

The One Thousand, Two Hundred and Second Regular Meeting of the **Lakeshore School Division Board**  
held on **Tuesday, October 14, 2025 at Fisher Branch Collegiate**

**Members Present:**

In Person – Donny Thorkelson, Chairperson; Shaun Lindal, Vice-Chairperson; Kelly Webb (4:26)

Online – Allison Moman (4:10 p.m.), Tatiana Vasylieva (4:14 p.m.)

**Members Absent with Regret:** Teresa Johnson

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Arlene Brandson Darknell, Secretary-Treasurer; Matthew Bayduza, Director of HR

**Administrative Staff Absent with Regret:**

1. Chairperson Donny Thorkelson called the meeting to order at 4:00 p.m.
2. Adoption of the Agenda

**M25.10.30** M/S K. Webb, S. Lindal that the agenda be adopted as amended

*Carried*

3. Adoption of the Minutes of the last Board Meeting

**M25.10.31** M/S K. Webb, S. Lindal that the minutes of the 1201<sup>st</sup> Regular Meeting held on Tuesday, September 23, 2025 be adopted as presented.

*Carried*

4. School Presentations

- Fisher Branch Collegiate – at 4:05 pm The Board welcomed Amanda Garton, Principal, to hear a presentation on success, challenges and next steps.
- Broad Valley and Marble Ridge Colony Schools – at 4:20 pm the Board welcomed Larissa Malenchak, Principal, to hear a presentation on success, challenges and next steps.

5. Division Reports

5.1 Superintendents' Report

Global Competencies in ELA and Science information

5.2 Human Resources

- Retirement – Jeff Yaciuk, Bus Driver Fisher Branch – Jan 2, 2026
- Retirement – Charlene Yaciuk, Teacher Broad Valley Colony Dec 31, 2025
- Resignation – Amanda Ruchotzke, Cleaner Ashern Central School – effective October 23, 2025
- Hiring – Barry Dubois, 8 hour/day 12-month Permanent Custodian, Lundar School – effective Oct 6, 2025
- Hiring – Tekla Vandersteen, 6 hour/day Educational Assistant, Marble Ridge Colony – effective Sep 3, 2025
- Hiring- Vanesa Insaurralde, Permanent Bus Driver Eriksdale – effective Sep 3, 2025
- Hiring – Jason Anderson, casual Educational Assistant – effective Oct 8, 2025
- Hiring – Angela Gauthier, casual Educational Assistant – effective Oct 8, 2025

- Hiring – Elizabeth Ewen, casual Educational Assistant – effective Oct 8, 2025
- Hiring – Eileina Niessen, Spare Bus Driver – effective Sep 16, 2025
- Hiring – Ryan Metner, Head Custodian 2, 8 hour/day 12 month permanent employee, Ashern Central School, effective Nov 3, 2025.
- Hiring – Margaret McDonnell, 50% term options teacher – Alf Cuthbert. Effective Nov 3, 2025, term ending June 30, 2026

### 5.3 Decision Information – Required Approvals

#### .01 Secretary-Treasurer – Accounts Payable

**M25.10.32** M/S K. Webb, A. Moman that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Payroll Vouchers dated Sept 29, 2025, \$367,480.08
- Cheques 33356-33371 dated Sept 29, 2025
- OLC #0713, Manitoba Hydro, dated Sept 19, 2025, \$16,383.68
- OLC #0714, Bell MTS, dated Sept 22, 2025, \$1,779.75
- OLC #0715, CIBC Visa, dated Sept 29, 2025, \$10,374.04
- Payroll Vouchers dated Oct 15, 2025, \$382,362.63
- Cheques 33372-33394 dated Oct 6, 2025
- OLC#0716, Manitoba Blue Cross, Dated Oct 1, 2025, \$38,114.20
- OLC#0717, Bell Mobility, Dated Oct 3, 2025, \$308.00
- OLC#0718, Receiver General, Dated Oct 3, 2025, \$146,861.40
- OLC#0719, Manitoba Hydro, Dated Oct 7, 2025, \$140.99

*Carried*

#### .02 Overnight Trip Requests

**M25.10.33** M/S S. Lindal, K. Webb that the Board approve the request from Tracey Kinhead, Principal at Ashern Central School, to take Varsity Ashern Central Girls Volleyball team to an overnight tournament in Winnipeg, MB on October 17<sup>th</sup> and 18<sup>th</sup>, 2025; provided all regulations, procedures and guidelines are followed.

*Carried*

**M25.10.34** M/S K. Webb, S. Lindal that the Board approve the request from Nathan Lee, Teacher at Fisher Branch Collegiate, to take JV Fisher Branch boys volleyball team to an overnight tournament in Hamiota, MB on October 31<sup>st</sup> and November 1<sup>st</sup>, 2025; provided all regulations, procedures and guidelines are followed.

*Carried*

### 6. Governance

MSBA E-News October 8, 2025  
 MSBA Fall Regional Meeting Agenda November 8, 2025  
 MSBA Fall PD Agenda November 24, 2025  
 MSBA MUST Fund 2025 Report

**M25.10.35** M/S S. Lindal, K. Webb that the Board move into Committee of the Whole in Camera at 4:52 p.m.

***Carried***

7. In Camera

- 7.1 Staffing Update
- 7.2 Leave Request
- 7.3 Release from Contract
- 7.4 Student Update
- 7.5 Requests

8. Self-Evaluation of Governance Process

9. The Board rose and reported at 5:33 p.m.

**M25.10.36** M/S K. Webb, T. Vasylieva that the Board approve leave of absence without pay from February 2<sup>nd</sup> to 13<sup>th</sup>, 2026, as per request from employee no.104735.

***Carried***

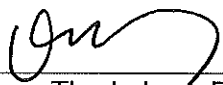
**M25.10.37** M/S A. Moman, S. Lindal that the Board approve leave of absence without pay from October 14<sup>th</sup> to November 14<sup>th</sup>, 2025, as per request from employee no.102446.

***Carried***

**M25.10.38** M/S K. Webb, A. Moman that the Board approve the request from employee no.104900 to be released from their employment contract, effective October 14<sup>th</sup>, 2025.

***Carried***

10. Items for next agenda and adjournment: K. Webb, at 5:42 p.m.

  
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Donny Thorkelson, Board Chair

  
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Arlene Brandson Darknell, Secretary-Treasurer

