

The One Thousand, One Hundred and Ninety Fifth Regular Meeting of the **Lakeshore School Division** Board  
held on **Tuesday, May 27, 2025**

**Members Present:** In Person - Donny Thorkelson, Chairperson; Allison Moman, Vice Chairperson; Teresa Johnson; Tetiana Vasylieva Online - Kelly Webb; Shaun Lindal

**Members Absent with Regret:** Marvin Coverdale

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Arlene Brandson Darknell, Secretary-Treasurer

1. Chairperson Donny Thorkelson called the meeting to order at 6:01 p.m.

2. Adoption of the Agenda

**M25.05.106** M/S A. Moman, T. Vasylieva that the agenda be adopted as amended.

Addition – In Camera Staffing Request

**Carried**

3. Adoption of the Minutes of the last Board Meeting

**M25.05.107** M/S T. Johnson, A. Moman that the minutes of the 1193<sup>rd</sup> Regular Meeting held on Tuesday, May 13, 2025, be adopted as presented.

**Carried**

4. Adoption of the Minutes of the Special Board Meeting

**M25.05.108** M/S A. Moman, T. Johnson that the minutes of the 1194<sup>th</sup> Special Meeting held on Wednesday, May 21, 2025, be adopted as presented.

**Carried**

5. Division Reports

5.1 Department Reports

Superintendents' Report

The Seven Teachings – Helen Robinson Settee presented from 6:05 p.m to 7:05 p.m.

2025-2026 Board Calendar

2025-2026 R.M. Visit Planning

## Human Resources

- Hiring Randi-Leigh Michaniuk, 100% permanent Teacher at Eriksdale School, effective September 02, 2025
- Hiring Shaynne Torgerson, casual Educational Assistant, effective May 16, 2025
- Hiring Tekla Vandersteen, full-time term Educational Assistant, 6.0 hours/day, at Marble Ridge Colony School, effective June 01, 2025, to June 26, 2025
- Hiring Sharon Maytwayashing, full-time permanent Educational Assistant, 6.0 hours/day, at Ashern Central School, effective May 16, 2025
- Hiring Aimee Schedler, casual Substitute Teacher, effective May 09, 2025
- Hiring Lynette Larson, spare Bus Driver, effective May 21, 2025
- Hiring Matthew Bayduza, Director of Human Resources, effective August 5, 2025
- Hiring Laurie Zarichney, Administrative Assistant, effective May 28, 2025

## 5.2 Information requested by the Board

## 5.3 Decision Information – Required Approvals

### .01 Secretary-Treasurer – Accounts Payable

**M25.05.109** M/S A. Moman, T. Vasylieva that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Payroll EFTs, dated May 15, 2025, \$364,213.35
- Cheques 32932-32959, dated May 20, 2025, \$60,420.43
- OLC #0667, Minister of Finance & Taxation, dated May 15, 2025, \$24,519.14
- OLC #0668, Manitoba Hydro, dated May 20, 2025, \$38,327.22
- OLC #0669, Bell MTS, dated May 20, 2025, \$1,755.63
- OLC #0670, Receiver General, dated May 21, 2025, \$169,881.08

***Carried***

## 6. Ownership Linkage

- 6.1 Visitors and Delegations
- 6.2 Ownership Linkage Plan

## 7. Policy Development/Review

The following regulations and procedures were reviewed.

- 7.0 Student Aid – Child Abuse
- 7.0 Workplace Safety & Health

The following regulation and procedure tabled until budget discussions

- 2.A Administration Office Staff Employment Benefits

8. Governance

- MSBA Call for Nominations and Resolutions
- MSBA Executive Highlighted March 19, 2025
- MSBA Memo to Members
- MSBA Memo to Members WFP Article Clarification
- MSBA CSBA 2025 Memo
- Correspondence from Dr. Yackel

**M25.05.110** M/S T. Vasylieva, T. Johnson that the Board move into Committee of the Whole in Camera at 7:57 p.m.

**Carried**

9. In Camera

- 9.1 Staffing Update
- 9.2 Student Suspensions
- 9.3 Board Discussion
- 9.4 Employee Request
- 9.5 Tuition Supplement – tabled to next meeting

**M25.05.111** M/S T. Vasylieva, T. Johnson that the Board rise and report at 9:13 p.m.

**Carried**

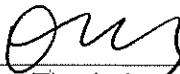
**M25.05.112** M/S T. Vasylieva, A. Moman that the Board approve the request from employee no. 103154 to potentially be released from their employment contract, effective June 27, 2025.


**Carried**

**M25.05.113** M/S A. Moman, T. Johnson that the Board approve leave of absence without pay, effective May 26, 2025, for employee no. 104659

**Carried**

10. Adjournment: A. Moman, at 9:18 p.m.

  
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Donny Thorkelson, Board Chair

  
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Arlene Brandson Darknell, Secretary-Treasurer