



Education Funding Branch
511-1181 Portage Avenue
Winnipeg, Manitoba
R3G 0T3

LAKESHORE SCHOOL DIVISION

P.O. BOX 100
ERIKSDALE, MANITOBA R0C 0W0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2022

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**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2022

Revenue

Provincial Government	11,247,374
Federal Government	248,437
Municipal Government - Property Tax	3,970,354
- Other	-
Other School Divisions	55,000
First Nations	250,000
Private Organizations and Individuals	239,500
Other Sources	47,000
	16,057,665

Expenses

Regular Instruction	8,367,098
Student Support Services	2,897,350
Adult Learning Centres	275,650
Community Education and Services	289,000
Divisional Administration	578,950
Instructional and Other Support Services	392,500
Transportation of Pupils	1,747,740
Operations and Maintenance	1,684,077
Fiscal	252,800
	16,485,165

Current Year Operating Surplus (Deficit)	(427,500)
Net Transfers from (to) Capital Fund	100,000
Net Current Year Surplus (Deficit)	(327,500)

OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2022

Funding of Schools Program

Base Support		
Instructional	1,699,614	
Additional Instructional Support for Small Schools	20,334	
Sparsity	345,409	
Curricular Materials	52,920	
Information Technology	54,684	
Library Services	81,144	
Student Services	318,720	
Counselling and Guidance	73,206	
Professional Development	40,572	
Physical Education	15,875	
Occupancy	<u>792,585</u>	3,495,063
Categorical Support		
Transportation	906,663	
Board and Room	-	
Special Needs: Coordinator/Clinician	96,138	
Special Needs: Level 2	304,000	
Special Needs: Level 3	242,995	
Senior Years Technology Education	42,900	
English as an Additional Language	12,850	
Indigenous Academic Achievement (included BSSIP)	99,000	
Indigenous and International Languages	-	
French Language Education	2,777	
Small Schools	110,501	
Enrolment Change	100,499	
Northern Allowance	-	
Early Childhood Development Initiative	18,416	
Literacy and Numeracy	70,560	
Education for Sustainable Development	<u>7,000</u>	2,014,299
Equalization		2,781,484
Additional Equalization		419,953
Formula Guarantee		6,110
Other Program Support		
School Buildings Support: "D" Projects	69,000	
Technology Education Equipment Replacement	32,100	
Special Needs Additional Funding	31,226	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>132,326</u>
		<u><u>8,849,235</u></u>

OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES

Budget for the Year Ending June 30, 2022

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:	<u>Youth Employment Strategy - Skills Link Grant</u>	<u>248,437</u>	
			248,437

Municipal Government

Special Requirement	5,632,440		
Less: Education Property Tax Credit	(1,138,838)		
Less: Tax Incentive Grant	(414,194)		
Less: Property Tax Offset Grant	(109,054)	3,970,354	
Other:		-	3,970,354

Other School Divisions

Tuition Fees		-	
Transfer Fees		20,000	
Residual Fees		35,000	
Transportation of Pupils		-	
Other:		-	
			55,000

First Nations

Tuition Fees		250,000	
Transportation of Pupils		-	
Other:		-	
			250,000

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		-	
International Tuition		-	
Continuing Education		-	
Other Tuition:		-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	
	<u>Fieldstone Ventures Education Centre</u>	<u>117,000</u>	
	<u>Lakeshore Recreation Commission</u>	<u>120,000</u>	
	<u>Partnership Administration Fees</u>	<u>2,500</u>	
			239,500

Other Sources

Interest		7,000	
Donations		-	
Other:	<u>Fuel Purchases Rebate</u>	<u>6,000</u>	
	<u>Fleet Insurance Rebate</u>	<u>5,000</u>	
	<u>Building Costs Recoveries</u>	<u>24,000</u>	
	<u>Wages and Benefits Cost Recovery</u>	<u>5,000</u>	
			47,000

