTS, dated August 20, 2024, \$1,247.77
- OLC #0573, Manitoba Hydro, dated August 21, 2024, \$8,813.42
- Cheques 31927-31942, dated August 26, 2024, \$33,478.98

Carried

6. Policy Development/Review

The following regulations and procedures were reviewed.

- 6.0 Capital Projects, Construction and Tenders
- 6.0 Safety Inspections and Maintenance

New regulation and procedure to be developed. Template was reviewed.

- Cell Phone Usage

7. Governance

- MSBA E-News June 19, 2024

M24.08.08 M/S T. Vasylieva, T. Johnson that the Board move into Committee of the Whole In Camera at 6:58 pm.

Carried

8. In Camera

- 8.1 Staffing Update
- 8.2 Leave Request
- 8.3 Student Suspensions

M24.08.09 M/S T. Vasylieva, A. Moman that the Board rise and report at 7:50 pm.

Carried

M24.08.10 M/S A. Moman, T. Vasylieva that the Board approve leave of absence without pay from July 26, 2024 to August 16, 2024, as per request from employee 103912.

Carried

M24.08.11 M/S T. Vasylieva, S. Lindal that the Board approve leave of absence without pay from April 26, 2024 to September 1, 2025, as per request from employee 104693.

Carried

M24.08.12 M/S T. Johnson, A. Moman that the Board approve leave of absence without pay from July 1, 2024 to September 30, 2024, as per request from employee 103827.

Carried

8. Self-Evaluation of Governance Process and Adjournment: A. Moman at 8:01 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer