

The One Thousand, Two Hundred and Nineteenth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, August 25, 2026 at the Lakeshore Division Office**

Members Present: In Person: Donny Thorkelson – Chairperson; Teresa Johnson – Vice Chairperson; Allison Moman; Kelly Webb Online: Tetiana Vasylieva (6:04 pm)

Members Absent with Regret: None

Administrative Staff Present: In Person: Darlene Willetts, Superintendent/CEO; Arlene Brandson Darknell, Secretary-Treasurer; Toni Dent, Director of Human Resources

1. Chairperson Donny Thorkelson called the meeting to order at 6:01 p.m.
2. Adoption of the Agenda

M26.08.194 M/S T. Johnson, A. Moman that the agenda be adopted as amended.

Amended: 5.1 .02 Human Resources Report

Carried

3. Adoption of the Minutes of the last Board Meeting

M26.08.195 M/S K. Webb, A. Moman that the meeting minutes of the 1218th Regular Meeting held on Tuesday, June 9, 2026, be adopted as presented.

Carried

4. Monitoring Reports

HR Monitoring Report

M26.08.196 M/S T. Johnson, A. Moman that the HR Monitoring Report be adopted as presented.

Carried

School Division Plan

M26.08.197 M/S T. Johnson, K. Webb that the School Division Plan be adopted as presented.

Carried

5. Division Reports

5.1 Department Reports

.01 Superintendents' Report

M26.08.198 M/S T. Johnson, K. Webb that the Board authorize donation in Memory of Lakeshore School Division Teacher Joanne Kon to Cancer Care Manitoba in the amount of \$100.00.

Carried

.02 Human Resources

Alf Cuthbert School

- Hiring Aimee Schedler, Part-time Nutrition Educational Assistant at Alf Cuthbert School, 1.0 hours per instructional day, effective September 9, 2026

Ashern Central School

- Hiring Taylor Kinhead, Part-time Nutrition Educational Assistant at Ashern Central School, 1.0 hours per instructional day, effective September 9, 2026

Ashern Early Years School

- Hiring Tara Schoenberger, Part-time Nutrition Educational Assistant at Ashern Early Years School, 1.0 hours per instructional day, effective September 9, 2026

Eriksdale School

- Hiring Sydney Kinhead, 10-month Cleaner at Eriksdale School Hockey Academy, 1 hour per day, effective September 8, 2026
- Hiring Sydney Kinhead, term Part-Time Nutrition EA at Eriksdale School, 1 hour per instructional day, effective September 9, 2026, until the return of the regular employee
- Resignation Diana Drews, 10-month cleaner for Eriksdale Hockey Academy, last day of employment June 30, 2026

Fisher Branch Early Years School

- Hiring Serena Friesen, Part-time Nutrition Educational Assistant at Fisher Branch Early Years School, 1.0 hours per instructional day, effective September 9, 2026
- Resignation Carly Traverse, Educational Assistant at Fisher Branch Early Years School, effective July 20, 2026

Inwood School

- Hiring Elaine Coverdale, Term 50% Teacher at Inwood School, effective September 8, 2026, until June 30, 2027
- Hiring Elaine Coverdale, Part-time Term 10-month Community Learning Co-Ordinator at Inwood School, 3.0 hours per instructional day, effective September 8, 2026, until June 29, 2027

Lundar School

- Hiring Erin Fortin, Part-time Nutrition Educational Assistant at Lundar School, 1.0 hours per instructional day, effective September 9, 2026
- Hiring Taylor Huckerby, Part-time temporary American Sign Language Interpreter at Lundar School, 6.0 hours per instructional Wednesday, effective September 9, 2026, until June 18, 2027, or until the return of the regular employee
- Hiring Ashley Loszchuk, Full-time 10-month Community Learning Co-Ordinator at Lundar School, 6.5 hours per instructional day, effective September 9, 2026

Marble Ridge Colony School

- Hiring Barbora Gulova, Full-time Educational Assistant at Marble Ridge Colony School, 6.0 hours per day, effective September 8, 2026

- Termination Tekla Vandersteen, Educational Assistant at Marble Ridge Colony School, last day of employment June 8, 2026

Divisional

- Hiring Ashlee Juniper, Casual Educational Assistant and Uncertified Substitute Teacher, effective September 9, 2026
- Hiring Sydney Kinhead, Uncertified Substitute Teacher, effective September 9, 2026
- Hiring Roger Roesler, Casual Cleaner, effective June 26, 2026
- Release from Employment Trevor Hoyle, Divisional Maintenance Technician, effective July 17, 2026

Transportation

- Resignation Earl Seymour, Spare Bus Driver, last day of employment June 29, 2026

Fieldstone Ventures

- Hiring Amanda Mantik, Term 50% Teacher at Fieldstone Ventures ALC, effective September 8, 2026, until June 30, 2027
- Hiring Amanda Mantik, Term Part-Time 10-month Community Learning Co-Ordinator at Fieldstone Ventures ALC, 1 hour per day, effective September 8, 2026, until June 29, 2027
- Hiring Heather Sigfusson, term Secretary at Fieldstone Ventures ALC, 3.5 hours per day, effective August 31, 2026, until June 30, 2027
- Hiring Heather Sigfusson, Term Part-Time 10-month Community Learning Co-Ordinator at Fieldstone Ventures ALC, 3 hours per day, effective September 8, 2026, until June 29, 2027
- Change in FTE, Gail Kreutzer, Term increase 7% at Fieldstone Ventures ALC, effective September 8, 2026, until June 30, 2027
- Change in FTE, Amanda Mantik, Term increase 10% at Fieldstone Ventures ALC, effective September 8, 2026, until June 30, 2027

5.3 Information requested by the board.

5.4 Decision Information - Required Approvals

.01 Secretary-Treasurer – Accounts Payable

M26.08.199 M/S T. A. Moman, T. Johnson that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment

Carried

- Payroll Vouchers, dated June 15, 2026, \$390,451.52
- Payroll Vouchers, dated June 30, 2026, \$484,276.66
- Payroll Vouchers, dated June 30, 2026, \$95,807.52
- Payroll Vouchers, dated July 15, 2026, \$288,673.00
- Payroll Vouchers, dated July 31, 2026, \$267,161.89
- Payroll Vouchers, dated August 14, 2026, \$262,071.13
- Cheques 34377 – 34411, dated June 8, 2026, \$222,033.01

- Cheques 34412 – 34441, dated June 15, 2026, \$24,947.32
- Cheques 34442 – 34475, dated June 22, 2026, \$108,388.49
- Cheques 34476 – 34506, dated June 29, 2026, \$81,438.20
- Cheques 34507 – 34536, dated July 6, 2026, \$73,332.03
- Cheques 34537 – 34602, dated July 13, 2026, \$415,909.37
- Cheques 34603 – 34648, dated August 10, 2026, \$209,322.00
- Cheques 34649 - 34665, dated August 18, 2026, \$134,119.08
- EFTs dated June 8, 2026, \$21,291.16
- EFTs dated July 13, 2026, \$23,734.84
- EFTs dated August 10, 2026, \$15,596.00
- OLC #0815, Manitoba Blue Cross, dated June 1, 2026, \$38,441.60
- OLC #0816, Bell Mobility, dated June 2, 2026, \$274.42
- OLC #0817, Receiver General, dated June 3, 2026, \$180,465.19
- OLC #0818, Wholesale Club, dated June 3, 2026, \$1,591.32
- OLC #0819, Manitoba Hydro, dated June 8, 2026, \$461.25
- OLC #0820, Minister of Finance & Taxation, dated June 11, 2026, \$25,662.16
- OLC #0821, Wholesale Club, dated June 17, 2026, \$1,291.85
- OLC #0822, Receiver General, dated June 18, 2026, \$176,008.43
- OLC #0823, Manitoba Hydro, dated June 18, 2026, \$33,535.32
- OLC #0824, Bell MTS, dated June 22, 2026, \$1,794.79
- OLC #0825, CIBC Visa, dated June 29, 2026, \$4,790.51
- OLC #0826, Manitoba Blue Cross, dated July 2, 2026, \$38,576.30
- OLC #0827, Bell Mobility, dated July 3, 2026, \$247.40
- OLC #0828, Receiver General, dated July 6, 2026, \$232,811.57
- OLC #0829, Manitoba Hydro, dated July 7, 2026, \$224.17
- OLC #0830, Minister of Finance & Taxation, dated July 8, 2026, \$31,979.75
- OLC #0831, Minister of Finance, dated July 15, 2026, \$41.82
- OLC #0832, Receiver General, dated July 20, 2026, \$149,382.86
- OLC #0833, Bell MTS, dated July 20, 2026, \$1,795.62
- OLC #0834, Manitoba Hydro, dated July 21, 2026, \$21,015.54
- OLC #0835, CIBC Visa, dated July 29, 2026, \$20,253.49
- OLC #0836, Green Shield Health Inc., dated July 31, 2026, \$1,041.86
- OLC #0837, Manitoba Blue Cross, dated August 4, 2026, \$39,332.30
- OLC #0838, Bell Mobility Inc., dated August 4, 2026, \$418.22
- OLC #0839, Receiver General, dated August 5, 2026, \$142,821.75
- OLC #0840, Manitoba Hydro, dated August 6, 2026, \$172.69
- OLC #0841, Minister of Finance & Taxation, dated August 13, 2026, \$17,655.31
- OLC #0842, Receiver General, dated August 19, 2026, \$138,166.07

6. Ownership linkage

7. Policy Development/Review

7.1 Regulations and Procedures

- 2.B Job Description Safety and Facilities Maintenance Supervisor
- 2.B Job Description Transportation Supervisor
- 1.A Community Notices in Schools
- 1.A Copyright Act – Fair Dealing Guidelines
- 1.A Criminal Record Search and Provincial Child Abuse Registry Check

- 1.A Damage and Theft to School Property

8. Governance

8.1 October Trustee Election; Senior Election Official – Arlene Brandson Darknell

M26.08.200 M/S A. Moman, T. Johnson that the Board move into Committee of the Whole in Camera at 6:33 p.m.

Carried

9. In Camera

9.1 CUPE Grievance (6:30pm)

The Board rose and reported at 7:02 p.m.

M26.08.201 M/S A. Moman, T. Johnson that the Board move into Committee of the Whole in Camera again at 7:51 p.m.

Carried

9. In Camera

9.2 Staffing Update

9.3 Leave Request

9.4 Suspension Update – June

9.5 PowerSchool

The Board rose and reported at 8:31 p.m.

M26.08.202 M/S K. Webb, A. Moman that the Board approve leave of absence from their support position without pay from September 8, 2026, to June 29, 2027, as per the request from employee no. 102091.

Carried

M26.08.203 M/S T. Johnson, A. Moman that the Board approve leave of absence without pay reduction from 100% to 80% from September 8, 2026, to June 30, 2026, as per the request from employee no. 102634

Carried

M26.08.204 M/S A. Moman, T. Johnson that the Board approve leave of absence without pay from July 7, 2026, to September 1, 2026, as per the request from employee no. 104864

Carried

9. Items for next agenda and adjournment

10. Adjournment: A. Moman at 8:33 p.m.

Donny Thorkelson, Board Chair

Arlene Brandson Darknell, Secretary-Treasurer