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

4,810,291

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2022

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2022	2021
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	6,726,993	2,507,850	227,000	129,320	376,900	238,000	978,100	672,700		11,856,863	11,483,613
Employees Benefits and Allowances	576,000	297,500	19,664	17,655	39,000	30,000	156,000	117,700		1,253,519	1,200,019
Services	350,642	75,000	21,241	115,525	157,050	120,800	126,950	794,500		1,761,708	1,752,444
Supplies, Materials and Minor Equipment	634,463	17,000	7,745	26,500	6,000	2,000	486,690	99,177		1,279,575	1,278,839
Short Term Loan Interest and Bank Charges									5,000	5,000	5,000
Bad Debt Expense									-	0	0
Transfers	79,000	0	0	0	0	1,700	0	0	(PAYROLL TAX) 247,800	328,500	328,500
TOTALS	8,367,098	2,897,350	275,650	289,000	578,950	392,500	1,747,740	1,684,077	252,800	16,485,165	16,048,415

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2022

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
3XX	SALARIES							
320	Executive, Managerial and Supervisory	625,000						625,000
330	Instructional - Teaching		5,553,000				92,000	5,645,000
350	Instructional - Other		58,000					58,000
360	Technical, Specialized and Service		63,743					63,743
370	Secretarial, Clerical and Other	210,000						210,000
390	Information Technology	125,250						125,250
	Total Salaries	960,250	5,674,743	0	0	0	92,000	6,726,993
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	106,500	462,500				7,000	576,000
5-6XX	SERVICES							
510	Professional, Technical and Specialized		131,365					131,365
520	Communications	22,500					1,000	23,500
540	Travel and Meetings	10,300	59,805					70,105
560	Tuition							0
570	Printing and Binding		2,000					2,000
580	Insurance and Bond Premiums		1,000					1,000
590	Maintenance and Repair Services		6,500					6,500
610	Rentals		45,672					45,672
630	Advertising							0
640	Dues and Fees							0
650	Professional and Staff Development	3,000						3,000
680	Information Technology Services	2,500	65,000					67,500
	Total Services	38,300	311,342	0	0	0	1,000	350,642
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies		346,463				10,500	356,963
740	Curricular and Media Materials		68,000					68,000
760	Minor Equipment	1,500	26,000				32,000	59,500
780	Information Technology Equipment		150,000					150,000
	Total Supplies, Materials & Minor Equipment	1,500	590,463	0	0	0	42,500	634,463
95X-99	TRANSFERS							
960	School Divisions		79,000					79,000
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	79,000	0	0	0	0	79,000
TOTALS		1,106,550	7,118,048	0	0	0	142,500	8,367,098

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2022

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX SALARIES								
320	Executive, Managerial and Supervisory	119,000						119,000
330	Instructional - Teaching					560,000	350,000	910,000
350	Instructional - Other				1,185,000			1,185,000
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	13,850						13,850
380	Clinician		280,000					280,000
390	Information Technology							0
	Total Salaries	132,850	280,000	0	1,185,000	560,000	350,000	2,507,850
4XX EMPLOYEES BENEFITS AND ALLOWANCES		7,500	19,000		195,000	47,000	29,000	297,500
5-6XX SERVICES								
510	Professional, Technical and Specialized				35,000			35,000
520	Communications	1,000	1,000					2,000
540	Travel and Meetings	7,500	16,000			7,000		30,500
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising							0
640	Dues and Fees	1,500						1,500
650	Professional and Staff Development	3,000	3,000					6,000
680	Information Technology Services							0
	Total Services	13,000	20,000	0	35,000	7,000	0	75,000
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT								
710	Supplies	1,000	3,000		10,000		3,000	17,000
740	Curricular and Media Materials							0
760	Minor Equipment							0
780	Information Technology Equipment							0
	Total Supplies, Materials & Minor Equipment	1,000	3,000	0	10,000	0	3,000	17,000
95X-99 TRANSFERS								
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		154,350	322,000	0	1,425,000	614,000	382,000	2,897,350

