

The One Thousand, Two Hundredth Regular Meeting of the **Lakeshore School Division** Board held on  
**Tuesday, September 9, 2025**

**Members Present:** In Person - Donny Thorkelson, Chairperson; Vice-Chairperson, Teresa Johnson; Shaun Lindal ; Allison Moman; Kelly Webb

**Members Absent with Regret:** Tetiana Vasylieva

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Arlene Brandson Darknell, Secretary-Treasurer; Matthew Bayduza, Director of HR

**Administrative Staff Absent with Regret:**

1. Chairperson Donny Thorkelson called the meeting to order at 6:12 p.m.

2. Adoption of the Agenda

**M25.09.11** M/S S. Lindal, K. Webb that the agenda be adopted as presented.

Special Meetings: D. Thorkelson reported on the MSBA Region 3 update.

*Carried*

3. Adoption of the Minutes of the last Board Meeting

**M25.09.12** M/S T. Johnson, K. Webb that the minutes of the 1198th Regular Meeting held on Tuesday, August 26, 2025, be adopted as presented.

*Carried*

4. Division Reports

4.1 Monitoring Reports

**M25.09.13** M/S A. Moman, T. Johnson that the Board accepts the PD Plan Monitoring Report as presented.

*Carried*

**M25.09.14** M/S K. Webb, A. Moman that the Board accepts the Board Goals and Priorities Update Monitoring Report as presented.

*Carried*

**M25.09.15** M/S A. Moman, T. Johnson the Board accepts the School Division Plan Monitoring Report as presented.

*Carried*

4.2 Human Resources

- Resignation - Kemuelle Tansuico, cleaner Fisher Branch Early Years effective August 27 2025
- Resignation – Mikki Thorkelson, EA Hockey Academy Eriksdale Effective September 2, 2025
- Resignation – Mark Saunders, Bus Driver Eriksdale effective September 2 2025
- Robert Williment – revert back to 100% Mechanic Forman effective September 2, 2025
- Hiring – Donna Pante, casual cleaner Fisher Branch Early Years effective September 3, 2025
- Resignation – Tamara Decelles, casual cleaner effective September 5, 2025
- Resignation – Melvin Kirby, custodian effective October 4, 2025
- Hiring – Michelle Arstall, custodian Ashern Early Years, effective Sept 3, 2025

- Amend hiring Kristen Starr, 60% and Taylor Huckerby, 40% of a FT 6 hour day, Permanent ASL Interpreter position at Lundar School effective September 2, 2025

4.3 Information requested by the Board

4.4 Decision Information – Required Approvals

.01 Secretary-Treasurer – Accounts Payable

**M25.09.16** M/S A. Moman, K. Webb that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Cheques 33260-33280, dated August 25, 2025 \$68, 660.66
- Payroll Vouchers, dated August 29, 2025, \$253, 046.01
- Cheques 33281-33300, dated September 8, 2025 \$28, 592.00
- OLC #701 Receiver General dated Sept 2, 2025 \$124 698.14
- OLC # 702 Bell MTS dated September 2, 2025 \$1781.89
- OLC # 703 Manitoba Hydro dated September 2, 2025 \$12, 191.43
- OLC # 704 Lindsay Kirby dated September 2, 2025 \$195.96
- OLC # 705 CIBC Visa dated September 2, 2025 \$8, 262.41
- OLC # 706 Manitoba Blue Cross dated September 9, 2025 \$34, 389.70
- OLC # 707 Bell Mobility Inc dated September 9, 2025 \$266.04
- OLC # 708 Receiver General dated September 9, 2025 \$118, 925.31
- OLC # 706 Manitoba Hydro dated September 9, 2025 \$178.38

*Carried*

.02 Overnight Trip Request

**M25.09.17** M/S K. Webb, A. Moman that the Board approve the request from Nathan Lee, teacher at Fisher Branch Collegiate, to take the Volleyball Team on overnight tournaments to Miami, MB on September 26 and 27, 2025 and Ste. Rose, MB on October 24-25, 2025; provided all regulations, procedures and guidelines are followed.

*Carried*

5. Policy Development/Review

The Organization Chart was reviewed and updated.

6. Governance

MSBA 2026 Call for Nominations & Resolutions

**M25.09.18** M/S A. Moman, K. Webb that the Board move into Committee of the Whole in Camera at 7:15 p.m.

*Carried*

7. In Camera

- 8.1 Staffing Update
- 8.2 Leave Request
- 8.3 Superintendent Conversation 7:52 pm – 8:14 pm
- 8.4 Board Evaluation

A. Brandson Darknell and M. Bayduza left the meeting from 7:52-8:14 pm.

The Board rose and reported at 8:14 p.m.

**M25.09.19** M/S T. Johnson, K. Webb that the HR Report on the agenda be adopted as amended.

***Carried***


**M25.09.20** M/S A. Moman, K. Webb that the Board approve employment contract for Donald Nikkel, dated September 1, 2025, as presented.


***Carried***

**M25.09.21** M/S T. Johnson, S. Lindal that the Board approve leave from June 5, 2025 to June 30, 2025 at 100% and September 2, 2025 to June 30, 2026 at 50%, as per request from employee no. 104628.

***Carried***

8. Items for next agenda and adjournment: A. Moman, at 8:19 p.m.

  
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Donny Thorkelson, Board Chair

  
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Arlene Brandson Darknell, Secretary-Treasurer

