

The One Thousand, Two Hundred and Eighth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, January 13, 2026 at the Lakeshore Division Office**

Members Present: In Person: Donny Thorkelson – Chairperson; Allison Moman – Vice Chair, Kelly Webb
Online: Shaun Lindal, Tetiana Vasylieva

Members Absent with Regret: Teresa Johnson

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Arlene Brandson Darknell, Secretary-Treasurer; Mark Parkes, Director of Operations & Infrastructure

Administrative Staff Absent with Regret:

1. Chairperson Donny Thorkelson called the meeting to order at 6:05 p.m.
2. Adoption of the Agenda

M26.01.72 M/S A. Moman, K. Webb that the agenda be adopted as presented.

Carried

3. Adoption of the Minutes of the last Board Meeting

M26.01.73 M/S S. Lindal, T. Vasylieva that the minutes of the 1207th Regular Meeting held on Tuesday, December 9, 2025, be adopted as presented.

Carried

4. Monitoring Reports

M26.01.74 M/S A. Moman, K. Webb that the Financial Monitoring Report for July 2025 – December 2025 be adopted as presented.

Carried

5. Division Reports

5.1 Department Reports

.01 Superintendents' Report

- Meeting with the RM of Grahamdale EDO and Lakeshore SD Superintendent and Chairperson on January 12, 2026.

.02 Human Resources

- Resignation – Danielle Lazorak, Full-Time Educational Assistant Fisher Branch Collegiate, Effective December 20, 2025
- Resignation – Samantha Mantik, Full Time Educational Assistant, Fisher Branch Early Years, Effective December 12, 2025
- Resignation – Nicole Gleich, Educational Assistant, Lundar School, Effective January 31, 2026
- Hiring – Tami Karsin, 100% Term Teacher, Broad Valley Colony, Effective January 5, 2026 – June 30, 2026
- Hiring – Nashira Collet, Educational Assistant, 6 hours/day, Ashern Central School, effective January 5, 2026
- Hiring – Lynda Vanderveen, Full-Time Bus Driver, Eriksdale, Effective January 5, 2026
- Hiring – Barbora Gulova, Spare Bus Driver, Effective January 5, 2026
- Hiring – Camren Chandler, Spare Bus Driver, Effective January 5, 2026
- Hiring - Andrea Neiser, Full-Time Bus Driver, Fisher Branch, Effective January 5, 2026
- Hiring – Charlene Yaciuk, Substitute Teacher/ Educational Assistant, Broad Valley Colony, Effective January 5, 2026

- Hiring – Jeff Yaciuk – Spare Bus Driver, Effective January 12, 2026
- Hiring – Ally Weatherburn, 100% Term Teacher, Eriksdale School Hockey Academy, Effective January 13, 2026 – June 30, 2026
- Hiring – Trisha Swan – Casual Educational Assistant, Effective January 12, 2026

5.2 Information requested by the Board

5.3 Decision Information – Required Approvals

.01 Secretary-Treasurer – Accounts Payable

M26.01.75 M/S A. Moman, K. Webb that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment;

- Payroll Vouchers, dated December 11, 2025, \$401,273.20
- Payroll Vouchers, dated December 22, 2025, \$422,513.51
- Payroll Vouchers, dated January 13, 2026, \$379,318.53
- Employee EFTs, dated January 12, 2026, \$15,727.22
- Cheques 33664 – 33697, dated December 15, 2025, \$170,282.13
- Cheques 33698 – 33743, dated December 22, 2025, \$117,447.32
- Cheques 33744 - 33787, dated January 12, 2026, \$224,343.55
- OLC #0748, Bell Mobility Inc., dated December 3, 2025, \$291.20
- OLC #0749, Manitoba Hydro, dated December 8, 2025, \$311.59
- OLC #0750, Minister of Finance and Taxation, dated December 10, 2025, \$25,662.55
- OLC #0751, Wholesale Club #6703 / Loblaws Inc., dated December 17, 2025, \$1,487.88
- OLC #0752, Manitoba Hydro, dated December 17, 2025, \$35,013.41
- OLC #0753, Receiver General, dated December 18, 2025, \$136,327.96
- OLC #0754, Bell MTS, dated December 22, 2025, \$1,777.86
- OLC #0755, CIBC Visa, dated December 30, 2025, \$6,542.93
- OLC #0756, Manitoba Blue Cross, dated January 2, 2026, \$37,275.90
- OLC #0757, Bell Mobility Inc., dated January 2, 2026, \$302.40
- OLC #0758, Manitoba Hydro, dated January 5, 2026, \$526.70
- OLC #0759, Receiver General, dated January 6, 2026, \$146,125.63

Carried

.02 Overnight Trip Requests

M26.01.76 M/S K. Webb, A. Moman that the Board approve the request from Nathan Lee, Teacher at Fisher Branch Collegiate, to take the Varsity Fisher Branch Varsity boys basketball team to overnight tournaments in Ste. Rose, MB, on January 16th and 17th, 2026, Glenboro, MB, on January 30th and 31st, 2026, and Miami, MB on February 13th and 14th, 2026; provided all regulations, procedures and guidelines are followed.

Carried

M26.01.77 M/S A. Moman, K. Webb that the Board approve the request from Chayse Warkentin and Amie Whiteside, Teachers at Eriksdale School, to take approximately fourteen (14), Grade 7 and 8 students on an Out of Province trip to Halifax, Nova Scotia, Moncton, New Brunswick and Charlottetown, PEI, from May 14-20, 2026; provided all regulations, procedures and guidelines are followed.

Carried

M26.01.78 M/S K. Webb, A. Moman that the Board approve the request from Amanda Bouchard, Teacher at Fisher Branch Collegiate, to take the Grade 9-12 students on an overnight ski trip to Asessippi Ski Area, staying in Russell, MB from February 5th to 6th, 2026; provided all regulations, procedures and guidelines are followed.

Carried

M26.01.79 M/S A. Moman, S. Lindal that the Board approve the request from Trevor Tindall, Teacher at Ashern Central School, to take the Grade 9-12 students on an overnight ski trip to Asessippi Ski Area, staying in Russell, MB from February 9th to 10th, 2026; provided all regulations, procedures and guidelines are followed.

Carried

6. Ownership Linkage
 - 6.1 Visitors and Delegations
 - 6.2 Ownership Linkage Plan

Trustee Recruitment Planning as October 2026 is Election Year for Trustees.
7. Policy Development/Review
 - 2.1 SWOT Director Job Description
8. Governance

MSBA Minister Asagwara's response to Res FFM-01-25
 MSBA December 17, 2025 E-New Bulletin
 MSBA Convention March 19 & 20, 2026 at The Delta in Winnipeg.
 Ward Boundary Review – Deadline to the Minister of Education by April 10, 2026
 Trustee Service Awards Extension

M26.01.80 M/S A. Moman, S. Lindal that the Board move into Committee of the Whole in Camera at 6:50 p.m.

Carried

9. In Camera
 - 9.1 Staffing Update
 - 9.2 Employee Requests
 - 9.3 Budget Preparations

10. The Board rose and reported at 7:35 p.m.

M26.01.81 M/S A. Moman, K. Webb that the Board appoint Crystal Buhler as 12.5% TERM Vice Principal at Eriksdale School, effective January 5, 2026 until January 31, 2027.

Carried

M26.01.82 M/S A. Moman, T. Vasylieva that the Board approve leave of absence without pay from January 3, 2026 to January 26, 2026, as per request from employee no. 104502.

Carried

M26.01.83 M/S A. Moman, T. Vasylieva that the Board approve leave of absence without pay from January 1, 2026, to Sept 2, 2026, as per request from employee no.102421.

Carried

M26.01.84 M/S K. Webb, A. Moman that the Board approve leave of absence from April 7, 2026, to April 7, 2027, as per request from employee no.104704.

Carried

M26.01.85 M/S K. Webb, S. Lindal that the Board approve leave of absence without pay from January 15, 2026, to March 4, 2026, as per request from employee no.102086.

Carried

M26.01.86 M/S A. Moman, S. Lindal that the Board approve leave of absence from support position without pay from January 13, 2026, to June 30, 2026, as per request from employee no. 104840.

Carried

M26.01.87 M/S T. Vasylieva, S. Lindal that the Board approve leave without pay from February 28, 2026, to March 12, 2026, as per request from employee no.102183.

Carried

12. Adjournment: A. Moman at 7:48 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer