



LUNDAR HIGH SCHOOL

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Attendance/Late to Class Policy

Amendment

Attending class

Attending class is a responsibility of every student at Lundar High School. Attending class is integral to each student's learning, providing instruction time, discussion time, guided practice time, and teacher contact time. It is the best place for most learners to be when learning. The following are rules regarding the responsibility of the student.

Attendance

- Students are expected to be in class everyday. When a student is below 80% attendance this is a significant concern and the school will conduct a review of the student's progress.
- The school will wait until the end of the first month before starting reviews based on attendance, except when a student misses 5 days in a row during that first month.
- A review will include looking at attendance, behavior and academic progress information
- Upon completion of a review a student may be
 - put on contract
 - removed from class
 - have a change in programming
 - remain in the class.

Late to Class

- A student is considered late if they arrive to class after the bell that indicates the start of class rings.
- A student that is late to class is expected to remain outside the classroom until the teacher allows them to enter the class at a moment that interrupts the learning in the classroom the least.
- If while waiting to be let into class the student is disruptive to the class in any manner, they will be asked to report to the office to work on course related material for the remainder of class
- If a student is late by 15 minutes or more they are considered absent. In this case, the student is to report to the office and work on course related material for the remainder of the class
- For every 3 times a student is late for a particular class it will be considered an absent from class and contribute to the student's overall attendance rate