

The One Thousand, One Hundred and Ninety First Regular Meeting of the **Lakeshore School Division** Board
held on **Tuesday, April 08, 2025**

Members Present: In Person - Donny Thorkelson, Chairperson; Allison Moman, Vice Chairperson; Marvin Coverdale; Teresa Johnson; Kelly Webb (6:07 p.m.); Tetiana Vasylieva (6:07 p.m.) Online – Shaun Lindal

Administrative Staff Present: Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer; Online – Darlene Willetts, Superintendent/CEO

Administrative Staff Absent with Regret: Mark Parkes, Director of Operations and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:00 p.m.

2. Adoption of the Agenda

M25.04.67 M/S M. Coverdale, T. Johnson that the agenda be adopted as amended.

Special Meetings Reported On:

D. Thorkelson, A. Moman, T. Johnson, T Vasylieva – MSBA Conference March 20 & 21, 2025

Carried

3. Adoption of the Minutes of the last Board Meeting

M25.04.68 M/S A. Moman, M. Coverdale that the minutes of the 1189th Regular Meeting held on Tuesday, March 11, 2025, be adopted as presented.

Carried

M25.04.69 M/S T. Johnson, A. Moman that the minutes of the 1190th Special Meeting held on Wednesday, March 19, 2025, be adopted as presented.

Carried

4. School Presentations

- Ashern Early Years School – at 6:22 p.m. the Board welcomed Karen Carmichael, Principal to hear a presentation on activities from this year and goals for the 2024-2025 school year at their school.
- Alf Cuthbert School – at 6:40 p.m. the Board welcomed Alann Fraser, Principal to hear a presentation on activities from this year and goals for the 2024-2025 school year at their school.

5. Division Reports

5.1 Department Reports

Superintendents' Report

2025/2026 Division School Year Calendar was presented

Human Resources

- Termination John Berania, Educational Assistant, effective March 12, 2025
- Resignation Donald Nikkel, Superintendent of Human Resources, effective August 31, 2025
- Resignation Angela Gauthier, Educational Assistant, effective March 27, 2025
- Hiring Candice Stodgell, full-time permanent Educational Assistant, 6.0 hours/day, at Fisher Branch Collegiate, effective March 17, 2025
- Hiring Kaylie Godfrey, full-time permanent Educational Assistant, 6.0 hours/day, at Ashern Central School, effective March 24, 2025
- Termination Mitchell Shumey, Educational Assistant, effective January 28, 2025
- Hiring Kristen Jorgenson, casual Educational Assistant/Substitute Teacher, effective March 24, 2025
- Hiring Samantha Meisner, 100% permanent Teacher at Fisher Branch Early Years School, effective September 02, 2025
- Resignation Chloe McDonald, Educational Assistant, effective April 17, 2025
- Hiring Soukaina El Wadi, part-time permanent Educational Assistant, 6.5 hours/day, 3 days/week, at Fisher Branch Early Years School, effective March 17, 2025
- Hiring Hailey Milian, term Educational Assistant, 6.0 hours/day, at Lundar School, effective March 24, 2025, to June 30, 2025
- Hiring Ally Weatherburn, term Nutrition Program Educational Assistant, 1.0 hour/day, at Eriksdale School, effective March 21, 2025, to June 30, 2025
- Hiring Charlene Yaciuk, 100% term Teacher at Broad Valley Colony School, effective September 02, 2025, to June 30, 2026, or the return of the regular employee
- Hiring Cynthia Cousins, 100% term Teacher at Broad Valley and Marble Ridge Colony Schools, effective September 02, 2025, to June 30, 2026
- Hiring Tosan Edema, casual Educational Assistant/Substitute Teacher, effective March 31, 2025
- Appointment Toni Weatherburn, 50% Director of Education at the Division Office, 12.5% Vice Principal and 37.5% Teacher at Eriksdale School, effective September 02, 2025
- Hiring Kemuelle Tansuico, full-time, 6 hours/day 10-month, Cleaner at Fisher Branch Early Years School, effective April 01, 2025
- Resignation Erica Drohomereski, Educational Assistant, effective April 17, 2025
- Hiring Delaney Appleyard, 100% permanent Teacher at Lundar School, effective September 02, 2025
- Retirement Jane Dupre, Teacher, effective April 29, 2025

5.2 Decision Information – Required Approvals

.01 Secretary-Treasurer – Accounts Payable

M25.04.70 M/S T. Vasylieva, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0647, Minister of Finance & Taxation, dated March 12, 2025, \$24,205.50
- Employee EFTs, dated March 13, 2025, \$349,362.48
- Cheques 32648-32694, dated March 17, 2025, \$491,061.67
- OLC #0648, Receiver General, dated March 19, 2025, \$163,034.65
- OLC #0649, Bell MTS, dated March 20, 2025, \$1,757.25
- OLC #0650, Manitoba Hydro, dated March 20, 2025, \$54,825.30
- OLC #0651, C.I.B.C. Visa, dated March 20, 2025, \$6,926.18
- Cheques 32695-32748, dated March 24, 2025, \$77,744.54
- OLC #0652, C.I.B.C Visa, dated March 26, 2025, \$17,747.08
- Employee EFTs, dated March 26, 2025, \$354,962.66
- Cheques 32749-32770, dated March 31, 2025, \$38,260.89
- OLC #0653, Manitoba Blue Cross, dated April 01, 2025, \$29,339.50

- OLC #0654, Bell Mobility Inc., dated April 02, 2025, \$283.06
- OLC #0655, Receiver General, dated April 03, 2025, \$163,408.28
- Cheque 32771, Voided by Atrieve
- Cheques 32772-32786, dated April 07, 2025, \$14,509.10
- OLC #0656, Manitoba Hydro, dated April 07, 2025, \$552.29

Carried

6. Ownership Linkage

- Madeline's Closet – at 6:05 to 6:18 p.m. the Board welcomed Shannon Dupont to hear a presentation on activities and an update on the organization.

7. Finance

M25.04.71 M/S K. Webb, A. Moman that the Board approve RFP Quote #42503LM, dated April 04, 2025, from Powerland for the purchase of student laptops for the 2025/2026 school year.

Carried

8. Policy Development/Review

The following regulations and procedures were reviewed.

- 7.0 Safe Schools – Emergency Response Plans

9. Governance

- MSBA E-News March 19, 2025

M25.04.72 M/S T. Vasylieva, M. Coverdale that the Board move into Committee of the Whole in Camera at 7:42 p.m.

Carried

10. In Camera

- 10.1 Staffing Update
- 10.2 Proficiency Awards Preparation
- 10.3 Employee Request
- 10.4 Radar
- 10.5 Student Suspensions
- 10.6 Madeline's Closet

The Board rose and reported at 8:34 p.m.

M25.04.73 M/S K. Webb, M. Coverdale that the Board approve leave of absence without pay from March 20, 2025, to June 26, 2025, as per request from employee no. 102421.

Carried

M25.04.74 M/S T. Johnson, T. Vasylieva that the Board approve leave of absence without pay from May 02, 2025, to June 26, 2026, as per request from employee no. 104815.

Carried

11. Self-Evaluation of Governance Process
12. Adjournment: M. Coverdale, at 8:38 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer