

The One Thousand, One Hundred and Eighty Fourth Regular Meeting of the **Lakeshore School Division**  
Board held on **Tuesday, December 10, 2024, at the Division Office**

**Members Present:** In Person - Donny Thorkelson, Chairperson; Allison Moman, Vice Chairperson; Marvin Coverdale; Tetiana Vasylieva; Teresa Johnson (6:06 p.m.); Shaun Lindal (6:10 p.m.)  
Online- Kelly Webb

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO, Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

**Administrative Staff Absent with Regret:** Mark Parkes, Director of Operations, and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:01 p.m.

2. Adoption of the Agenda

**M24.12.71** M/S T. Vasylieva, A. Moman that the agenda be adopted as presented.

**Carried**

3. Adoption of the Minutes of the last Board Meeting and Special Board Meeting

**M24.12.72** M/S M. Coverdale, T. Vasylieva that the minutes of the 1182<sup>nd</sup> Regular meeting held on Tuesday, November 26, 2024 be adopted as presented.

**Carried**

**M24.12.73** M/S A. Moman, T. Vasylieva that the minutes of the 1183<sup>rd</sup> Special meeting held on Friday, November 29, 2024, be adopted as presented.

**Carried**

4. Monitoring Report

**M24.12.74** M/S A. Moman, M. Coverdale that the Attendance Monitoring Report dated December 10, 2024 be accepted as presented.

**Carried**

5. Division Reports

5.1 Department Reports

Superintendent Reports

Treaty Education Professional Development Days to be held on December 09 & 13, 2024.

Human Resources

- Hiring Darian Thomas, casual Educational Assistant/Substitute Teacher/Cleaner, effective date November 27, 2024
- Hiring Erica Drohomereski, full-time Educational Assistant, 6.0 hours/day, at Inwood School, effective date December 04, 2024
- Resignation Jacey Grimolfson, Land Based Co-Ordinator, effective date December 10, 2024
- Retirement John Koley, Bus Driver, effective date December 13, 2024

- Hiring Gary Barbour, regular Bus Driver on Route L-04 In Lundar, effective date November 01, 2024, amended
- Hiring Ellen Russell, casual Educational Assistant/Substitute Teacher, effective date December 06, 2024

## 5.2 Information requested by the Board Bus Drivers' Children on Bus

### Decision Information – Required Approvals .01 Secretary-Treasurer - Accounts Payable

**M24.12.75** M/S T. Johnson, M. Coverdale that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0606, Wex Canada Ltd., dated November 26, 2024, \$66.02
- OLC #0607, Federated Co-Operatives Ltd., dated November 26, 2024, \$2,749.47
- OLC #0608, Parkland Corporation, dated November 26, 2024, \$6,383.40
- Employee EFTs, dated November 27, 2024, \$367,096.37
- OLC #0609, C.I.B.C Visa, dated November 29, 2024, \$9,671.83
- Cheques 32280-32295, dated December 02, 2024, \$36,160.50
- OLC #0610, Manitoba Blue Cross, dated December 02, 2024, \$30,808.90
- OLC #0611, Bell Mobility Inc., dated December 03, 2024, \$353.78
- OLC #0612, Receiver General, dated December 04, 2024, \$124,484.99
- Employee EFTs, dated December 09, 2024, \$32,040.08
- OLC #0613, Manitoba Hydro, dated December 09, 2024, \$313.08
- Cheques 32296-32322, dated December 10, 2024, \$195,362.22

***Carried***

## 6. Policy Development/Review

The following regulations and procedures were reviewed.

### 6.1 Regulations and Procedures

- 7.0 Communicable Diseases and Immunization and Inoculation
- 7.0 Safe Schools – Accommodation in the Workplace
- 7.0 Administering Medication to Students
- 7.0 Anaphylaxis
- 2.A Staff Expense Claims
- 3.B External Service Providers

**M24.12.76** M/S T. Vasylieva, A. Moman that the Board approve new Regulation and Procedure 2.A Staff Expense Claims and new Regulation and Procedure 3.B External Service Providers as presented.

***Carried***

## 7. Governance

- MSBA E-News December 04, 2024
- MSBA –CSBA Call for Presenters

**M24.12.77** M/S M. Coverdale, S. Lindal that the Board move into Committee of the Whole In Camera at 7:06 pm.

***Carried***

8. In Camera

- 8.1 Staffing Update
- 8.2 Student Suspensions
- 8.3 Employee Request
- 8.4 Radar
- 8.5 Division Office
- 8.6 Bus Drivers’ Children on Bus

**M24.12.78** M/S T. Vasylieva, M. Coverdale that the Board rise and report at 8:03 pm.

***Carried***

**M24.12.79** M/S T. Johnson, T. Vasylieva that the Board approve leave of absence without pay from December 02, 2024 to March 01, 2025, as per request from employee no. 104735

***Carried***

**M24.12.80** M/S T. Johnson, T. Vasylieva that the Board approve employment request from employee no. 104861

***Carried***

**M24.12.81** M/S T. Vasylieva, A. Moman that the Board approve Division Office staff salaries for July 2022 to June 30, 2026, as presented.

***Carried***

9. Self-Evaluation of Governance Process

10. Adjournment: M. Coverdale, at 8:10 p.m.

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Donny Thorkelson, Board Chair

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Arlene Brandson Darknell, Secretary-Treasurer