

The One Thousand, One Hundred and Eighty Second Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, November 26, 2024, at the Division Office**

**Members Present:** In Person - Donny Thorkelson, Vice Chairperson; Tetiana Vasylieva  
Online- Kelly Webb; Shaun Lindal; Teresa Johnson (6:17 p.m.)

**Members Absent with Regret:** Marvin Coverdale; Allison Moman

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO, Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

**Administrative Staff Absent with Regret:** Mark Parkes, Director of Operations, and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:10 p.m.

2. Adoption of the Agenda

**M24.11.56** M/S T. Vasylieva, K. Webb that the agenda be adopted as presented.

**Carried**

3. Adoption of the Minutes of the last Board Meeting

**M24.11.57** M/S K. Webb, S. Lindal that the minutes of the 1181<sup>st</sup> Regular meeting held on Tuesday, November 12<sup>th</sup>, 2024 be adopted as presented.

**Carried**

4. Presentation

Lakeshore Teachers Association Liaison Meeting was held from 5:00 p.m. to 6:00 p.m.

5. Monitoring Report

**M24.11.58** M/S T. Vasylieva, K. Webb that the Board accepts the Operations & Infrastructure Quarterly Monitoring Report on Bus Routes and Driver Information dated November 26, 2024, as presented.

**Carried**

6. Division Reports

6.1 Department Reports

Superintendents' Report

Accessibility Plan Focus Group meeting to be held on November 29, 2024, at 6:00 p.m.

Human Resources

- Hiring Peter Chadwick, casual Flex Program, effective date November 13, 2024
- Hiring Lauri Braun, casual Educational Assistant/Substitute Teacher/Custodian, effective date January 06, 2025
- Hiring Kristen Stocki, casual Educational Assistant/Substitute Teacher, effective date November 18, 2024
- Hiring Madison Saunders, casual Educational Assistant, effective date November 19, 2024
- Christina Watkins, teacher at Ashern Central School, on leave effective April 20, 2025 to April 20, 2026

- Hiring Alison Malenchak, casual Secretary, effective date November 15, 2024
- Hiring Ashley Monkman, full-time term Educational Assistant, 6.0 hours/day at Lundar High School, effective date November 19, 2024
- Hiring Kaylie Godfrey, casual Educational Assistant/Substitute Teacher, effective date November 20, 2024
- Hiring Gary Barbour, regular Bus Driver on Route L-04 in Lundar, effective date November 16, 2024
- Hiring Carrie Gibson, casual Custodian, effective date November 16, 2024
- Hiring Mackenzie Gibson, casual Custodian, effective date November 16, 2024
- Hiring Tara Schoenberger, casual Custodian, effective date November 16, 2024
- Retirement John Boychuk, Bus Driver at Eriksdale School, effective date December 15, 2024
- Hiring Kim Fenning, casual Educational Assistant, effective date November 25, 2024
- Resignation Jess Moffat, Flex Program Teacher, effective date December 31, 2024

6.2 Information requested by the Board

Bus Drivers' Children on Bus - inquiring for further information

Decision Information – Required Approvals

.01 Secretary-Treasurer - Accounts Payable

**M24.11.59** M/S T. Vasylieva, K. Webb that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0598, Manitoba Blue Cross, dated November 01, 2024, \$28,884.60
- OLC #0599, Bell Mobility Inc., dated November 04, 2024, \$393.39
- OLC #0600, Receiver General, dated November 05, 2024, \$121,096.61
- OLC #0601, Manitoba Hydro, dated November 07, 2024, \$234.03
- Employee EFTs, dated November 12, 2024, \$19,664.10
- Cheques 32206-32239, dated November 13, 2024, \$228,807.45
- Employee EFTs, dated October 31, 2024, \$359,223.18
- Employee EFTs, dated November 15, 2024, \$373,579.84
- OLC #0602, Minister of Finance and Taxation, dated November 15, 2024, \$23,335.91
- Cheques 32240-32258, dated November 18, 2024, \$34,804.81
- OLC #0603, Receiver General, dated November 20, 2024, \$131,766.63
- OLC #0604, Manitoba Hydro, dated November 20, 2024, \$23,625.26
- OLC #0605, Bell MTS, dated November 20, 2024, \$1,757.97
- Cheques 32259-32279, dated November 25, 2024, \$76,700.35

