



Safety and Facilities Maintenance Supervisor

We are seeking a collaborative and experienced Safety and Facilities Maintenance Supervisor to lead the maintenance department, facilities and workplace safety program across the Division. Reporting to the Superintendent/CEO or designate, the Safety and Facilities Maintenance Supervisor provides strategic leadership for the maintenance and operation of all Division facilities while ensuring safe, efficient, and well-maintained learning environments for students and staff.

Key Responsibilities:

- Lead, supervise, mentor and evaluate the Division's maintenance team.
- Coordinate preventative maintenance and repair programs across all Division facilities.
- Oversee building systems including plumbing, fire safety, security, and building infrastructure.
- Develop and implement workplace safety programs and ensure compliance with Workplace Safety and Health legislation.
- Coordinate inspections, certifications, contractor services, and maintenance projects.
- Lead capital planning, tendering, and facility improvement initiatives.
- Prepare reports, budgets, and recommendations for Senior Management.
- Support emergency response planning and building operations.

Qualifications:

- Several years of progressive facilities, maintenance or construction experience.
- Experience supervising and developing staff.
- Strong knowledge of preventative maintenance programs and building systems.
- Knowledge of Manitoba Workplace Safety and Health legislation and WHMIS requirements.
- Experience managing contractors, capital projects, and budgets.
- Proficiency with Microsoft Office is considered an asset.
- A valid Manitoba Class 5 driver's license.

Schedule: 8.0 hour per day, 12 months per year

Start Date: September 14, 2026, or as soon as possible

Interested candidates may forward their resume and three references to:

Darlene Willetts

Superintendent/CEO

P.O. Box 100, Eriksdale, MB R0C 0W0

Phone: (204) 739-2101 Fax: (204) 739-2145

Email: willettd@lakeshoresd.mb.ca

Application review will begin August 20th, 2026. Position open until filled.

Lakeshore welcomes applications from people with disabilities and accommodations for them may be available upon request. We thank all who apply for their interest, but only those selected for an interview will be contacted. Lakeshore School Division may contact former employers. For more details, please refer to the division's job description. Successful candidates must complete a Criminal Record/Vulnerable Sector and Child Abuse Registry check prior to commencing employment.