LAKESHORE
SCHOOL DIVISION

Full-Time Educational Assistant

Broad Valley Colony School is seeking a full-time Educational Assistant, starting November 16, 2026

Lakeshore School Division invites applications for an Educational Assistant position at Broad Valley Colony School. We are seeking a caring, dependable individual who is committed to supporting student learning and well-being within an inclusive school environment that works collaboratively with the colony.

The position as Educational Assistant involves working under the direction of the classroom teacher and administration to support students academically, socially and behaviourally.

Qualifications:

- High School Diploma or equivalent
    - Educational Assistant certificate or relevant training preferred
- Experience working with children or youth considered an asset
- Strong communication and interpersonal skills
- Ability to work effectively as part of a collaborative team
- Ability to support diverse learning needs
- Commitment to maintaining confidentiality

Salary: $19.07 - $22.83 per hour with benefits
Schedule: 6.0 hours per instructional day

Interested candidates may forward their resume and 3 references to:
Terri Otto
Student Services Administrator
PO Box 100
Eriksdale, MB R0C 0W0
Phone: 204-739-2101 Fax: 204-739-2145
Email: ottot@lakeshoresd.mb.ca

<u>Application review will begin November 13, 2026. Position open until filled.</u>

Lakeshore welcomes applications from people with disabilities and accommodations for them may be available upon request. We thank all who apply for their interest, but only those selected for an interview will be contacted. Lakeshore School Division may contact former employers. For more details, please refer to the division's job description. Successful candidates must complete a Criminal Record/Vulnerable Sector and Child Abuse Registry check prior to commencing employment.