



LAKESHORE
SCHOOL DIVISION

Inwood School Educational Assistant

Lakeshore School Division is a small school division with big ideas. We believe that we can create thriving communities and individuals through education. We believe that the world is changing and how we do education needs to change too.

Inwood School is a K- Gr.12 school located in Inwood, Manitoba with a current enrollment of approximately 30 students. We are currently looking for a **Part-Time Educational Assistant**, commencing as soon as possible until June 28, 2024. Under the supervision of a teacher, the educational assistant shall assist the teacher in meeting the needs of all students as designated by the teacher/principal.

The ideal candidate

- Must have a passion for working with students
- Must be physically fit and reliable
- Must have strong interpersonal and organizational skills.
- Must conduct day-to-day business in a professional manner with respect for confidentiality regarding staff and students.
- Grade 12 or equivalent is required.

SHIFT: Part-time 15 hours per week

SALARY: As per collective agreement

Interested candidates may forward their application to:

Terri Otto

Student Services Administrator

PO Box 100

Eriksdale, MB R0C 0W0

Phone: 204-739-2101 Fax: 204-739-2145

Email: ottot@lakeshoresd.mb.ca

Deadline for applications: Wednesday September 20, 2023, at 3:00 p.m.

Lakeshore welcomes applications from people with disabilities. Accommodations may be available upon request. We thank all who apply for their interest, but only those selected for an interview will be contacted. Lakeshore School Division may contact former employers. For more details, please refer to the division's job description.

Successful candidates must complete a Criminal Record/Vulnerable Sector and Child Abuse Registry check prior to commencing employment.