

The One Thousand, One Hundred and Twenty Fifth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, January 25<sup>th</sup>, 2022, at Lakeshore School Division Office**

**Members Present:** Donny Thorkelson, Chair; Jim Cooper, Vice Chair, Marvin Coverdale; Helen Jerney (via video call); Teresa Johnson (via video call); Kelly Webb, (via video call)

**Members Absent with Regret:** Darcy Plett

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Marlene Michno, Secretary-Treasurer, Mark Parkes, Director of Operations, and Infrastructure

1. Call to Order - Regular Board meeting - 6:10 p.m.

2. Adoption of the Agenda  
2.1 New items  
2.2 Special Meetings - nil  
2.3 Adoption of Agenda

**M22.01.006** M/S H. Jerney, M. Coverdale, that the agenda be adopted as presented.

***Carried  
All in Favour***

3. Adoption of the Minutes of the last Board Meeting  
3.1 Omissions and Errors  
3.2 Business Arising from the Minutes

**M22.01.007** M/S T. Johnson, J. Cooper, that the minutes of the 1124<sup>th</sup> regular meeting held on Tuesday, January 11<sup>th</sup>, 2022, be adopted as presented.

***Carried  
All in Favour***

4. Monitoring Reports  
4.1 Attendance Monitoring Report

**M22.01.008** M/S J. Cooper, M. Coverdale, that the board accept the Attendance Monitoring Report dated January 25<sup>th</sup>, 2022, as presented.

***Carried  
All in Favour***

- 4.2 School Division Plan Update Monitoring Report

**M22.01.009** M/S H. Jerney, M. Coverdale, that the board accept the Attendance Monitoring Report dated January 25<sup>th</sup>, 2022, as presented.

***Carried  
All in Favour***

- 4.3 Quarterly Financial Monitoring Report

**M22.01.010** M/S T. Johnson, J. Cooper, that the board accept the Quarterly Financial Monitoring Report dated December 31<sup>st</sup>, 2021, as presented.

***Carried  
All in Favour***

- 4.5 Operational & Infrastructure Quarterly Monitoring Report

**M21.01.011** M/S J. Cooper, M. Coverdale that the board accept the Operations and Infrastructure Quarterly Monitoring Report dated November 30<sup>th</sup>, 2021, as presented.

***Carried  
All in Favour***

5. Division Reports

5.1 Department Reports

.01 Superintendents' Report

.02 Human Resources

- Hiring, Kelsey Zarichney, EA, Fisher Branch Early Years, 100% term, 6 hours per day effective January 18<sup>th</sup>, 2022 until June 30, 2022
- Hiring, Jennifer Lindal, Secretary, Fisher Branch Collegiate, 7.5 hours per day, effective January 25<sup>th</sup>, 2022
- Ben Loewen, Lundar, parental leave, effective March 14, 2022
- Joel Matheson, FBC, parental leave, effective March 14, 2022

5.2 Information requested by the board

5.3 Decision Information - Required Approvals

.01 Secretary-Treasurer

**M22.01.012** M/S J. Cooper, M. Coverdale, that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment:

- AP, chq #27934-27980 dated January 19, 2022 \$244,061.20
- AP, OLC #255, Receiver General \$158,223.22 dated Jan 20<sup>th</sup>, 2022
- AP, OLC #256, Bell MTS \$1042.10 dated January 20, 2022
- Payroll Vouchers dated January 14<sup>th</sup>, 2022 \$316,112.35

***Carried  
All in Favour***

6. Ownership Linkage

6.1 Visitors and Delegations - nil

6.2 Ownership Linkage Plan

.01 Budget 2022-23 Preparation – board discussion

.02 Public Consultation for 2022-2023 Budget

.03 October 2022 Trustee Elections – board discussion

7. Policy Development/Review

7.1 Governance

.01 MSBA enews dated December 22, 2021

.02 MSBA memo dated January 10, 2022 re: Required Meeting Attendance

.03 MSBA memo dated December 22, 2021 re: Call for Mentors

**M22.01.013** M/S J. Cooper, M. Coverdale, where as the PSA Section 39.7.1(2) states that "...every trustee must be physically present at a regular meeting at least once every three months.", and that the board excuse Teresa Johnson for this meeting.

***Carried  
All in Favour***

**M22.01.014** M/S J. Cooper, M. Coverdale, that the Board move into Committee of the Whole In Camera at 8:04 pm

***Carried***

The Board rose and reported at 8:28pm.

8. In Camera

.01 Student Suspensions

.02 Staffing Update

.03 Community Connections

9. Items for next agenda and adjournment: J. Cooper at 8:31 pm

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Donny Thorkelson, Board Chair

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Marlene Michno, Secretary-Treasurer