Budget for the Year Ending June 30, 2022

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory	25,000		25,000
330	Instructional - Teaching		166,977	166,977
350	Instructional - Other			0
360	Technical, Specialized and Service	3,200		3,200
370	Secretarial, Clerical and Other	31,823		31,823
390	Information Technology			0
	Total Salaries	60,023	166,977	227,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	6,000	13,664	19,664
5-6XX	SERVICES			
510	Professional, Technical and Specialized		754	754
520	Communications			0
530	Utility Services			0
540	Travel and Meetings		1,600	1,600
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals		14,287	14,287
620	Property Taxes			0
630	Advertising		1,800	1,800
640	Dues and Fees			0
650	Professional and Staff Development		2,800	2,800
680	Information Technology Services			0
	Total Services	0	21,241	21,241
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies		1,445	1,445
740	Curricular and Media Materials		2,600	2,600
760	Minor Equipment			0
780	Information Technology Equipment		3,700	3,700
	Total Supplies, Materials & Minor Equipment	0	7,745	7,745
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		66,023	209,627	275,650

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2022

COMMUNITY EDUCATION AND SERVICES	10	20	30	40	
CODE OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES					
320 Executive, Managerial and Supervisory	35,100				35,100
330 Instructional - Teaching					0
350 Instructional - Other					0
360 Technical, Specialized and Service	660		48,000		48,660
370 Secretarial, Clerical and Other	45,560				45,560
380 Clinician					0
390 Information Technology					0
Total Salaries	81,320	0	48,000	0	129,320
4XX EMPLOYEES BENEFITS AND ALLOWANCES	9,655		8,000		17,655
5-6XX SERVICES					
510 Professional, Technical and Specialized	6,000		24,000	52,000	82,000
520 Communications	400		3,000		3,400
540 Travel and Meetings	5,000		10,000		15,000
570 Printing and Binding					0
580 Insurance and Bond Premiums					0
590 Maintenance and Repair Services	1,750				1,750
610 Rentals	5,000		1,000		6,000
630 Advertising	2,000		1,000		3,000
640 Dues and Fees					0
650 Professional and Staff Development	1,375		3,000		4,375
680 Information Technology Services					0
Total Services	21,525	0	42,000	52,000	115,525
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710 Supplies	1,500		22,000		23,500
740 Curricular and Media Materials	500				500
760 Minor Equipment					0
780 Information Technology Equipment	2,500				2,500
Total Supplies, Materials & Minor Equipment	4,500	0	22,000	0	26,500
95X-99 TRANSFERS					
980 Organizations, Individuals and Other Entities					0
999 Recharge					0
Total Transfers	0	0	0	0	0
TOTALS	117,000	0	120,000	52,000	289,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2022

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE OBJECT \ PROGRAM		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX SALARIES						
310	Trustees Remuneration	60,000				60,000
320	Executive, Managerial and Supervisory		119,000	97,400		216,400
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other			100,500		100,500
390	Information Technology					0
	Total Salaries	60,000	119,000	197,900	0	376,900
4XX EMPLOYEES BENEFITS AND ALLOWANCES		1,000	5,000	33,000		39,000
5-6XX SERVICES						
510	Professional, Technical and Specialized	1,000		27,000		28,000
520	Communications		1,000	5,450		6,450
540	Travel and Meetings	9,000	7,500	2,000		18,500
570	Printing and Binding					0
580	Insurance and Bond Premiums			27,500		27,500
590	Maintenance and Repair Services			4,000		4,000
610	Rentals					0
630	Advertising			7,000		7,000
640	Dues and Fees	28,500	1,500	600		30,600
650	Professional and Staff Development	9,000	4,000	2,000		15,000
680	Information Technology Services				20,000	20,000
	Total Services	47,500	14,000	75,550	20,000	157,050
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	2,500		3,500		6,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	2,500	0	3,500	0	6,000
95X-99 TRANSFERS						
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		111,000	138,000	309,950	20,000	578,950

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2022

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching		75,000		75,000		150,000
350	Instructional - Other			88,000			88,000
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	75,000	88,000	75,000	0	238,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		7,500	15,000	7,500		30,000
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications		500	800	500		1,800
540	Travel and Meetings			2,000		7,000	9,000
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development				110,000		110,000
680	Information Technology Services						0
	Total Services	0	500	2,800	110,500	7,000	120,800
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies			2,000			2,000
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0	2,000	0	0	2,000
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities					1,700	1,700
	Total Transfers					1,700	1,700
TOTALS		0	83,000	107,800	193,000	8,700	392,500

