

The One Thousand, Two Hundred and First Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, September 23, 2025**

Members Present: In Person - Donny Thorkelson, Chairperson; Vice-Chairperson, Teresa Johnson; Allison Moman; Tetiana Vasylieva; Kelly Webb (6:43 p.m.)

Online - Shaun Lindal (6:15 p.m.)

Members Absent with Regret:

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Arlene Brandson Darknell, Secretary-Treasurer; Matthew Bayduza, Director of HR

Administrative Staff Absent with Regret:

1. Chairperson Donny Thorkelson called the meeting to order at 6:00 p.m.
2. Adoption of the Agenda

M25.09.22 M/S A. Moman, T. Johnson that the agenda be adopted as presented.

Carried

3. Adoption of the Minutes of the last Board Meeting

M25.09.23 M/S T. Vasylieva, T. Johnson that the minutes of the 1199th Inaugural Meeting held on Tuesday, September 9, 2025, be adopted as presented.

Carried

M25.09.24 M/S A. Moman, T. Johnson that the minutes of the 1200th Regular Meeting held on Tuesday, September 9, 2025, be adopted as presented.

Carried

4. Division Reports

- 4.1 Department Reports

Superintendents' Report

Human Resources

- Resignation – Sharon Maytwayashing, Educational Assistant, Ashern Central effective September 16, 2025
- Resignation- Abigial Olson, Educational Assistant, Ashern Early Years, Effective September 3, 2025
- Hiring – Allyssia Bremner Full-Time Permanent, Payroll Clerk/Administrative Assistant, 40 hours/week 12-month, Division Office, effective September 16, 2025
- Hiring – Toni Dent Full Time Permanent, Finance Assistant, Division Office, 40 hours/week 12-month, effective September 16, 2025
- Hiring- Aimee Schedler, Full Time Permanent, Educational Assistant, 6 hours/day, Alf Cuthbert, effective September 8, 2025
- Hiring – Keziah Tansuico, Full Time Permanent, Educational Assistant, 6.5 hours/day, Fisher Branch Early Years, effective September 3, 2025
- Hiring – Christina Booth, Permanent Secretary Fisher Branch Collegiate – increase 0.5 hour/day, total time 7.5 hour/day. Effective August 26, 2025
- Hiring – Carrie Gibson, Permanent Secretary, 1 hour/day, Ashern Early Years, Effective September 3, 2025
- Hiring – Tracy Konzelman, Permanent Secretary, Alf Cuthbert School – increase .5 hours/day, total time 4.5 hours/day, effective August 26, 2025

- Hiring – Danielle Lazarak, Permanent, Educational Assistant, 6 hours/day, Fisher Branch Collegiate effective September 17, 2025
- Hiring – Ciara Riddle, Permanent, Educational Assistant, 6 hours/day, Fisher Branch Early Years, effective September 18, 2025
- Hiring – Donna Pante Permanent 10-month, Cleaner Fisher Branch Early Years, 6 hours/day – effective September 19, 2025
- Hiring – Wayne Kochan, Casual Educational Assistant, effective September 3, 2025
- Hiring – Tina Ducharme, Substitute Teacher and Casual Educational Assistant, effective September 2, 2025
- Hiring – Samantha Mantik, Substitute Teacher and Casual Educational Assistant, effective September 16, 2025
- Hiring – Samantha Mantik, Permanent, Educational Assistant, 6 hours/day, Fisher Branch Early Years, effective September 24, 2025

4.3 Decision Information – Required Approvals

.01 Secretary-Treasurer – Accounts Payable

M25.09.25 M/S T. Johnson, T. Vasylieva that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Payroll Vouchers dated September 15 2025, \$262,118.01
- Employee EFT's, dated September 15, 2025, \$21,126.13
- Cheques 33301-33326 dated September 16, 2025, \$59,470.07
- OLC #0710, Minister of Finance and Taxation, dated September 12, 2025, \$15,659.84
- OLC #0711, Susan Dziedzic, dated September 16, 2025, \$300.00
- OLC #0712 Receiver General, dated September 18, 2025, \$117,875.44
- Cheques 33327-33355, dated September 22, 2025, \$38,917.58

Carried

.02 Overnight Trip Request

M25.09.26 M/S A. Moman, T. Johnson that the Board approve the request from Delaney Appleyard, Teacher at Lundar School, to take JV Lundar girls Volleyball team to an overnight tournament in Carberry, MB on October 31st and November 1st ; provided all regulations, procedures and guidelines are followed.

Carried

- 5. Ownership Linkage
 - 5.1 Visitors and Delegations
 - 5.2 Ownership Linkage Plan

6. Policy Development/Review

The following regulations and procedures were reviewed

- 1. Global Executive Constraint
 - 1.1 Treatment of Students
 - 1.2 Treatment of Staff

7. Governance

- MSBA Executive Highlights September 8, 2025
- MSBA E-News September 10, 2025
- Fall MSBA Sessions upcoming– Regional Meeting Nov. 8th in St. Andrews and Fall PD November 24th in Winnipeg

M25.09.27 M/S A. Moman, T. Vasylieva that the Board move into Committee of the Whole in Camera at 6:24 p.m.

Carried

8. In Camera

- 8.1 Student Suspensions
- 8.2 Staffing update
- 8.3 Leave Requests
- 8.4 Board Evaluation

9. The Board rose and reported at 6:49 p.m.


M25.09.28 M/S T. Johnson, A. Moman that the Board approve leave of absence without pay from October 10, 2025 to November 30, 2025 as per request from employee no.102766

Carried

M25.09.29 M/S A. Moman, K. Webb that the Board approve leave of absence without pay from September 3 to December 31, 2025, as per request from employee no.102421

Carried

10. Items for next agenda and adjournment: A. Moman, at 6:51 p.m.



Donny Thorkelson, Board Chair



Arlene Brandson Darknell, Secretary-Treasurer