**Carried**

.02 Budget Preparation Overview

.03 Overnight Trip Requests

**M24.11.60** M/S S. Lindal, K. Webb that the Board approve the request from Nathan Lee, teacher at Fisher Branch Collegiate, to take the Varsity Boys Volleyball team on an overnight trip, with financial assistance, to Glenboro, MB for MHSAAA Boys Volleyball Championship on November 28, 29 & 30, 2024; provided all regulations, procedures and guidelines are followed.

**Carried**

**M24.11.61** M/S T. Johnson, T. Vasylieva that the Board approve the request from Trevor Tindall, teacher at Ashern Central School, to take approximately 40 high school students on an overnight extracurricular trip to Asessippi Ski Park on March 04 & 05, 2025; provided all regulations, procedures and guidelines are followed.

***Carried***

**M24.11.62** M/S T. Vasylieva, S. Lindal that the Board approve the request from Jemini Beroud, LEGO Director, to take approximately 8 high school students on an overnight extracurricular trip to Camp Assiniboia on December 02, 03, & 04, 2024, where students will be working at Habitat for Humanity and Manitoba Hydro; provided all regulations, procedures and guidelines are followed.

***Carried***

.04 The 2023/24 Audit was presented in person from 6:45-7:15 pm by Wayne Lusk from MNP LLP.

**M24.11.63** M/S T. Vasylieva, S. Lindal that the board approve the Auditor's report and audited financial statements for the fiscal year ended June 30, 2024, as prepared and presented by MNP LLP.

***Carried***

## 7. Policy Development/Review

The following regulations and procedures were **tabled** to the next board meeting.

### 7.1 Regulations and Procedures

- 7.0 Administering Medication to Students
- 7.0 Anaphylaxis
- 2.A Staff Expense Claims
- 3.B External Service Providers

## 8. Governance

- MSBA E-News November 20, 2024
- MSBA Manitoba Governments Response to Municipal Property Tax November 2024
- MSBA 2025 Indigenous Education Gathering Registration
- MSBA Regional Meeting Minutes Fall 2024

**M24.11.63** M/S K. Webb T. Vasylieva that the Board move into Committee of the Whole In Camera at 7:32 pm.

***Carried***

9. In Camera

- 9.1 Staffing Update
- 9.2 Student Suspensions
- 9.3 Leave Requests
- 9.4 Radar - tabled to next board meeting
- 9.5 Negotiations
- 9.6 Human Resources Report

**M24.11.64** M/S D. Thorkelson, S. Lindal that the Board rise and report at 8:38 pm.

**Carried**

**M24.11.65** M/S S. Lindal, T. Johnson that the Board approve leave of absence without pay from December 09, 2024 to February 03, 2025, as per request from employee no. 102418

**Carried**

**M24.11.66** M/S T. Johnson, T. Vasylieva that the Board approve leave of absence without pay from November 05, 2024 to April 04, 2025, as per request from employee no. 102446

**Carried**

**M24.11.67** M/S S. Lindal, T. Vasylieva that the Board approve leave of absence without pay from November 21, 2024 to November 29, 2024, as per request from employee no. 104507

**Carried**

**M24.11.68** M/S T. Vasylieva, T. Johnson that the Board approve leave of absence without pay from December 6, 2024 to December 20, 2024, excluding December 9 & 13, as per request from employee no. 104759

**Carried**

10. Self-Evaluation of Governance Process

11. Adjournment: T. Vasylieva at 8:46 p.m.



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Donny Thorkelson, Board Chair



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Arlene Brandson Darknell, Secretary-Treasurer