

The One Thousand, One Hundred and Seventy Seventh Regular Meeting of the **Lakeshore School Division**
Board held on **Tuesday, September 10, 2024, at the School Division Office**

Members Present: Donny Thorkelson, Chairperson; Allison Moman, Vice Chairperson; Shaun Lindal; Marvin Coverdale

Members Absent with Regret: Teresa Johnson; Tetiana Vasylieva; Kelly Webb

Administrative Staff Present: Darlene Willetts, Superintendent/CEO, Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

Administrative Staff Absent with Regret: Mark Parkes, Director of Operations, and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:06 p.m.

2. Adoption of the Agenda

M24.09.13 M/S M. Coverdale, S. Lindal that the agenda be adopted as amended.

Addition: Flex Program – Overnight Trip Request

Carried

3. Adoption of the Minutes of the last Board Meeting

M24.09.14 M/S A. Moman, M. Coverdale that the minutes of the 1175th Regular meeting held on Tuesday, August 27th, 2024 be adopted as presented.

Carried

4. Division Reports

4. Monitoring Reports

.01 PD Plan

.02 Board Goals and Priorities Update

.03 School Division Plan Update Monitoring Report

M24.09.15 M/S A. Moman, M. Coverdale that the Board accepts the PD Plan, Board Goals and Priorities Update and School Division Plan Monitoring Report as presented.

Carried

Human Resources

- Hiring Laura Kjean, full-time Cleaner at Eriksdale School, 12-month 6.5 hours per day, effective August 29, 2024
- Hiring Sharon Pokotylo, 100% term Teacher at Fisher Branch Early Years School, effective September 03, 2024, until June 30, 2025
- Hiring Fran Mosienko, 50% term Teacher at Eriksdale School, effective September 03, 2024, until October 15, 2024
- Hiring Kendal Wickenden, part-time Cleaner, 10-month 1.5 hours per day, at the Division Office, effective September 03, 2024
- Increasing Terri Otto's contract by 10%, to a total of 80%, for the 2024/2025 School Year
- Increasing Gail Kreutzer's contract by 7%, to a total of 32%, for the 2024/2025 School Year
- Resignation Joanne Churchill, Spare Bus Driver, effective August 27, 2024

- Retirement Doug Kirby, full-time Maintenance Technician at the Division Office, effective December 31, 2024
- Retirement Nicole Jeffers, full-time Payroll Clerk at the Division Office, effective February 28, 2025
- Hiring Catherine Chlopecki, part-time, 15.0 hours per week, EAS Rep at Arborg Site of Fieldstone Ventures, effective September 01, 2024
- Hiring Miranda Shindruk, part-time Cleaner, 10-12 hours per week, at Fieldstone Ventures Education & Training Centre, effective September 05, 2024
- Hiring Anastasia Monkman, Casual EA, effective September 10, 2024
- Retirement Alan Thomson, Teacher, effective June 30, 2024
- Resignation Christie Klyne, Educational Assistant at Ashern Central School, effective August 30, 2024
- Resignation Kathleen Downton, Substitute Teacher, effective September 10, 2024

Decision Information – Required Approvals

Secretary-Treasurer - Accounts Payable

M24.09.16 M/S A. Moman, S. Lindal that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Payroll Vouchers, dated August 30, 2024, \$226,400.56
- OLC #0574, Bell MTS, dated August 26, 2024, \$12.59
- OLC #0575, C.I.B.C VISA, dated August 29, 2024, \$288.87
- OLC #0576, Minister of Finance & Taxation, dated August 30, 2024, \$13,935.11
- OLC #0577, Manitoba Blue Cross, dated September 03, 2024, \$42,023.50
- OLC #0578, Bell Mobility Inc., dated September 03, 2024, \$313.31
- OLC #0579, Receiver General, dated September 05, 2024, \$111,523.46
- Employee EFTs, dated September 09, 2024, \$12,333.33
- Cheques 31943-31968, dated September 10, 2024, \$81,356.40
- OLC #0580, Manitoba Hydro, dated September 06, 2024, \$161.63

Carried

Flex Program – Overnight Trip Request

M24.09.17 M/S M. Coverdale, A. Moman, that the Board approve the request from Jess Moffatt, teacher at Inwood School to take approximately 20 Flex Program High School Students on an overnight extracurricular trip in Austin, MB on September 18,19 & 20, 2024; provided all regulations, procedures and guidelines are followed.

Carried

5. Policy Development/Review

The following regulations and procedures were reviewed.

- 1. A. Technology and Information Systems Part B
- 7.0 Safe Schools-Code of Conduct
- 3.B. Student Discipline

M24.09.18 M/S M. Coverdale, S. Lindal that the Board move into Committee of the Whole In Camera at 6:54 pm.

Carried

- 6. In Camera
 - 6.1 Staffing Update
 - 6.2 Staff Request
 - 6.3 Leave without Pay Request

M24.09.19 M/S A. Moman, S. Lindal that the Board rise and report at 7:19 pm.

Carried

M24.09.20 M/S A. Moman, M. Coverdale that the Board approve the request from employee no. 104751 to be released from their employment contract, effective September 30, 2024.

Carried

M24.09.21 M/S A. Moman, S. Lindal that the Board approve leave of absence without pay from October 1, 2024 to December 30, 2024, as per request from employee 103827.

Carried

- 7. Self-Evaluation of Governance Process and Adjournment: M. Coverdale at 7:23 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer