

The One Thousand, One Hundred and Ninety Third Regular Meeting of the **Lakeshore School Division**
Board held on **Tuesday, May 13, 2025**

Members Present: In Person - Donny Thorkelson, Chairperson; Allison Moman, Vice Chairperson; Tetiana Vasylieva; Shaun Lindal Online – Teresa Johnson

Members Absent with Regret: Kelly Webb; Marvin Coverdale

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

Administrative Staff Absent with Regret: Mark Parkes, Director of Operations and Infrastructure

1. Chairperson Donny Thorkelson called the meeting to order at 6:00 p.m.

2. Adoption of the Agenda

M25.05.94 M/S T. Vasylieva, A. Moman that the agenda be adopted as amended.

Special Meetings Reported On:

T. Johnson – Fieldstone Ventures Meeting April 16, 2025

Amend Human Resources Report to remove Tekla Vandersteen.

Carried

3. Adoption of the Minutes of the last Board Meeting

M25.05.95 M/S S. Lindal, T. Vasylieva that the minutes of the 1192nd Regular Meeting held on Tuesday, April 29, 2025, be adopted as presented.

Carried

4. School Presentations

- Ashern Central School – at 6:02 p.m., the Board welcomed Tracey Kinkead, Principal to hear a presentation on activities from this year and goals for the 2024-2025 school year at their school.
- Marble Ridge Colony & Broad Valley Colony Schoos – at 6:37 p.m., the Board welcomed Larissa Malenchak, Principal to hear a presentation on activities from this year and goals for the 2024-2025 school year at their school.

5. Division Reports

5.1 Department Reports

Superintendents' Report

PowerSchool Cybersecurity Incident Update

Human Resources

- Hiring Andrea Neiser, casual Educational Assistant/Substitute Teacher, effective May 02, 2025
- Hiring Samantha Meisner, casual Substitute Teacher, effective May 12, 2025
- Hiring Lora-Lee McKay, casual Administrative Assistant, effective May 12, 2025
- Resignation Randy Smith, Transportation Administrative Assistant, effective May 21, 2025

5.2 Information requested by the Board

5.3 Decision Information – Required Approvals

.01 Secretary-Treasurer – Accounts Payable

M25.05.96 M/S T. Vasylieva, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- OLC #0662, C.I.B.C. Visa, dated April 29, 2025, \$4,360.95
- OLC #0663, Manitoba Blue Cross, dated May 01, 2025, \$31,490.70
- Cheques 32882-32894, dated May 05, 2025, \$36,186.60
- OLC #0664, Receiver General, dated May 05, 2025, \$168,589.82
- OLC #0665, Bell Mobility, dated May 05, 2025, \$332.89
- OLC #0666, Manitoba Hydro, dated May 07, 2025, \$411.33
- Employee EFTs, dated May 12, 2025, \$20,105.28
- Cheques 32895-32931, dated May 12, 2025, \$198,439.59

Carried

.02 Overnight Trip Request

M25.05.97 M/S T. Johnson, S. Lindal that the Board approve the request from Jennifer Bjornson, teacher at Ashern Central School, to take two high school students on an overnight trip to Winnipeg to attend the Manitoba Drama Youth Festival from May 22 to 23, 2025; provided all regulations, procedures and guidelines are followed.

Carried

7. Governance

- MSBA E-News April 30, 2025
- MSBA Trustee Virtual Meeting May 27, 2025

M25.05.98 M/S S. Lindal, T. Vasylieva that the Board move into Committee of the Whole in Camera at 7:27 p.m.

Carried

8. In Camera

- 8.1 Staffing Update
- 8.2 Board Discussion
- 8.3 Employee Request

M25.05.99 M/S A. Moman, T. Vasylieva that the Board rise and report at 8:40 p.m.

Carried

M25.05.100 M/S A. Moman, T. Vasylieva that the Board approve leave of absence without pay from May 13, 2025, to October 31, 2025, as per request from employee no. 104502.

Carried

M25.05.101 M/S T. Vasylieva, A. Moman that the Board offer the position of Director of Human Resources.

Carried

M25.05.102 M/S T. Johnson, T. Vasylieva that the Board approve employment contract for Arlene Brandson-Darknell, Secretary-Treasurer, dated May 14, 2025, as presented.

Carried

9. Self-Evaluation of Governance Process

10. Adjournment: A. Moman, at 8:44 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer