



Education Funding Branch  
511-1181 Portage Avenue  
Winnipeg, Manitoba  
R3G 0T3

**LAKESHORE SCHOOL DIVISION**  
P.O. BOX 100  
ERIKSDALE, MANITOBA R0C 0W0

**FRAME BUDGET**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

## OPERATING FUND SCHEDULE OF REVENUE AND EXPENSES

Budget for the Year Ending June 30, 2024

### Revenue

Provincial Government	11,925,431
Federal Government	228,182
Municipal Government - Property Tax	4,403,690
- Other	-
Other School Divisions	55,000
First Nations	225,000
Private Organizations and Individuals	114,200
Other Sources	53,000
	17,004,503

### Expenses

Regular Instruction	8,826,634
Student Support Services	3,116,250
Adult Learning Centres	275,650
Community Education and Services	111,200
Divisional Administration	576,500
Instructional and Other Support Services	337,000
Transportation of Pupils	1,844,600
Operations and Maintenance	1,764,045
Fiscal	265,000
	17,116,879

Current Year Operating Surplus (Deficit)	(112,376)
Net Transfers from (to) Capital Fund	(200,000)
Net Current Year Surplus (Deficit)	(312,376)

**OPERATING FUND - REVENUE DETAIL**  
**PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2024

**Funding of Schools Program**

Base Support			
Instructional	1,759,351		
Additional Instructional Support for Small Schools	21,363		
Sparsity	352,455		
Curricular Materials	54,780		
Information Technology	56,606		
Library Services	83,996		
Student Services	331,673		
Counselling and Guidance	75,779		
Professional Development	41,998		
Physical Education	16,250		
Occupancy	790,020		3,584,271
Categorical Support			
Transportation	857,601		
Board and Room	-		
Special Needs: Coordinator/Clinician	99,517		
Special Needs: Level 2	304,000		
Special Needs: Level 3	242,995		
Senior Years Technology Education	42,900		
English as an Additional Language	22,100		
Indigenous Academic Achievement (included BSSIP)	99,000		
Indigenous and International Languages	-		
French Language Education	1,976		
Small Schools	110,352		
Enrolment Change	-		
Northern Allowance	-		
Early Childhood Development Initiative	18,252		
Literacy and Numeracy	73,040		
Education for Sustainable Development	7,000		1,878,733
Equalization			2,890,049
Additional Equalization			419,953
Formula Guarantee			-
Other Program Support			
School Buildings Support: "D" Projects	69,180		
Technology Education Equipment Replacement	32,100		
Skills Strategy Equipment Enhancement	-		
Other Minor Capital Support	-		
Prior Year Support			
Curricular Materials	-		
School Buildings Support: "D" Projects	-		
Technology Education Equipment	-		101,280
			<u>8,874,286</u>



**OPERATING FUND - REVENUE DETAIL  
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2024

**Federal Government**

Tuition Fees	-	
Transportation of Pupils	-	
French Language Monitor	-	
English as an Additional Language (Adults)	-	
Other: <u>Youth Employment and Skills Strategy (LEGO)</u>	<u>228,182</u>	

228,182

**Municipal Government**

Special Requirement	5,860,325	
Less: Education Property Tax Credit	(708,513)	
Less: Tax Incentive Grant	(414,194)	
Less: Property Tax Offset Grant	<u>(333,928)</u>	4,403,690
Other:	-	4,403,690

**Other School Divisions**

Tuition Fees		
Transfer Fees	20,000	
Residual Fees	35,000	
Transportation of Pupils	-	
Other:	-	

55,000

**First Nations**

Tuition Fees	225,000	
Transportation of Pupils	-	
Other:	-	

225,000

**Private Organizations and Individuals (Includes GBE's)**

Regular Tuition	-	
International Tuition	-	
Continuing Education	-	
Other Tuition:	-	
Food Service	-	
Government Business Enterprises (GBE's)	-	
Other:	-	
<u>Fieldstone Ventures Education Centre (EAS)</u>	<u>111,200</u>	
<u>FV Partnership Administration Fees</u>	<u>3,000</u>	

114,200

**Other Sources**

Interest	7,000	
Donations	-	
Other: <u>Misc Transportation and Fuel Purchases Rebates</u>	<u>6,000</u>	
<u>Insurance Rebate</u>	<u>5,000</u>	
<u>Building Costs Recoveries</u>	<u>30,000</u>	
<u>Wages and Benefits Cost Recovery</u>	<u>5,000</u>	

53,000

**TOTAL NON-PROVINCIAL GOVERNMENT REVENUE**

5,079,072

**OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT**

Budget for the Year Ending June 30, 2024

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2024	2023
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	7,170,000	2,684,000	226,033	77,000	356,500	197,000	1,008,850	654,350		12,373,733	12,189,233
Employees Benefits and Allowances	625,500	340,250	23,000	13,000	38,950	25,300	164,500	122,800		1,353,300	1,304,900
Services	337,430	75,000	21,617	16,500	175,050	113,000	133,250	901,100		1,772,947	1,681,747
Supplies, Materials and Minor Equipment	614,704	17,000	5,000	4,700	6,000	-	538,000	85,795		1,271,199	1,249,271
Short Term Loan Interest and Bank Charges									5,000	5,000	5,000
Bad Debt Expense									-	0	0
Transfers	79,000	0	0	0	0	1,700	0	0	(PAYROLL TAX) 260,000	340,700	325,700
<b>TOTALS</b>	<b>8,826,634</b>	<b>3,116,250</b>	<b>275,650</b>	<b>111,200</b>	<b>576,500</b>	<b>337,000</b>	<b>1,844,600</b>	<b>1,764,045</b>	<b>265,000</b>	<b>17,116,879</b>	<b>16,755,851</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 100**  
 Budget for the Year Ending June 30, 2024

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	670,000					670,000	
330	Instructional - Teaching		5,948,000			100,000	6,048,000	
350	Instructional - Other		61,000				61,000	
360	Technical, Specialized and Service		62,000				62,000	
370	Secretarial, Clerical and Other	222,000					222,000	
390	Information Technology	107,000					107,000	
	Total Salaries	999,000	6,071,000	0	0	100,000	7,170,000	
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	114,000	503,500			8,000	625,500	
5-6XX	SERVICES							
510	Professional, Technical and Specialized		105,853				105,853	
520	Communications	17,500				1,000	18,500	
540	Travel and Meetings	10,300	59,805				70,105	
560	Tuition						0	
570	Printing and Binding		2,000				2,000	
580	Insurance and Bond Premiums		1,000				1,000	
590	Maintenance and Repair Services		6,500				6,500	
610	Rentals		42,672				42,672	
630	Advertising						0	
640	Dues and Fees						0	
650	Professional and Staff Development	3,000					3,000	
680	Information Technology Services	2,800	85,000				87,800	
	Total Services	33,600	302,830	0	0	1,000	337,430	
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies		324,204			10,500	334,704	
740	Curricular and Media Materials		66,000				66,000	
760	Minor Equipment	1,500	30,000			32,500	64,000	
780	Information Technology Equipment		150,000				150,000	
	Total Supplies, Materials & Minor Equipment	1,500	570,204	0	0	43,000	614,704	
95X-99	TRANSFERS							
960	School Divisions		79,000				79,000	
980	Organizations, Individuals and Other Entities						0	
	Total Transfers	0	79,000	0	0	0	79,000	
<b>TOTALS</b>		<b>1,148,100</b>	<b>7,526,534</b>	<b>0</b>	<b>0</b>	<b>152,000</b>	<b>8,826,634</b>	

\* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

\*\* includes multi-track schools.

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 200**

Budget for the Year Ending June 30, 2024

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
		ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	121,000						121,000
330	Instructional - Teaching					635,000	325,000	960,000
350	Instructional - Other				1,310,000			1,310,000
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	13,000						13,000
380	Clinician		280,000					280,000
390	Information Technology							0
	Total Salaries	134,000	280,000	0	1,310,000	635,000	325,000	2,684,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	8,250	20,000		230,000	52,000	30,000	340,250
5-6XX	SERVICES							
510	Professional, Technical and Specialized				35,000			35,000
520	Communications	1,000	1,000					2,000
540	Travel and Meetings	7,500	16,000			7,000		30,500
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising							0
640	Dues and Fees	1,500						1,500
650	Professional and Staff Development	3,000	3,000					6,000
680	Information Technology Services							0
	Total Services	13,000	20,000	0	35,000	7,000	0	75,000
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	1,000	3,000		10,000		3,000	17,000
740	Curricular and Media Materials							0
760	Minor Equipment							0
780	Information Technology Equipment							0
	Total Supplies, Materials & Minor Equipment	1,000	3,000	0	10,000	0	3,000	17,000
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
<b>TOTALS</b>		156,250	323,000	0	1,585,000	694,000	358,000	3,116,250

7



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 300** 29-Mar-23

Budget for the Year Ending June 30, 2024

<b>ADULT LEARNING CENTRES</b>		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory	26,300		26,300
330	Instructional - Teaching		164,493	164,493
350	Instructional - Other			0
360	Technical, Specialized and Service	3,690		3,690
370	Secretarial, Clerical and Other	31,550		31,550
390	Information Technology			0
	Total Salaries	61,540	164,493	226,033
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	6,000	17,000	23,000
5-6XX	SERVICES			
510	Professional, Technical and Specialized		2,500	2,500
520	Communications			0
530	Utility Services			0
540	Travel and Meetings		1,603	1,603
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals		15,114	15,114
620	Property Taxes			0
630	Advertising		800	800
640	Dues and Fees			0
650	Professional and Staff Development		1,600	1,600
680	Information Technology Services			0
	Total Services	0	21,617	21,617
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies		800	800
740	Curricular and Media Materials		1,400	1,400
760	Minor Equipment			0
780	Information Technology Equipment		2,800	2,800
	Total Supplies, Materials & Minor Equipment	0	5,000	5,000
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
<b>TOTALS</b>		67,540	208,110	275,650

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 400**

Budget for the Year Ending June 30, 2024

<b>COMMUNITY EDUCATION AND SERVICES</b>		10	20	30	40	
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX	SALARIES					
320	Executive, Managerial and Supervisory	35,500				35,500
330	Instructional - Teaching					0
350	Instructional - Other					0
360	Technical, Specialized and Service	700				700
370	Secretarial, Clerical and Other	40,800				40,800
380	Clinician					0
390	Information Technology					0
	Total Salaries	77,000	0	0	0	77,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	13,000				13,000
5-6XX	SERVICES					
510	Professional, Technical and Specialized	2,500				2,500
520	Communications	400				400
540	Travel and Meetings	5,900				5,900
570	Printing and Binding	1,500				1,500
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals	4,500				4,500
630	Advertising	900				900
640	Dues and Fees					0
650	Professional and Staff Development	800				800
680	Information Technology Services					0
	Total Services	16,500	0	0	0	16,500
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	1,200				1,200
740	Curricular and Media Materials	2,000				2,000
760	Minor Equipment					0
780	Information Technology Equipment	1,500				1,500
	Total Supplies, Materials & Minor Equipment	4,700	0	0	0	4,700
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
<b>TOTALS</b>		<b>111,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>111,200</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 500**  
Budget for the Year Ending June 30, 2024

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX	SALARIES					
310	Trustees Remuneration	60,000				60,000
320	Executive, Managerial and Supervisory		121,000	68,500		189,500
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other			107,000		107,000
390	Information Technology					0
	Total Salaries	60,000	121,000	175,500	0	356,500
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	1,000	5,750	32,200		38,950
5-6XX	SERVICES					
510	Professional, Technical and Specialized	1,000		32,000		33,000
520	Communications		1,000	5,450		6,450
540	Travel and Meetings	9,000	7,500	2,000		18,500
570	Printing and Binding					0
580	Insurance and Bond Premiums			40,000		40,000
590	Maintenance and Repair Services			4,000		4,000
610	Rentals					0
630	Advertising			7,500		7,500
640	Dues and Fees	28,500	1,500	600		30,600
650	Professional and Staff Development	9,000	4,000	2,000		15,000
680	Information Technology Services				20,000	20,000
	Total Services	47,500	14,000	93,550	20,000	175,050
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	2,500		3,500		6,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	2,500	0	3,500	0	6,000
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
<b>TOTALS</b>		111,000	140,750	304,750	20,000	576,500

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 600**

Budget for the Year Ending June 30, 2024

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05	10	20	30	80	
CODE OBJECT \ PROGRAM		CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	CURRICULUM CONSULTING & DEVELOPMENT	LIBRARY / MEDIA CENTRE	PROFESSIONAL AND STAFF DEVELOPMENT	OTHER	TOTALS
3XX SALARIES							
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching		50,000		50,000		100,000
350	Instructional - Other			97,000			97,000
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
Total Salaries		0	50,000	97,000	50,000	0	197,000
4XX EMPLOYEES BENEFITS AND ALLOWANCES			4,000	17,300	4,000		25,300
5-6XX SERVICES							
510	Professional, Technical and Specialized						0
520	Communications		500		500		1,000
540	Travel and Meetings					7,000	7,000
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development				105,000		105,000
680	Information Technology Services						0
Total Services		0	500	0	105,500	7,000	113,000
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies						0
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
Total Supplies, Materials & Minor Equipment		0	0	0	0	0	0
95X-99 TRANSFERS							
960	School Divisions						0
980	Organizations, Individuals and Other Entities					1,700	1,700
Total Transfers						1,700	1,700
<b>TOTALS</b>		<b>0</b>	<b>54,500</b>	<b>114,300</b>	<b>159,500</b>	<b>8,700</b>	<b>337,000</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 700**

Budget for the Year Ending June 30, 2024

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	50,850					50,850
350	Instructional - Other						0
360	Technical, Specialized and Service		944,000				944,000
370	Secretarial, Clerical and Other	14,000					14,000
390	Information Technology						0
	Total Salaries	64,850	944,000		0	0	1,008,850
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	10,000	154,500				164,500
5-6XX	SERVICES						
510	Professional, Technical and Specialized		7,500				7,500
520	Communications	2,550	3,500				6,050
540	Travel and Meetings	1,000	10,000				11,000
570	Printing and Binding						0
550	Transportation of Pupils			4,500		20,000	24,500
580	Insurance and Bond Premiums		30,000				30,000
590	Maintenance and Repair Services		21,000				21,000
610	Rentals		2,700				2,700
630	Advertising	500					500
640	Dues and Fees	600	600				1,200
650	Professional and Staff Development	2,000	6,000				8,000
680	Information Technology Services	20,800					20,800
	Total Services	27,450	81,300	4,500	0	20,000	133,250
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	1,000	525,000				526,000
740	Curricular and Media Materials						0
760	Minor Equipment		12,000				12,000
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	1,000	537,000		0	0	538,000
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
<b>TOTALS</b>		103,300	1,716,800	4,500	0	20,000	1,844,600

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 800**

Budget for the Year Ending June 30, 2024

OPERATIONS AND MAINTENANCE	10	20	50	70	80	
CODE OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX SALARIES						
320 Executive, Managerial and Supervisory	50,850					50,850
360 Technical, Specialized and Service		585,000		4,500		589,500
370 Secretarial, Clerical and Other	14,000					14,000
390 Information Technology						0
Total Salaries	64,850	585,000	0	4,500	0	654,350
4XX EMPLOYEES BENEFITS AND ALLOWANCES	10,000	112,000		800		122,800
5-6XX SERVICES						
510 Professional, Technical and Specialized		32,700				32,700
520 Communications	800	900				1,700
530 Utility Services		435,000		29,000		464,000
540 Travel and Meetings	1,000	4,500				5,500
570 Printing and Binding						0
580 Insurance and Bond Premiums		135,500				135,500
590 Maintenance and Repair Services		66,000	135,000	4,000	10,000	215,000
610 Rentals						0
620 Property Taxes		18,000		16,000		34,000
630 Advertising	500					500
640 Dues and Fees	600	750				1,350
650 Professional and Staff Development	1,250	6,800				8,050
680 Information Technology Services	2,800					2,800
Total Services	6,950	700,150	135,000	49,000	10,000	901,100
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710 Supplies	795	65,000		3,000	5,000	73,795
740 Curricular and Media Materials						0
760 Minor Equipment		12,000				12,000
780 Information Technology Equipment						0
Total Supplies, Materials & Minor Equipment	795	77,000	0	3,000	5,000	85,795
960 School Divisions						
999 Recharge						0
<b>TOTALS</b>	<b>82,595</b>	<b>1,474,150</b>	<b>135,000</b>	<b>57,300</b>	<b>15,000</b>	<b>1,764,045</b>



**STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS**

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 29, 2023
<b>REGULAR INSTRUCTION</b>	
English Language - Single Track	899.5
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	-
- Francais	-
- French Immersion	-
- Other Bilingual	-
Senior Years Technology Education	<u>13.0</u>
<b>TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS</b>	<u><u>912.5</u></u>

<b>TRANSPORTATION OF PUPILS</b>	
TRANSPORTED STUDENTS (September 29)	621
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	735,000
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	840,000
LOADED KILOMETERS (For the period ended June 30)	510,000



**FULL TIME EQUIVALENT PERSONNEL EMPLOYED**

For the 2023/24 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	5.80	1.00	0.25	0.75	2.00		0.50	0.50	10.80
330	Instructional - Teaching	61.25	9.75	1.50			1.00			73.50
350	Instructional - Other	2.50	51.00				3.50			57.00
360	Technical, Specialized and Service	1.50						17.00	15.00	33.50
370	Secretarial, Clerical and Other	6.50	0.25	1.00	1.00	2.25		0.25	0.25	11.50
380	Clinician		3.00							3.00
390	Information Technology	2.00								2.00
<b>TOTALS (excluding Trustees)</b>		79.55	65.00	2.75	1.75	4.25	4.50	17.75	15.75	191.30

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		
---	--	--

310 TRUSTEES		7.00
--------------	--	------

**CALCULATION OF ADMINISTRATION COSTS  
AS A PERCENTAGE OF TOTAL EXPENSES**

**Administration Costs**

Divisional Administration, Function 500	576,500
Less: Liability Insurance	40,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>536,500 (A)</u>

**Expense Base**

Total Operating Expenses	17,116,879
Plus: Transfers to Capital	200,000
Less: Adult Learning Centres, Function 300	<u>275,650</u>
	<u>17,041,229 (B)</u>

Percentage (A) / (B)

3.15%

Maximum Allowable Percentage

3.53%

Special Requirement Limit	Met
If FTE Enrolment is 5,000 or over	2.70%
If FTE Enrolment is 1,000 or less	3.53%
If FTE enrolment is between 1,000 and 5,000	3.53%
Northern Division	4.25%

**Self-Funded Expenses (fully offset by incremental revenues):**

**Foreign Student Programs**

Expenses <sup>(1)</sup>	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue <sup>(2)</sup>

-

**Self-Administered Pension Plans**

Expenses <sup>(1)</sup>	
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue <sup>(2)</sup>

-

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.