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2022

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	48,350					48,350
350	Instructional - Other						0
360	Technical, Specialized and Service		916,000				916,000
370	Secretarial, Clerical and Other	13,750					13,750
390	Information Technology						0
	Total Salaries	62,100	916,000		0	0	978,100
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	9,500	146,500				156,000
5-6XX	SERVICES						
510	Professional, Technical and Specialized		7,500				7,500
520	Communications	2,550	3,500				6,050
540	Travel and Meetings	1,000	7,000				8,000
570	Printing and Binding						0
550	Transportation of Pupils			4,500		20,000	24,500
580	Insurance and Bond Premiums		27,000				27,000
590	Maintenance and Repair Services		21,000				21,000
610	Rentals		2,700				2,700
630	Advertising	500					500
640	Dues and Fees	600	600				1,200
650	Professional and Staff Development	2,000	6,000				8,000
680	Information Technology Services	20,500					20,500
	Total Services	27,150	75,300	4,500	0	20,000	126,950
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	1,000	475,690				476,690
740	Curricular and Media Materials						0
760	Minor Equipment		10,000				10,000
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	1,000	485,690		0	0	486,690
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		99,750	1,623,490	4,500	0	20,000	1,747,740

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2022

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	48,350					48,350
360	Technical, Specialized and Service		606,600		4,000		610,600
370	Secretarial, Clerical and Other	13,750					13,750
390	Information Technology						0
	Total Salaries	62,100	606,600	0	4,000	0	672,700
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	9,500	107,500		700		117,700
5-6XX	SERVICES						
510	Professional, Technical and Specialized		2,700				2,700
520	Communications	800	900				1,700
530	Utility Services		425,000		29,000		454,000
540	Travel and Meetings	1,000	4,500				5,500
570	Printing and Binding						0
580	Insurance and Bond Premiums		98,000				98,000
590	Maintenance and Repair Services		45,000	130,000	4,000	7,700	186,700
610	Rentals						0
620	Property Taxes		18,000		16,000		34,000
630	Advertising						0
640	Dues and Fees	600	750				1,350
650	Professional and Staff Development	1,250	6,800				8,050
680	Information Technology Services	2,500					2,500
	Total Services	6,150	601,650	130,000	49,000	7,700	794,500
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	795	70,000	10,382	3,000	5,000	89,177
740	Curricular and Media Materials						0
760	Minor Equipment		10,000				10,000
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	795	80,000	10,382	3,000	5,000	99,177
960	School Divisions						
999	Recharge						0
TOTALS		78,545	1,395,750	140,382	56,700	12,700	1,684,077

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2021
REGULAR INSTRUCTION	
English Language - Single Track	918.0
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	-
- Francais	-
- French Immersion	-
- Other Bilingual	-
Senior Years Technology Education	<u>14.0</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>932.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	705
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	815,000
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	906,000
LOADED KILOMETERS (For the period ended June 30)	534,000

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2021/22 Fiscal Year

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CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	5.80	1.00	0.25	0.75	2.00		0.50	0.50	10.80
330	Instructional - Teaching	62.25	9.75	1.50			1.50			75.00
350	Instructional - Other	2.50	50.50				3.50			56.50
360	Technical, Specialized and Service	1.50			1.00			17.50	15.00	35.00
370	Secretarial, Clerical and Other	6.50	0.25	1.00		2.25		0.25	0.25	10.50
380	Clinician		3.00							3.00
390	Information Technology	2.00								2.00
TOTALS (excluding Trustees)		80.55	64.50	2.75	1.75	4.25	5.00	18.25	15.75	192.80

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		0.75
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	578,950
Less: Liability Insurance	27,500
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>551,450 (A)</u>

Expense Base

Total Operating Expenses	16,485,165
Plus: Transfers to Capital	200,000
Less: Adult Learning Centres, Function 300	275,650
	<u>16,409,515 (B)</u>

Percentage (A) / (B)

3.36%

Maximum Allowable Percentage

3.53%

Special Requirement Limit	Met
If FTE Enrolment is 5,000 or over	2.70%
If FTE Enrolment is 1,000 or less	3.53%
If FTE enrolment is between 1,000 and 5,000	3.53%
Northern Division	4.25%

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.