

The One Thousand, One Hundred and Ninety Sixth Regular Meeting of the **Lakeshore School Division**
Board held on **Tuesday, June 10, 2025**

Members Present: In Person - Donny Thorkelson, Chairperson; Allison Moman, Vice Chairperson; Teresa Johnson; Tetiana Vasylieva, Kelly Webb

Members Absent with Regret: Marvin Coverdale, Shaun Lindal

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; online - Arlene Brandson Darknell, Secretary-Treasurer

1. Chairperson Donny Thorkelson called the meeting to order at 6:03 p.m.

2. Adoption of the Agenda

M25.06.114 M/S T. Johnson, T. Vasylieva that the agenda be adopted as presented.

Carried

3. Adoption of the Minutes of the last Board Meeting

M25.06.115 M/S A. Moman, K. Webb that the minutes of the 1195th Regular Meeting held on Tuesday, May 27, 2025, be adopted as presented.

Carried

4. Monitoring Reports

M25.06.116 M/S T. Johnson, K. Webb that the Attendance Monitoring Report be accepted as presented.

Carried

M25.06.117 M/S A. Moman, T. Vasylieva that the School Division Plan Update Monitoring Report be accepted as presented.

Carried

M25.06.118 M/S K. Webb, A. Moman that the Board Goals and Priorities be accepted as presented.

Carried

5. Division Reports

5.1 Department Reports

Superintendents' Report

Donation in Memory of former Trustee Jim Cooper to Eriksdale Hospital Guild in the amount of \$250.00

5.2 Human Resources

- Hiring Eileina Niessen, spare Bus Driver, effective September 2, 2025
- Hiring Marilyn Roets, casual Substitute Teacher, effective April 30, 2025
- Hiring Aimee Schedler, casual Substitute Teacher, effective May 9, 2025
- Hiring Chelsey Lowry, 70% permanent Learning Support Teacher at Lundar School, effective September 2, 2025
- Hiring Michelle Larson, full-time term Secretary, effective August 25, 2025 to October 5, 2026
- Hiring Tracy MacLeod, full-time permanent Secretary, effective May 28, 2025
- Hiring Ciara Riddle, casual Education Assistant, effective June 3, 2025
- Resignation, Attila Szollosi, effective June 13, 2025
- Resignation, Tina Ducharme, effective June 26, 2025
- Hiring, Amanda Artimowich, 100% Term Guest Teacher, effective September 2, 2025
- Resignation, Gwen Broustal, effective June 30, 2025
- Hiring Samantha Meisner, casual Education Assistant, effective May 16, 2025
- Resignation, Savannah Cook, effective June 13, 2025
- Hiring, Todd Goranson, casual Substitute Teacher, effective June 6, 2025
- Hiring, Tera Sparrow, 100% Term Flex Teacher Inwood School, effective September 2, 2025 to June 30, 2026

5.3 Information requested by the Board

- Reserve Allotment – tabled to next meeting.

5.4 Decision Information – Required Approvals

.01 Secretary-Treasurer – Accounts Payable

M25.06.119 M/S A. Moman, K. Webb that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Cheques 32960 – 32990, dated May 26, 2025, \$51,507.66
- OLC #0671 Federated Co-op dated May 27, 2025 \$1,325.47
- OLC #0672 Meridian Corp. Dated May 27, 2025 \$195.96
- OLC #0673 Parkland Corp. Dated May 27, 2025 \$5,286.02
- OLC #0674 C.I.B.C Visa Dated May 29, 2025 \$5,055.63
- Payroll EFT's dated May 30, 2025 \$ 424,541.53
- Cheques 32991 – 33005, dated June 2, 2025 \$9,902.95

Carried

.02 Borrowing By-Law 1/2025

M25.06.120 M/S T. Johnson, K. Webb that the Board give First, Second and Third Readings to Borrowing By-Law 1/2025 in the amount of \$3,000,000.00 for the purpose of a Line of Credit and CIBC VISA Credit Card account with a limit of \$25,000.

Carried

.03 Trip Request

- M25.06.121** M/S K. Webb, T. Vasylieva that the Board approve the request from Amanda Percival-Bouchard, teacher at Fisher Branch Collegiate, to take 5 middle years students to Winnipeg to compete in the Athletes Manitoba Provincial Junior High Championship on Thursday, June 12, 2025; with financial support, provided all regulations, procedures and guidelines are followed.

Carried

6. Governance

- MSBA E. News May 25, 2025

7. Self-Evaluation of Governance Process

- M25.06.122** M/S T. Johnson, T. Vasylieva that the Board move into Committee of the Whole in Camera at 7:00 p.m.

Carried

8. In Camera

- 8.1 Staffing Update
- 8.2 Staffing Request

The Board rose and reported at 7:49 p.m.

- M25.06.123** M/S T. Johnson, K. Webb that the Board approve the request from employee no.100808 be released from their employment contract, effective June 30, 2025.

Carried

- M25.06.124** M/S T. Vasylieva, A. Moman that the Board deny Leave Without Pay request from June 11 to 13, 2025, as per request from employee no. 102075.

Carried


- M25.06.125** M/S K. Webb, T. Johnson that the Human Resources Report be amended to read Hiring Chelsey Lowry 70% Permanent Learning Support Teacher at Lundar School, effective September 2, 2025 replaces previous 70% Term position for September 2, 2025.

Carried

9. Self-Evaluation of Governance Process and Adjournment: T. Vasylieva, at 7:58 p.m.



Donny Thorkelson, Board Chair



Arlene Brandson Darknell, Secretary-Treasurer