

The One Thousand and Ninety-Seventh Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, September 29, 2020 at Lakeshore School Division Office**

Members Present: Jim Cooper, Chair; Donny Thorkelson, Vice-Chair Teresa Johnson (via telephone), Helen Jermey, Marvin Coverdale, Kelly Webb (via video call), Darcy Plett (via video call)

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Marlene Michno, Secretary-Treasurer; Mark Parkes, Director of Operations & Infrastructure; Tina Lambert, Administrative Assistant.

Meeting Opened: 6:05 p.m.

1. Call to Order - Regular Board meeting 6:05 pm

2. Adoption of the Agenda

- 2.1 New items
- 2.2 Adoption of Agenda

M20.09.236 M/S H. Jermey, M. Coverdale that the agenda be adopted as amended.

***Carried
All in Favour***

3. Adoption of the Minutes of the last Board Meeting

- 3.1 Omissions and Errors
- 3.2 Business Arising from the Minutes

M20.09.237 M/S H. Jermey, D. Thorkelson, that the minutes of the 1095th Inaugural meeting and the 1096th regular meeting held on Tuesday, September 8, 2020, be adopted as presented.

***Carried
All in Favour***

- 3.3 Special Meetings – Teresa Johnson updated the Board on the September 16, 2020
Teresa Johnson updated the Board on the September 16th, 2020 Fieldstone Venture Education Centre regular meeting.

4. Monitoring Reports

- 4.1 Student Services Quarterly Monitoring Report

M20.09.238 M/S T. Johnson, M. Coverdale that the Student Services Quarterly Monitoring dated September 29, 2020 be adopted as presented.

***Carried
All in Favour***

5. Division Reports

5.1 Department Reports

- .01 Superintendents' Report
- .02 Superintendent of HR, Policy and Public Relations - presented staffing update
- .03 Human Resources
 - Hiring, Stacey-Lee Gard, LEGO (Lakeshore Educational Growth Opportunities) Flex Coordinator, 100% term effective September 9, 2020 until June 30, 2021
 - Paul Grossman, Teacher, Inwood School term increase 75% to 100% effective September 2, 2020 until June 30, 2021.

- Hiring, Mackenzie Gibson, Floater EA, Ashern Schools, 6 hours per day term effective September 28, 2020 until June 29, 2021
- Hiring, Korissa Gasper, Educational Assistant, Ashern Early Years, 6 hours per day, term effective September 18th, 2020 until June 29, 2021
- Hiring, Kristin Hawryluk, Educational Assistant, Alf Cuthbert School, 6 hours per day effective October 1, 2020 until June 29, 2021
- Hiring, Katlyn Bittner, Teacher, Alf Cuthbert School, 50% term effective September 2, 2020 until December 18, 2020

5.2 Information requested by the Board

- Review of Procedural By-Law 2020-02. The Board would like to change the start time of regular board meetings to 6:00 pm. A revised By-Law will be presented at the next board meeting

5.3 Decision Information – Required Approvals .01 Secretary -Treasurer

M20.09.239 M/S M. Coverdale, D. Plett, that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment:

- AP, cheques # 26012-26034 dated September 14, 2020 \$80,655.46
- AP, OLC#113, Minister of Finance, September 14, 2020 \$14,330.26
- Payroll Vouchers, dated September 15, 2020 \$239,709.97
- AP, OLC #114, Receiver General, September 18, 2020 \$99,990.03
- AP, cheques #26035-26066, September 21, 2020 \$42,776.68
- AP, OLC #115, Bell MTS, dated September 21, 2020 \$1,223.13
- AP, cheques #26067-26086, September 28, 2020 \$53,252.86
- AP, OLC #116, Bell MTS, September 28, 2020 \$12.95
- Payroll Vouchers, dated September 30, 2020 \$296,506.31

***Carried
All in Favour***

.02 Signing Authority

M20.09.240 M/S H. Jermey, T. Johnson, that the Board appoint Jim Cooper, Chair and Donny Thorkelson, Vice-Chair as signing authorities for Lakeshore School Division, including as signatories on all bank accounts.

***Carried
All in Favour***

6. Ownership Linkage

- 6.1 Visitors and Delegations- nil
- 6.2 Ownership Linkage Plan
 - .01 nil

7. Policy Development/Review

- 7.1 Policy Review
 - .01 Child Protection and Child Abuse
 - .02 Distributed Learning
 - .03 Expulsions Suspensions
 - .04 Safe Schools Pandemic Preparedness Guidelines
- 7.2 Governance
 - .01 MSBA Call for nominations and resolutions 2021
 - .02 MSBA Memo dated September 18, 2020 re: climate action incentive fund

- .03 COVID Privacy Board letter to Ministers
- .04 MSBA e-bulletin dated September 9, 2020
- .05 MSBA Executive highlights Monday, August 10, 2020
- .06 MSBA Indigenous Trustee Panel October 8, 2020
- .07 MSBA e-bulletin September 23, 2020
- .08 MSBA e-bulletin September 23, 2020 re: Fall General Meeting

8. Self-Evaluation of Governance Process

9. In Camera

- .01 Staffing Update
- .02 Suspensions
- .03 Contingent Liability
- .04 Parent/Community Concern

M20.09.241 M/S M. Coverdale, H. Jermey, that the Board move into Committee of the Whole In Camera at 6:07pm

***Carried
All in Favour***

The Board rose and reported at 6:27 p.m.

M20.09.242 M/S M. Coverdale, H. Jermey, that the Board move into Committee of the Whole In Camera at 7:42 pm

***Carried
All in Favour***

The Board rose and reported at 8:28 p.m.

M20.09.243 M/S M. Coverdale, D. Thorkelson, that the Board advertise the Principal position at Inwood School, as discussed in camera.

***Carried
All in Favour***

M20.09.244 M/S M. Coverdale, H. Jermey, that the Board deny the leave as requested by employee #103163.

***Carried
All in Favour***

K. Webb left the meeting at 8:00 pm

10. Items for next agenda and adjournment: D. Plett 8:31 pm.

James Cooper, Board Chair

Marlene Michno, Secretary-Treasurer