

The One Thousand, One Hundred and Fifteenth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, September 28<sup>th</sup>, 2021, at Lakeshore School Division Office**

**Members Present:** Donny Thorkelson, Chair; Jim Cooper, Vice Chair, Marvin Coverdale, Helen Jerney (via video call); Teresa Johnson; (via video call)

**Absent with Regret:**, Darcy Plett, Kelly Webb

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Marlene Michno, Secretary-Treasurer, Mark Parkes, Director of Operations, and Infrastructure (via video call), Tina Lambert, Administrative Assistant

**Meeting Opened:** 6:05p.m.

**1. Call to Order of Regular Board meeting**

**2. Adoption of the Agenda**

- 2.1 New items
- 2.2 Adoption of Agenda

**M21.09.368** M/S M.Coverdale, J. Cooper that the agenda be adopted as presented.

***Carried  
All in Favour***

**3. Adoption of the Minutes of the last Board Meeting**

- 3.1 Omissions and Errors
- 3.2 Business Arising from the Minutes

**M21.09.369** M/S T. Johnson, J. Cooper that the minutes of the 1116<sup>th</sup> inaugural meeting and the 1117<sup>th</sup> regular meeting held on Tuesday, September 28<sup>th</sup>, 2021, be adopted as presented.

***Carried  
All in Favour***

**4. Monitoring Report**

- 4.1 Student Services Monitoring Report

**M21.09.370** M/S M. Coverdale, T. Johnson that the board accept the Student Services Monitoring report dated September 28, 2021 as presented.

***Carried  
All in Favour***

**5. Division Reports**

**5.1 Department Reports**

- .01 Superintendents' Report
  - Review Back to School Plan Monitoring Report
  - Cards
  - Indigenous Education
  - Ratification of CUPE Collective
  - Staff vaccinations/testing plan reviewed and approved

**M21.09.371** M/S M. Coverdale, J. Cooper that the board accept the Divisional Plan Monitoring report dated August 2021 with removal of Territory acknowledgement at this time.

***Carried  
All in Favour***

**M21.09.372** M/S J. Cooper, T. Johnson that the board move to ratify the collective agreement with CUPE Local # 3206

***Carried  
All in Favour***

.02 Human Resources  
5.1 Superintendent of HR Report

- Hiring, Mark Metner, Permanent Cleaner at Ashern Central School, 8 hours per day effective September 7, 2021
- Hiring, Natasha Anderson, EA at Lundar Early Years School, 6 hours per day term effective September 27, 2021 until June 29, 2022
- Hiring, Kim MacAulay, EA at Alf Cuthbert School, 6 hours per day, term effective October 5, 2021 until June 29<sup>th</sup>, 2022
- Hiring Tara Schoenberger, EA at Ashern Early Years School, 6 hours per day effective October 4<sup>th</sup>, 2021 until June 29, 2022.
- Hiring, Andrea Neiser, EA at Broad Valley Colony School, 6 hours per day effective September 16<sup>th</sup>, 2021 until June 29<sup>th</sup>, 2022
- Maternity Leave, Taylor Kinkead, EA at Ashern Central School effective October 12, 2021 until October 12, 2022
- Hiring Jared Lubiansky, Teacher, Ashern Central School effective January 31, 2022 until June 30, 2022
- Resignation, Vanessa Davidow, EA, Fisher Branch Collegiate effective September 27, 2021

5.2 Information requested by the board  
5.3 Decision Information – Required Approvals  
.01 Secretary-Treasurer

**M21.09.373** M/S M. Coverdale, T. Johnson, that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment:

- AP, OLC #214 Minister of Finance dated Sept 10, 2021 \$14,832.63
- AP, OLC#215 Receiver General dated Sept 20, 2021 \$96,799.27
- AP, OLC #216 Bell MTS dated Sept 20, 2021 \$1,089.84
- AP, OLC#217 Manitoba Hydro dated Sept 21, 2021 \$12,018.53
- AP, cheque #27411-27437 dated Sept 20, 2021 \$43,734.16
- AP, employee eft dated Sept 13, 2021 \$8,675.18
- AP, cheque #27390-27410 dated Sept 14, 2021 \$55,764.04
- Payroll Vouchers dated Sept 15, 2021 \$243,227.80
- AP, cheque #27438-27474 dated Sept 27, 2021 \$60,262.58
- Payroll Vouchers dated September 29, 2021 \$293,597.61
- AP, OLC #218 Bell MTS dated September 27, 2021 \$12.59

***Carried  
All in Favour***

## **6. Ownership Linkage**

6.1 Visitors and Delegations  
.01  
6.2 Ownership Linkage Plan  
.01 nil

- 7. Policy Development/Review
  - 7.1 Governance
    - .01 MSBA Memo dated September 15, 2021re: Fall General & Regional Meeting date change
    - .02 MSBA e-news dated September 15, 2021

**8. Self-Evaluation of Governance Process**

**9. In Camera**

- .01 Student Suspensions**
- .02 Staffing Update**
- .03 Staff Request**

**M21.09.374** M/S M. Coverdale, J. Cooper that the Board move into Committee of the Whole In Camera at 8:11 pm.

***Carried  
All in Favour***

The Board rose and reported at 8:27 pm.

**M21.09.375** M/S K. Webb, H. Jerney that the Board approve the request for employee # 104681 as presented.

***Carried  
All in Favour***

**10. Items for next agenda and adjournment:** 8:30 pm – M. Coverdale

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Donny Thorkelson, Board Chair

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Marlene Michno, Secretary-Treasurer